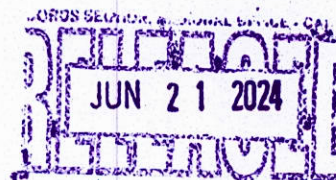




Republic of the Philippines
Department of Education
CARAGA REGION



June 21, 2024

REGIONAL MEMORANDUM
No. 0024, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SELECTION OF WRITERS AND DEPED TEXTPERTS ON THE DEVELOPMENT
OF LESSON SCRIPTS FOR CATCH-UP FRIDAYS (CUF), NATIONAL MATH
PROGRAM (NMP), AND NATIONAL READING PROGRAM (NRP)

1. The Department of Education (DepEd) remains steadfast in its commitment to delivering quality, relevant, inclusive, and responsive basic education. This commitment is further strengthened by the present administration's Eight-Point Socioeconomic Agenda and the MATATAG Education Agenda to produce competent, job-ready, active, and responsible citizens, equipped with essential competencies and skills for lifelong learning.
2. To Give support to teachers to teach better, the Office of Region Caraga, through the Curriculum and Learning Management Division (CLMD), will spearhead an Orientation and Development of Lesson Scripts for the National Reading Program (NRP), National Mathematics Program (NMP), and Catch-up Fridays.
3. This lessons scripts will provide a clear roadmap for teachers to follow during instruction. They outline learning objectives, essential content, and instructional strategies in a structured format. A well-written lesson script provides a clear idea about what you would like to learn from the research lesson to help learners engage in a focused discussion and gain more learning.
4. In this regard, SDOs are requested to recommend qualified writers and textpts across learning areas based on the following criteria:
Lesson Script Writers
 - a. at least 5 years of accumulated teaching experience;
 - b. Bachelor's and/or graduate degree in the relevant subject area;
 - c. currently teaching or specializing the grade level or subject area;
 - d. teaching experience in K to 12 subjects and lesson script/lesson plan writing or in similar activities within the last 5 years;
 - e. with recent professional development activities attended related to teaching methods and assessment techniques;
 - f. proficiency in using educational technology tools and platforms for content development like MS Office 365 applications; and
 - g. can collaborate and be flexible in adapting content based on feedback.



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Technical Experts (Textperts)

- a. Educational Background and Qualifications;
- b. involvement in learning resource content development and quality assurance;
- c. recent professional development activities related to development and quality assurance of text-based learning resources;
- d. proficiency in using educational technology tools and platforms for content development;
- e. ability to write educational content and communicate effectively;
- f. knowledge and understanding of specific subject areas within the DepEd curriculum; and
- g. can collaborate and be flexible in adapting content based on feedback.

5. All recommended writers and textperts will be encoded in this link <http://bit.ly/4b8WJpx> on or before Wednesday, June 26, 2024.

6. Final selection of writers shall be done by the CLMD Learning Area Supervisors. Qualified writers and textperts will be informed through a Regional Memorandum before the date of the orientation.

7. Attached are the template for the list of recommended lesson script writers and technical experts and its terms of reference.

8. For more information, send messages to caragaclmd@deped.gov.ph.

9. Immediate dissemination and compliance of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encls.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

CATCH-UP FRIDAYS

DEVELOPMENT

NLRP

LESSON SCRIPTS

CLMD/mcj
6/21/2024



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Enclosure to RM No. 0624, s. 2024

Development of Lesson Scripts and Monitoring and Evaluation Activities for the National Reading Program (NRP), National Mathematics Program (NMP) and Catch-Up Fridays (CUF)

