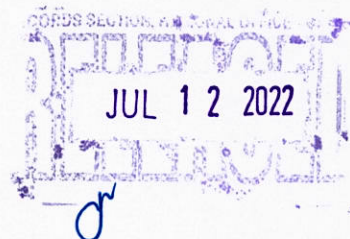




Republic of the Philippines
Department of Education
CARAGA REGION



July 12, 2022

REGIONAL MEMORANDUM

No. 0683, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**VIRTUAL CAPACITY DEVELOPMENT ON SUSTAINABILITY OF WASH IN SCHOOLS
(WINS) IN TIMES OF EMERGENCIES CUM FACE-TO-FACE HANDS-ON TRAINING
ON ONLINE MONITORING SYSTEM AND MAKING OF IMPROVISED
REUSABLE SANITARY PADS**

1. DepEd Caraga through the Education Support Services Division shall conduct a virtual capacity development on Sustainability of Water, Sanitation and Hygiene (WASH) in Schools (WinS) in Times of Emergencies on July 19-20, 2022, via MS Teams <https://tinyurl.com/WINS-SEMINAR> and a face-to-face hands-on training on Online Monitoring System (OMS) and making of improvised reusable sanitary pads on July 22, 2022, venue to be announced later.
2. The training aims to emphasize the importance of WASH during emergencies, discuss with stakeholders their responsibilities in sustaining the implementation of the program, capacitate participants in making reusable menstrual pads and to capacitate the users on how to navigate the OMS.
3. Participants to this training are the following:

Date	Target Participants	No. of Participants
July 19-20, 2022 (Virtual)	LGU: Governors or representatives	5
	League of Province	5
	City Mayors or representatives	6
	League of Cities	6
	RO TWGs: Regional Director	25
	Assistant Regional Director	
	Chiefs of Functional Divisions	
	Regional Engineers, Partnership, DRRMO, Health	
	Personnel, EPS FTAD, Accounting, and ITO	
	SDO:	150 per SDO
	• Division TWG (SDS, ASDS, Chiefs of CID & SGOD, SBM Coordinator, M&E, SOCMOB, EFD, ITO, DRRMO, District Supervisor, All Health Personnel, Stakeholder Representative and GPTA	
	• School TWG (to be distributed to different schools)	
	Elementary and Secondary School Heads, District Nurses, School WINS Focal, TLE	



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



ISO 9001:2015 CERTIFIED
Certificate No. UAE/QMS/2019/1938



2022-07-08862

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

	Elementary and Secondary Teachers and SSG President	
July 22, 2022	RO: RD Ledesma, OIC Chief Linog, Dr. Carlon, Dr. Macadatar, Dr. Lerio, Zenon Hernandez, Nerison Pitogo, Nelia Balacuit, Ellen Grace Evangelio and Dr. Celsa Cataluna	10
(Face-to-Face)	SDO: SDS, SGOD Chief, SBM Coordinator, WinS Coordinator and M & E, PSDS, Elementary School Head, Secondary School Head, Elementary TLE Teacher and TLE Secondary Teacher	10 per SDO

4. SDOs Agusan del Sur, Bislig, and Cabadbaran City shall prepare a 10-minute presentation showing low-cost hand-washing facilities and gender-segregated toilets. Siargao Division shall present on how to strategize and manage water crisis for sustainable WINS implementation.
5. Participants for the face-to-face activities are requested to bring their own laptops, extension wires and pocket wifi and to provide materials needed in making reusable pads.
6. SDOs are requested to submit the list of identified participants via email at caragaessd.hnu@deped.gov.ph not later than July 15, 2022. Division SocMob and WinS coordinators are also requested to follow-up the attendance of the identified LGU representatives to the said activity.
7. Meals and Snacks shall be provided to all participants during the face-to-face activity charged to Regional Office MOOE funds while travelling expenses shall be charged against the local funds of the sending divisions/schools subject to the usual accounting rules and regulations.
8. Strict adherence to the required health protocols must be observed during the entire duration of the activity. Participants to the face-to-face activity are required to accomplish the health declaration form a day before the activity which can be accessed through <https://bit.ly/RO13HealthDec>. Moreover, in compliance to the local IATF resolution, all participants must present their vaccination cards, or a negative COVID-19 test upon entrance to the venue.
9. For your information and immediate dissemination.


MA. GEMMA MERCADO LEDESMA
 Director IV 

Encl/s.: NONE

Reference/s: DO 10, s. 2016 and RM 0354, s. 2022

To be indicated in the Perpetual Index

under the following subjects:

CAPACITY DEVELOPMENT

OPLAN KALUSUGAN SA DEPED

WASH IN SCHOOLS

ESS/all

07/12/2022