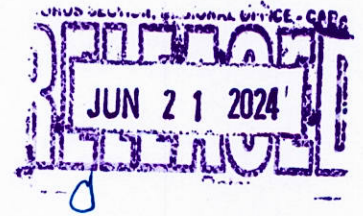




Republic of the Philippines
Department of Education
CARAGA REGION



June 21, 2024

REGIONAL MEMORANDUM

No. 0019, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**DESIGNATED TRAINING DIRECTOR AND CAMP MANAGER FOR THE IN-HOUSE
TRAINING FOR THE 2024 PALARONG PAMBANSA**

1. With the on-going in-house training of athletes in Agusan del Sur for the 2024 Palarong Pambansa, this office hereby designates the following personnel as Training Director and Camp Manager, effective June 21, 2024 until rescinded:

Training Director: Michael Martin – EPS, Butuan City

Camp Manager: Roland Ugmad – PSDS, Bislig City

2. The roles and responsibilities are as follows:

Position / Designation	Terms of Reference
Training Director	- Oversees the implementation of the training program. - Conducts regular evaluations of the in-house training programs to ensure they meet the standards and objectives. - Ensures that training programs are implemented consistently across all training venues. - Provides regular feedback to the Top Management on the progress of the training
Camp Manager	- Ensures that all delegation follows the house rules and training schedules. - Monitors the progress of the activities of the various committees. - Ensures that needs of the committees are provided for. - Provides regular feedback to the Top Management on issues and concerns at the billeting quarter.

3. For your information and dissemination.


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encls.: As stated.

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

PALARONG PAMBANSA

SPORTS

ESSD/jcc
06/21/2024