List of Recommended Lesson Script Writers/DepEd Textperts

Division: _____

A. Lesson Script Writers

Learning Area	Name	Position	Bachelor's/or Graduate Degree in the relevant subject area (Describe the candidate's educational background, including degrees held and specialization relevant to education or subject areas)	Current Grade Level assignment (Specify the grade level or subject area the candidate is currently teaching or specializing)	No. of years in the current assignment	Professional Experience (Specify the candidate's teaching experience in K to 12 subjects and lesson script/lesson plan writing or in similar activities within the last 5 years)	Professional Development (Recent professional development activities attended related to teaching methods and assessment techniques)	Technical Skills (Proficiency in using educational technology tools and platforms for content development, e.i. MS Office 365 Applications)	Collaboration and Adaptability (Evaluate the candidate's collaboration skills and flexibility in adapting content based on feedback)	Remarks (Additional comments or notes regarding the candidate's qualifications or suitability for the role of Lesson Script Writer)



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B. DepEd Textperts

Learning Area	Name	Position	Educational Background and Qualifications (Describe the candidate's educational background, including degrees held and specialization in relevant subject areas)	Professional Experience (Specify the candidate's involvement in learning resource development and content quality assurance)	Professional Development (Recent professional development activities related to development and quality assurance of text-based learning resources)	Technical Skills (Assess the candidate's proficiency in using educational technology tools and platforms for content development)	Writing and Communication Skills (In a scale of 1-5, evaluate the candidate's ability to write educational content and communicate effectively)	Subject Matter Expertise (Highlight the candidate's knowledge and understanding of specific subject areas within the DepEd curriculum)	Collaboration and Adaptability (Evaluate the candidate's collaboration skills and flexibility in adapting content based on feedback)	Remarks (Additional comments or notes regarding the candidate's qualifications or suitability for the role of DepEd Textpert)

Prepared by:

Noted:

Learning Area Supervisor

Chief, CID

Terms of Reference

Role	Description	Scope of Work	Qualifications
Lesson Script Writer	The Lesson Script Writers are responsible for creating comprehensive and engaging educational scripts that align with the curriculum standards and educational goals set by the Department of Education (DepEd). These scripts serve as vital instructional resources for teachers and educators across various grade levels and subject areas.	☐ Create detailed lesson scripts for specific subjects or learning areas within the K-12 curriculum. ☐ Ensure that lesson scripts align with DepEd's prescribed curriculum frameworks, learning standards, and competencies. ☐ Integrate evidence-based teaching strategies, differentiated instruction techniques, and learner engagement methods into lesson scripts. ☐ Conduct thorough reviews and revisions to ensure accuracy, clarity, and educational effectiveness of lesson scripts. ☐ Work closely with educators, curriculum specialists, and stakeholders to gather feedback and incorporate revisions as necessary.	☐ Bachelor's degree in Education or a relevant subject area; advanced degrees (Master's or Doctorate) preferred. ☐ Minimum of 3 years of teaching experience in relevant subject areas. ☐ Experience in writing educational scripts, lesson plans, or developing learning resources preferred. ☐ Proficiency in using educational technology tools and platforms for script development.
Textpert	DepEd Textperts are specialized educational content experts responsible for developing, reviewing, and enhancing the detailed lesson	☐ Develop and review the detailed lesson scripts of the assigned grade level. ☐ Ensure that the lesson scripts align with DepEd curriculum	☐ Master's or Doctorate degree in Education or a relevant subject area.

Role	Description	Scope of Work	Qualifications
	scripts. They play a critical role in ensuring the quality, accuracy, and alignment of educational contents and learning DepEd standards and learning competencies.	standards, learning competencies, and educational goals. ☐ Conduct rigorous reviews and evaluations of educational materials to ensure accuracy, clarity, and educational effectiveness. ☐ Collaborate with educators, curriculum developers, and other stakeholders to gather feedback, revise materials, and incorporate revisions as necessary.	☐ Minimum of 5 years of teaching experience in K to 12 education. ☐ Expertise in curriculum development, educational content creation, and instructional design. ☐ In-depth knowledge and understanding of specific subject areas within the DepEd curriculum. ☐ Proficiency in using educational technology tools and platforms for content development and delivery.