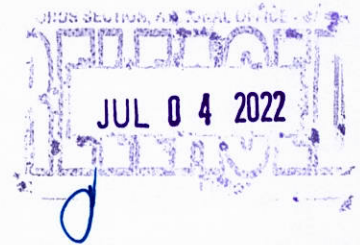




Republic of the Philippines
Department of Education
CARAGA REGION



July 1, 2022

REGIONAL MEMORANDUM

No. 0521, s. 2022

To: ASST. REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
FD CHIEFS-RO
This Region

REVISITING THE OFFICE PERFORMANCE COMMITMENT REVIEW
FORM (OPCRF) OF THE SCHOOLS DIVISION OFFICES (SDOs)

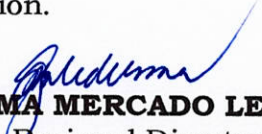
1. The Department of Education Caraga Region through the Policy, Planning and Research Division (PPRD) shall conduct a Revisiting the Office Performance Commitment Review Form (OPCRF) of the Schools Division Offices (SDOs) on July 7, 2022. Venue Shall announced later.
2. This activity aims to:
 - 2.1 Present the 2022 OPCRf of the 12 SDOs.
 - 2.2 Review the Key Result Areas, objectives, performance indicators, rubrics, and others.
 - 2.3 Align the Office Performance Commitment Review Form (OPCRF) of the Schools Division Offices and the Regional Office 2022.
3. The participants to this activity are the Regional Director, Assistant Regional Director, Functional Division Chiefs (RO), select Unit Heads (RO), Schools Division Superintendents, Assistant Schools Division Superintendents, SGOD and CID Chiefs, Division Planning Officers/OPCRF Focal Person, and members of the Program Management Team.
4. Participants shall be served with breakfast, lunch and two (2) snacks.
5. Expenses incurred during this activity such as meals and training venue shall be charged against the regional MOOE Funds while the travelling expenses of the participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
6. The participants are requested to present their approved travel authority, vaccination card or negative antigen test result.
7. Please find the attached Enclosure 1 for the number/list of participants.



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8. For your immediate attention and appropriate action.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As stated

Reference/s: DO 002, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

2022 OPCRf REVIEW

PPR/vcn
07/01/2022

Expected Number of Participants per SDOs

SDOs	SDS	ASDS	CID	SGOD	DPO/ OPCR Focal	Total
Agsuan del Norte	1	1	1	1	1	5
Agusan del Sur	1	1	1	1	1	5
Bayugan City	1	1	1	1	1	5
Bislig City	1	1	1	1	1	5
Butuan City	1	1	1	1	1	5
Cabadbaran City	1	1	1	1	1	5
Dinagat Islands	1	1	1	1	1	5
Siargao City	1	1	1	1	1	5
Surigao City	1	1	1	1	1	5
Surigao del Norte	1	1	1	1	1	5
Surigao del Sur	1	1	1	1	1	5
Tandag City	1	1	1	1	1	5
Total	12	12	12	12	12	60

Expected Participants in the Regional Office

RO	Regional Director	Assistant Regional Director	Chief of the Functional Division	Unit Heads	PMT	EPS	Total
ASD			1	3			3
CLMD			1	1			2
ESSD			1	1			2
Finance Div.			1	1			2
FTAD			1				1
HRDD			1	1		1	3
PPRD			1		2	1	4
QAD			1				1
ORD	1	1	1	1	1		5
Total	1	1	8	8	3	2	23