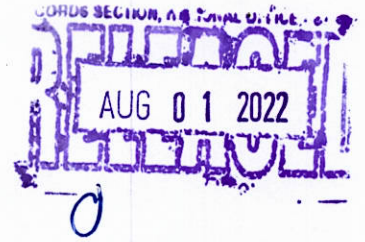




Republic of the Philippines
Department of Education
CARAGA REGION



July 26, 2022

REGIONAL MEMORANDUM

No. 0653, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**CALL FOR SUBMISSION OF DIVISION ENTRIES FOR THE 2022 SEARCH OF
INNOVATIVE, EFFECTIVE AND BEST PRACTICES ON
TECHNICAL ASSISTANCE (TA) PROVISION**

1. As part of the continuous improvement initiative in the institutionalization of best practices in technical assistance in the Region, this office, through the Field Technical Assistance Division (FTAD), hereby announces the call for submission of entries for the 2022 Search of Innovative, Effective, and Best Practices on Technical Assistance (TA) Provision.
2. Schools Division Offices are encouraged to submit at least one entry through e-mail address: ftad_caraga@deped.gov.ph not later than November 7, 2022.
3. The provided TA shall be instrumental in addressing the following:
 - High drop-out rate
 - High percentage of learners who are participating in the Distance Learning Modality
 - Low Cohort Survival Rate and Completion Rate
 - low percentage of learners who completely complied the SLMs/LASs
 - Low percentage of learners with satisfactory and very satisfactory ratings
 - Supplemental instructional modality to printed modular distance learning
 - Development of video lessons as supplement to Self-Learning Modules
 - Partnership
 - Low SBM level of practice
 - WinS implementation
 - Navigating parents for support
3. Attached is the guidelines and criteria for the search (See enclosure 1)



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2022-07-09661

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

4. Immediate dissemination of and compliance with this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA

Regional Director 

Encls.: As stated

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

BEST PRACTICES SCHOOL DIVISION TECHNICAL ASSISTANCE

FTA/jfg
07/26/2022

**SEARCH FOR 2022 MOST INNOVATIVE, EFFECTIVE AND BEST PRACTICES
ON TECHNICAL ASSISTANCE (TA) PROVISION**

Rationale

One of the major functions of the Region and Division Offices is to provide technical assistance to schools divisions and schools, respectively, with the end goal of achieving higher learning outcomes. As part of the continuous improvement initiatives of the Region, DepEd Regional Office through the Field Technical Assistance Division (FTAD) will launch the Search for Innovative, Effective, and Best Practices on Technical Assistance (TA) Provision.

Relative to this, the following guidelines and criteria are set for the submission of entries and selection of the effective and best practices in technical assistance provision among Schools Divisions to their respective schools in the Region.

General Guidelines

1. Each Schools Division Office is entitled of one entry only.
2. This Best Practice should have started not later than SY 2019-2022 and is widely used in the division.
3. The TA practice shall focus on one or two priority improvement area/s in this time of pandemic such as *high drop-out rate, high percentage of learners who are participating in the Distance Learning Modality, Low Cohort Survival Rate and Completion Rate, low percentage of learners who completely complied the SLMs/LASs, Low percentage of learners with satisfactory and very satisfactory ratings, supplemental instructional modality to printed modular distance learning, development of video lessons as supplement to Self-Learning Modules, partnership, low SBM level of practice, WinS Implementation and navigating parents with lukewarm acceptance to home learning.*
4. Sample documents/MOVs to meet the requirements in each criterion shall be attached and arranged by criteria.
5. The deadline for the submission of entries is on November 7, 2022.
6. School Division Offices shall submit the hard copies of entries to FTAD and soft copies via email: ftad_caraga@deped.gov.ph.
7. Schools Division Offices with identified best, effective, and innovative practices on TA provisions shall be recognized during the SBM Stakeholders Convocation cum TA Summit on December 15, 2022 and be awarded with plaques of Recognition.

Format of the Terminal Report for Submission to the Search for Best Practices

TITLE OF THE BEST PRACTICE OR PROJECT (This should be concise and reflect the practice being documented)
PROPONENT(S)
DATE STARTED (At least 3 years of implementation)
DIVISION
RATIONALE/BACKGROUND This should provide the context and justification for the practice, and address the following issues: • What was/were the problems that needed to be addressed? • How did the problem impact on the SDO’s overall performance? <i>(With supporting data, legal basis, etc.)</i>
OBJECTIVES • Which objective/s was/were achieved?
IMPLEMENTATION OF THE PRACTICE • What were the main activities carried out? • When and where were the activities carried out? • Who were the key implementers and collaborators?
RESULTS OF THE PRACTICE-OUTPUTS AND OUTCOMES • What were the concrete results in terms of outputs and outcomes? • Was an assessment of the practice carried out? If yes, what were the results?
LESSONS LEARNED/INSIGHTS • What worked well-what facilitated this? • What did not work –why did not work?
CONCLUSION • How have the results benefited the SDO? • Why may that intervention be considered a “best practice”? • What recommendations can be made for those intending to adopt the documented best practice, or how it can help people working on the same issue(s)?
APPENDICES (tools, pictures with captions, monitoring and evaluation, risk management, correspondences, etc.)

Criteria for the Assessment of Best Practices

Criteria	Standard	Weight	MOVs
Strategy / Modality of Implementation	1. The Division has a clear plan for the development, implementation, and promotion of the technical assistance provision.	10%	Division Technical Assistance (TA) Plan
	2. Appropriate and effective methods and resources are used to implement the practice to schools.	5%	Appropriate and effective methods and resources are reflected in the TA plan
	3. Monitoring and evaluation mechanism or processes are identified to safeguard the immediate and long-term outcomes of the practice.	5%	Accomplished Monitoring and Evaluation plans and procedures (and the accomplished M&E Tools)
Innovation and Creativity	1. The practice has demonstrated instructive and innovative modes in promoting the practice.	15%	Advocacy activities and implementation strategies.
	2. The entry is a new idea/concept or an improved/adapted version of an existing activity suited to address issues on distance learning in times of pandemic.	10%	Comprehensive conceptual framework.
Achievement	1. Proof of other achievements of the Schools Division Office is demonstrated.	15%	Awards received, certificates of recognitions, funding generated by the Schools Division
Participatory and inclusive	1. The division has demonstrated the use of inclusive, and participatory processes with all the technical personnel in the Division in planning and implementing the TA practice	5%	Activity completion reports, minutes of meetings, proofs of attendance, etc.
	2. The Division has demonstrated the relationships that exist between schools divisions and local communities, local education authorities and	5%	MOAs, MOUs, Resolutions of Support, and other funds support evidence

	other organizations to support the Division's TA practice.		
Sustainability	1. The division has fully integrated practices in the Division management plan for long-term actions.	10%	Division Education Development Plan (DEDP)
Effectiveness	1. Results of the evaluation identified positive transformation and change that the schools have all gained from the implementation of the practice.	10%	Percentage of schools with improved performance of the priority needs of the division for TA provision
	2. The Division has demonstrated that the practice has significant changed / improvement of the schools divisions performance.	10%	Improved Performance Indicators of the Schools Division
	TOTAL	100%	