



Republic of the Philippines
Department of Education
CARAGA REGION



July 7, 2023

REGIONAL MEMORANDUM
No. 0623, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CALL FOR NOMINATION OF PARTICIPANTS TO SEAMEO-RECSAM
REGULAR COURSE OFFERINGS FOR FY 2023-2024

1. The field is hereby informed of the scholarship offering of SEAMEO Regional Centre for Special Educational Needs (SEAMEO SEN) titled: "Functional Curriculum for Learners with Special Educational Needs" with the following details:

Regular Courses	Course Code	Course Title	Date	No. of Scholarship Offered	Deadline of Nomination
For Fiscal year 2023/2024 (Batch 1)	RC-PS-148-1	Embracing Inquiry-Based Science Education to Enhance Instructional Capacity of Primary Science Teachers	August 7-September 1, 2023	2	July 11, 2023
	RC-PM-148-2	Promoting Inquiry Learning in Primary Mathematics		2	September 15, 2023
For Fiscal Year 2023/2024 (Batch 2)	RC-SS-148-3	Enhancing Secondary Science Education Through Professional Learning Community (PLC) Engaging in Classroom-Based Research	May 6-31, 2024	1	September 15, 2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2023-07-09687

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 3

	RC-SM-148-4	Implementing School-Based Alternative Assessment in Secondary Mathematics Education		2	
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2. For selection purposes, each Schools Division Office is encouraged to nominate **one (1) primary or secondary school teacher of special education** who meet the qualifications and documentary requirements as listed in **Enclosure 1** titled *General Eligibility Requirements/ Checklist*.

3. The Participant Nomination Form and required documents must be filled out and uploaded on or before the set deadline for each course, through <https://bit.ly/SEAMEORECSAMFY23-24>. Official DepEd email accounts shall be used in submitting the portable document format (pdf) of the documents.

4. To facilitate immediate processing of the endorsement of participants, the SDO scholarship focal persons are advised to facilitate the submission of the following documentary requirements in Portable Document Folder (PDF) to the Regional Office through <https://tinyurl.com/SEAMEO-RECSAM-SEN> on or before **July 10, 2023**;

- a. Updated Personal Data Sheet (CSC Form No. 212, rev. 2017)
- b. SEAMEO RECSAM Application Form (Enclosure 1)
- c. Rated IPCRF for the past two years
- d. Endorsement from the school principal and the Schools Division Office through the Office of the SDS
- e. Photocopy of Passport
- f. Proof of Outstanding Accomplishments (Certificate, Photo of Plaque/Medal/trophy, manuscript, etc.) **duly certified true and correct by the applicant's immediate supervisor**
- g. Updated Service Record
- h. Certificate of no pending administrative/legal charges
- i. Medical Certificate from any government physician as to health status
- j. Scholarship Clearance (**Enclosure 2**)

4. Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application was sent directly to the secretariat's email, discrepancy in documents, etc.

5. For more information and assistance, please email hrrdd_caraga@deped.gov.ph or the DepEd Scholarship secretariat at scholarships@deped.gov.ph.



6. Immediate dissemination of and appropriate action on this memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR., PhD, CESO V
Assistant Regional Director 

Encl/s.: As stated

Reference/s: Memorandum DM-OUHROD-2023-0878

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT TRAINING PROGRAMS SCHOLARSHIP

HRDD/mrre
07/07/2023



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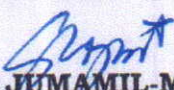
DA# 2023-07-09571

Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2023-0878

TO : **Regional Directors**
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

From :  **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **CALL FOR NOMINATION FOR SEAMEO-RECSAM REGULAR**
COURSE OFFERINGS FOR FY 2023-2024

DATE : June 30, 2023

The SEAMEO Regional Centre for Special Education Needs (SEAMEO SEN) announces the offering of its customized course titled "Functional Curriculum for Learners with Special Educational Needs." The course details are as follows:

Regular Courses	Course Code	Course Title	Date	No. of Scholarship Offered	Deadline of Nomination
For Fiscal Year 2023/2024 (Batch 1)	RC-PS-148-1	Embracing Inquiry-Based Science Education to Enhance Instructional Capacity of Primary Science Teachers	7 August – 1 September 2023	2	July 11, 2023
	RC-PM-148-2	Promoting Inquiry Learning in Primary Mathematics		2	
For Fiscal Year 2023/2024 (Batch 2)	RC-SS-148-3	Enhancing Secondary Science Education Through Professional Learning Community (PLC) Engaging in Classroom-Based Research	6 – 31 May 2024	1	September 15, 2023
	RC-SM-148-4	Implementing School-Based Alternative		2	

		Assessment in Secondary Mathematics Education			
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For selection purposes, NEAP encourages each Regional Office to nominate at least one **primary or secondary school teacher of special education**. All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.

The **Participant Nomination Form and required documents must be filled out and uploaded** on or before the set deadline for each course, through this Google Form <https://bit.ly/SEAMEORECSAMFY23-24>. Please use the official DepEd email accounts and submit the documents in PDF.

Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application was sent directly to through the secretariat's email, discrepancy in documents, etc.

For questions and clarifications, please email the DepEd Scholarship Secretariat at scholarships@deped.gov.ph

Immediate dissemination of and appropriate action on this memorandum is desired.

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, ✗, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	☐ Yes ☐ No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	☐ Degree ☐ Non-Degree	
VI. Scholarship Duration		
VII. Status	☐ Completed the course (Submit a copy of Certificate of Completion)	☐ Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
I hereby attest that the information in this form and the supporting documents attached hereto are true and correct		

 Name and Signature of the Scholar

 Date and Time

 This is to certify that the information in this form and the supporting documents attached hereto are true and correct

Name and Signature of the Recommending Authority (SDO - HRDD)		_____
		Date and Time
APPROVED		
Name and Signature of the Recommending Authority (RO-HRDD)		_____
		Date and Time