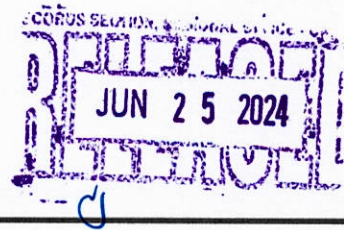




Republic of the Philippines
Department of Education
CARAGA REGION



June 24, 2024

REGIONAL MEMORANDUM
No. 0642, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION ACCOUNTANT
DIVISION BUDGET OFFICER
REGIONAL OFFICE FINANCE PERSONNEL
This Region

**CY 2024 MID-YEAR SEMINAR/WORKSHOP ON THE PREPARATION AND
CONSOLIDATION OF FINANCIAL REPORTS**

1. In line with the forthcoming 42nd National Seminar/Workshop on the Consolidation of Mid-year Financial Reports (CY 2024) on July 24-27, 2024, this region will conduct a seminar/workshop on the Preparation and Consolidation of CY 2024 Mid-Year Financial Reports hosted by **Bislig City Division** on **July 3-5, 2024**, venue to be announced later.
2. The workshop aims to facilitate the following activities:
 - a. Preparation, review, and consolidation of financial reports, budget and financial accountability reports, and schedule of accounts.
 - b. Updates on the Resolution of major COA audit findings and recommendations (FY 2023 and Prior Years)
 - c. Presentation and discussion of relevant issues and concerns associated with fiscal management brought about by recent issuances of DepEd and oversight Agencies.
 - d. Serve as an avenue where knowledge, experience, and ideas can come together and be shared among those involved in the management of financial resources for efficient implementation of DepEd programs and projects with the Department of Budget and Management (DBM)
3. The participants in this seminar/workshop are the following:
 - a. Division Accountant
 - b. Division Budget Officer
 - c. Three (3) finance staff from each division, and
 - d. Regional Office Finance personnel



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4. All Divisions are required to **strictly comply** with the submission of all reports on time. The deadline for the submission of FAR Nos. 1, 1A, 1B, 2, 2A, 4, 5, and 6 shall be under Regional Memorandum No. 0070, s. 2023, while the Financial Statements, Supporting Schedules, and Other Financial Reports shall be on **July 15, 2024, at 5:00 PM**. Please refer to the attached list of reports to be submitted.

5. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION

Director III *W*

Office in-Charge

Office of the Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FINANCIAL REPORTS SEMINAR-WORKSHOP

FIN/enn
06/24/2024

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