



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

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JUNE 23 2025
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JUNE 23 2025

REGIONAL MEMORANDUM

No. 0622 s. 2025

To: Schools Division Superintendents
Regional/Division Legal Officers/Designates/Staff
All Others Concerned

BI-ANNUAL MEETING

1. The Department of Education Caraga Legal Unit will conduct its Bi-Annual Meeting from June 25 to 27, 2025, in LCA Garden Inn & Resto, Carrascal, Surigao del Sur.
2. The agenda are the following:
 - a. Action plan formulation and presentation of plan of activities for CY 2026
 - b. DepEd regional office reports on the updates of cases under preliminary investigation /formal investigation
 - c. School Titling
 - d. Continuation of the presentation of updates on other notable cases
 - e. Presentation of Agreements
 - f. Other matters
3. Expected participants are the members of the Regional and Division Legal Units, including designates and staff across 12 Schools Division Offices (SDOs).
4. All participants are entitled to travel claims for one day before and after the scheduled activity, chargeable to MOOE Funds.
5. For immediate dissemination and compliance.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encls.: List of Participants

Reference: None

To be indicated in the Perpetual Index under the following subjects:

MEETING

ORD/msl
05/18/2025



Republic of the Philippines
Department of Education
CARAGA REGION

LIST OF PARTICIPANTS

Name	Designation	Division/Region
Atty. Jose B. Guibone	Attorney IV	Regional Office
Atty. Jessa D. Mangadlao-Miolata	Attorney III	Regional Office
Atty. Carlito B. Ranoco	Attorney III	Agusan del Sur
Atty. Vivaniño B. Barrios	Attorney III	Surigao City
Atty. Calvin Klein E. Lianza	Attorney III	Surigao del Sur
Atty. Klaire Ciarra G. Sangco-Galavia	Attorney III	Surigao del Norte
Atty. Ronald C. Lara	Attorney III	Agusan del Norte
Marvin P. Ebueza, CPA	Designate Legal Officer / AO V	Dinagat Islands
Perna L. Tejano	Designate Legal Officer / AO V	Tandag City
Jill A. Marcellones	Designate Legal Officer / AO V	Cabadbaran City
Lucille H. Madelo	Designate Legal Officer / AO V	Bayugan City
Elizalde G. Bernales	Special Investigator II	Regional Office
Maria Paulita S. Lomonsod	Legal Assistant II/ Secretariat	Regional Office
Denisa O. Lindog	ADAS I / Secretariat	Regional Office
Shine Clarice G. Guarez	Admin Aide VI / Secretariat	Regional Office
Jocelyn Mission	Special Assistant for School Site Survey and Titling	Agusan del Norte
Atty. John Benedict Entrada	Asst. Principal	Surigao City
Girley Jane Cavite	ADAS III	Siargao Islands
Leonard Deligencia	ADAS III/Legal	Surigao del Sur
Engr. Carlos II S. Duran	TA/IV COS	Surigao del Norte
Engr. Lorevy C. Noriega	TA IV COS	Dinagat Islands
Jess Mari S. Araneta	TA IV COS	Butuan City
Zidd Allan Patrick P. Ranes	TA II COS	Regional Office
Engr. Princess Diana O. Civil	TA IV COS	Agusan del Sur
Engr. Douglas O. Dumaplin Jr.	TA IV COS	Surigao del Sur
Phoebe Keth M. Bermudez	TA II COS	Butuan City
Christian T. Ruyeras	AO-IV	Bislig City
Catherine C. Polinar	Division HRMO, PMT	Tandag City
Sheryl S. Ronquillo	Supply PMT	Tandag City
Brian John C. Momo	AO II PMT	Tandag City