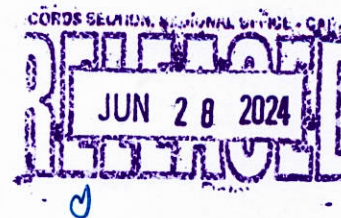




Republic of the Philippines
Department of Education
CARAGA REGION



June 26, 2024

REGIONAL MEMORANDUM
No. 0658, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
FUNCTIONAL DIVISION CHIEFS
This Region

**VALIDATION OF WORKSHOP OUTPUTS FOR THE CAREER PROGRESSION
PROFESSIONAL DEVELOPMENT (CPPD) CURRICULUM FOR
SCHOOL LEADERS (PHASE 5)**

- With reference to Memorandum DM-OUHROD-2024-1210, the National Educators Academy of the Philippines (NEAP) will conduct a Validation of Workshop Outputs for the CPPD Curriculum for School Leaders (Phase 5) on **July 1-5, 2024**.
- Below are the participants of this activity:

Date	Modality	Name of Validators
July 1-5, 2024	Face-to-Face Venue: NEAP- Marikina	1. Elmer Augustus F. Conde, EPS II, NEAP-Caraga 2. Dominic P. Larong, Chief ES, CID, SDO-Surigao del Norte
June 1-3, 2024	Online	1. Marlyne M. Villareal, EPS-HRDD 2. Junnah B. Tiu, EPS-HRDD 3. Marvilyn Francia, Chief ES, CID, SDO-Bislig City 4. Fluellen L. Cos, Chief ES, CID, SDO-Surigao del Sur 5. Julius M. Virtudazo Jr., HT 1, Sangay National High School, Agusan del Norte
July 3-5, 2024	Online	1. Lorna A. Gayol, Chief ES, SDO-Agusan del Norte 2. Carlo Tantoy, Chief ES, CID, SDO-Surigao City 3. Angelito M. Naquila, PSDS, SDO-Surigao del Norte 4. Jocelyn Plaza, PSDS, SDO-Agusan del Sur 5. Sarachen L. Sangco, PSDS, SDO-Surigao City



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



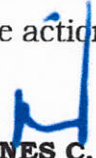
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3. Nominated participants shall register online at https://bit.ly/Validation_CPPDCPhase5 on or before June 28, 2024.
4. Participants to the Face-to-face validation shall check in on June 30, 2024, at 3:00 p.m. and check out on July 5, 2024, at 5:00 p.m. and are requested to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g. mobile data, pocket wifi, etc.)
5. Online Participants may join the activity based on the program schedule that can be found in Enclosure 4. The meeting link will be sent to the email address of online participants upon registration.
6. The participants' board and lodging will be charged against NEAP HRD Fund while transportation, per diem, and other incidental expenses will be charged Regional Office/ Schools Division Office/ local funds subject to the usual accounting and auditing rules and regulations
7. Refer to the attached Memorandum for other relevant details.
8. For immediate dissemination and appropriate action.


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl/s.: AS STATED
Reference/s: DM-OUHRO-2024-1210
To be indicated in the Perpetual Index
under the following subjects:

CAREER TEACHERS VALIDATION

HRDD/mmvm
06/27/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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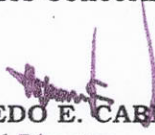
Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024- 1210

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : **VALIDATION OF WORKSHOP OUTPUTS FOR THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT (CPPD) CURRICULUM FOR SCHOOL LEADERS (PHASE 5)**

DATE : 21 June 2024

1. In congruence with the MATATAG Agenda and the DepEd Order No. 11, s. 2019 titled *Implementation of the National Educators Academy of the Philippines (NEAP) Transformation*, the Department through NEAP continuously streamlines its professional development (PD) programs to ensure consistency with career progression and responsiveness to the learning and development needs of teachers and school leaders.
2. Relative to this, NEAP conducted a series of workshops to develop a draft Career Progression Professional Development (CPPD) Curriculum program outline for school leaders which will still be subject to validation. As a result, a **Validation of Workshop Outputs for the CPPD Curriculum for School Leaders (Phase 5)** will be held on **01-05 July 2024** at **NEAP Marikina**, in collaboration with field experts in the academe and the NEAP Core Team.
3. The activity has the following objectives:
 - a. Provide an overview of the Philippine Professional Standards for School Heads (PPSSH) and the Philippine Professional Standards for Supervisors (PPSS) as well as the process of developing the CPPD program outline;
 - b. Validate the level of acceptability of the developed program outline for all PPSSH and PPSS domains and indicators and career stages for school leaders; and

- c. Gather feedback and recommendations to enhance the draft program outline.
4. In this regard, the Regional Offices (ROs) are requested to nominate validators who will participate in the activity. The selected validators must meet the following qualifications:
 - a. Familiarity with the PPSSH and the PPSS as well as other related documents/tools;
 - b. Understanding of and/or expertise in curriculum development;
 - c. Experience in professional development for school heads and supervisors as well as school leaders' performance assessment and training;
 - d. Commitment to continuous improvement of school leaders; and
 - e. Have not attended any of the previous professional development workshops related to CPPD.
5. The nominated validators and the Technical Working Group (TWG) members are requested to confirm their attendance through the **registration link** [https://bit.ly/Validation CPPDCPhase5](https://bit.ly/Validation_CPPDCPhase5) on or before **25 June 2024**.
6. For reference, attached are the following documents:
 - a. *List of Participants from the TWG (Enclosure 1);*
 - b. *Allocated Number of Nominated Participants/Validators per Level (Region, Division, and School) per Region (Enclosure 2);* and
 - c. *Indicative Activity Design for Phase 5 (Enclosure 3).*
7. The **Sets 1 and 2 face-to-face participants** are advised to follow the instructions below.

a. Accommodation

Set 1 (School Heads)		Set 2 (Supervisors)	
Check-in	Check-out	Check-in	Check-out
30 June 2024 (Sunday)	03 July 2024 (Wednesday)	03 July 2024 (Wednesday)	05 July 2024 (Friday)
3:00 p.m.	12:00 p.m.	12:00 p.m.	5:00 p.m.

b. Meal Provision Guide

Set 1 (School Heads)				
Meals	30 Jun 2024 (Sunday)	01 Jul 2024 (Monday)	02 Jul 2024 (Tuesday)	03 Jul 2024 (Wednesday)
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch		✓	✓	
PM Snack		✓	✓	
Dinner	✓	✓	✓	

Set 2 (Supervisors)				
Meals	02 Jul 2024 (Tuesday)	03 Jul 2024 (Wednesday)	04 Jul 2024 (Thursday)	05 Jul 2024 (Friday)
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓
Dinner	✓	✓	✓	

8. The face-to-face participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., pocket wifi, mobile data).
9. The **Sets 1 and 2 online participants** shall follow the activity design (*Enclosure 3*). The meeting link and credentials will be sent to the participants' email addresses upon registration.
10. All participants are expected to conduct their online validation of the CPPD program outline involving school leaders. Relevant documents will be provided during the activity proper.
11. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged against their local funds subject to the usual accounting and auditing rules and regulations.
12. For other questions and concerns, please coordinate with **Ms. Jhoanna C. Javier** through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.
13. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – List of Participants from the TWG

*Enclosure 2 – Allocated Number of Nominated Participants/Validators per Level
Region, Division, and School) per Region*

Enclosure 3 – Indicative Activity Design for Phase 5

[NEAP/JCAstilla]



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OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

Enclosure 1

List of Participants (TWG)

NO.	NAME	OFFICE / UNIT	POSITION / DESIGNATION
NEAP – Central Office			
1	Marife T. Morcilla	NEAP - PDD	Project Development Officer V
2	Alexander Simagala	NEAP - PDD	Project Development Officer IV
3	John Carlo S. Astilla	NEAP - PDD	Senior Education Program Specialist II
4	Joy S. Magalona	NEAP - PDD	Senior Education Program Specialist II
5	Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
6	Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
7	Katrina C. Gargoles	NEAP - PDD	Technical Assistant II
Resource Persons/Consultant (July 1-3, 2024)			
8	Jeryl Casilao	RO-IX	School Head
9	Evelyn Navia	CALABARZON	School Head
10	Atty. Diana Flor Eco	RO-VIII	School Head
12	George Borromeo	NCR	Education Program Supervisor
13	Arlen Jumanoy	RO-XI	Principal
Resource Persons/Consultant (July 3-5, 2024)			
14	Ronald Vincent Salva	NCR	Public School District Supervisor
15	Leila M. Seco	CALABARZON	Education Program Supervisor
16	Ebenezer Beloy	NCR	Chief Education Supervisor
17	Sylvia Villanueva	VIII	Chief Education Supervisor
Medical Officer			
18	Welfare Officer	SDO Marikina	Nurse/ Medical Officer



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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

Enclosure 2

Allocated Number Nominated Validators per Region

Face-to-Face Validators for School Heads and Supervisors (July 1-5, 2024)			
REGIONS	RO (HRDD)	SDO (CID)	School
	Chief or Supervisor	Chief	School Heads
CAR	1	1	-
NCR	1	1	-
Region I	1	1	-
Region II	1	1	-
Region III	1	1	-
Region IV-A (CALABARZON)	1	1	-
Region IV-B (MIMAROPA)	1	1	-
Region V	1	1	-
Region VI	1	1	-
Region VII	1	1	-
Region VIII	1	1	-
Region IX	1	1	-
Region X	1	1	-
Region XI	1	1	-
Region XII	1	1	-
CARAGA	1	1	-
TOTAL	16	16	0
Online Validators for School Heads (July 1-3, 2024)			
REGIONS	RO (HRDD or CLMD)	SDO (CID)	School
	Chief or Supervisor	Chief or PSDS or EPS	School Heads
CAR	2	2	1

NCR	2	2	1
Region I	2	2	1
Region II	2	2	1
Region III	2	2	1
Region IV-A (CALABARZON)	2	2	1
Region IV-B (MIMAROPA)	2	2	1
Region V	2	2	1
Region VI	2	2	1
Region VII	2	2	1
Region VIII	2	2	1
Region IX	2	2	1
Region X	2	2	1
Region XI	2	2	1
Region XII	2	2	1
CARAGA	2	2	1
TOTAL	32	32	16

Online Validators for Supervisors (July 3-5, 2024)

REGIONS	SDO (CID)
	Chief ES or EPS or PSDS (<i>Note: Each of the participants should not come from the same SDO</i>)
CAR	5
NCR	5
Region I	5
Region II	5
Region III	5
Region IV-A (CALABARZON)	5
Region IV-B (MIMAROPA)	5
Region V	5
Region VI	5
Region VII	5
Region VIII	5
Region IX	5
Region X	5
Region XI	5

NEAP/JCastilla



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
 Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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Region XII	5
CARAGA	5
TOTAL	80

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Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
 Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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VALIDATION OF THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT CURRICULUM (CPPDC) WORKSHOP OUTPUTS FOR SCHOOL LEADERS (PHASE 5)

July 1 - 5, 2024 / NEAP Marikina City

INDICATIVE ACTIVITY DESIGN

Time	Day 0 (June 30)	Day 1 (July 1)	Day 2 (July 2)	Day 3 (July 3)	Day 4 (July 4)	Day 5 (July 5)	
8:00 - 8:30 AM	Travel from residence to venue	Day 1 (School Heads) Registration	Preliminaries				
8:30 - 10:00 AM			(SET 1) Session 3: Discussion of Domain 3 Contents	(SET 1) Session 5: Discussion of Domain 5 Contents	(SET 2) Session 1: Discussion of Domain 1 Contents	(SET 2) Session 3: Discussion of Domain 3 Contents	
10:00 - 10:30 AM			Workshop 3: Validation of Domain 3 Program Outline	Workshop 5: Validation of Domain 5 Program Outline	Workshop 1: Validation of Domain 1 Program Outline	Workshop 3: Validation of Domain 3 Program Outline	
10:30 - 12:00 PM			(SET 1) Opening Program/ Preliminary Session • Recap of Processes • Outputs from Previous Phases • Discussion of the Validation Process	(SET 1) Continuation... Session 3: Discussion of Domain 3 Contents	(SET 1) Closing Program	(SET 2) Continuation... Session 1: Discussion of Domain 2 Contents	(SET 2) Session 4: Discussion of Domain 4 Contents
			(SET 1) Lunch Break	(SET 1) Lunch Break	(SET 2) Lunch Break	(SET 2) Lunch Break	(SET 2) Validation of Domain 4 Program Outline
			12:00 - 1:00 PM				
1:00 - 2:30 PM		Session 1: Discussion of Domain 1	Session 4: Discussion of Domain 4	(Supervisors) Session 2:	(SET 2) Continuation...		

Time	Day 0 (June 30)	Day 1 (July 1)	Day 2 (July 2)	Day 3 (July 3)	Day 4 (July 4)	Day 5 (July 5)
		Contents Workshop 1: Validation of Domain 1 Program Outline	Contents Workshop 4: Validation of Domain 4 Program Outline	Registration	Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline	Session 4: Discussion of Domain 4 Contents Workshop 4: Validation of Domain 4 Program Outline
2:30 - 3:00 PM		Health Break				
		(SET 1) Session 2: Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline	(SET 1) Continuation... Session 4: Discussion of Domain 4 Contents Workshop 4: Validation of Domain 4 Program Outline	(SET 2) Opening Program/ Preliminary Session • Recap of Processes • Outputs from Previous Phases • Discussion of the Validation Process	(SET 2) Continuation... Session 2: Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline	(SET 2) Closing Program
3:00 - 4:30 PM						
4:30 - 5:00 PM						

Core and PMT Debriefing