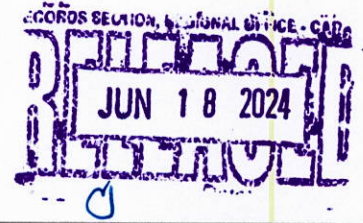




Republic of the Philippines
Department of Education
CARAGA REGION



June 18, 2024

REGIONAL MEMORANDUM
No. 0578, s. 2024

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
This Region

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO. 0522, S.
2024 TITLED CAPABILITY ENHANCEMENT TRAINING ON INNOVATIVE
LEADERSHIP AND MANAGEMENT FOR SCHOOL HEADS

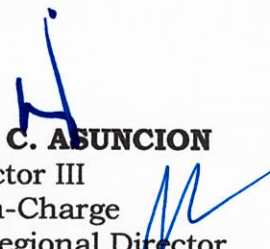
1. This office informs the field of some modifications of the contents of the memorandum mentioned above.
2. The National Educators Academy of the Philippines (NEAP) issued the Certificate of Quality Assurance of the five-day professional development program with *PD Program QA Certification No.: PD2024-004-0605*.
3. Likewise, the four batches of the program have been accredited by the Professional Regulation Commission (PRC) Continuing Professional Development (CPD) Council for Teachers per accreditation numbers PTR-2020374-4296, PTR-2020-374-4631, PTR-2020-374-4636, and PTR-2020-374-4637 respectively.
4. Participants who successfully complete the attendance to the training program and submit all the required outputs will earn **15 CPD units**.
5. Item 2, specifically on the official List of Participants and the Activity Matrix for batches 2-4 can be found in Enclosures 1 and 2.
6. Participants from the Schools Division Office of Agusan del Norte, Butuan City and Cabadbaran City may not be accommodated in the NEAP Caraga dormitory hence, they may claim their travelling expenses chargeable to their local funds or other sources subject to the usual accounting and auditing rules and regulations.
7. All other items in the previous memorandum remain as stated.
8. For more information, please contact Maria Ruth R. Edradan, the program learning manager at the Human Resource Development Division.



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

9. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl/s.: As stated

Reference/s: Regional Memorandum No. 0522, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

COMPETENCY EMPLOYEES LEARNING AND DEVELOPMENT

HRDD/mrre
06/18/2024



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 2





Republic of the Philippines
Department of Education
 CARAGA REGION

Enclosure No. 1 to RM No. 0578, s. 2024

LIST OF PARTICIPANTS

Batch 2: June 18-23, 2024

Silver Hall, DepEd Caraga Regional Office, Butuan City

LIST OF PARTICIPANTS

Schools Division Office	Last Name	First Name	Middle Initial
Agusan del Norte	Deligero	Vivian	D.
Agusan del Norte	Galbo	Arlyn	C.
Agusan del Norte	Larano	Anacleto	A.
Agusan del Sur	Espina	Gina	V.
Agusan del Sur	Jiz	Jocelyn	Y.
Agusan del Sur	Llacuna	Renero	P.
Agusan del Sur	Martinet	Cyris	B.
Agusan del Sur	Orcullo	Marlo	P.
Agusan del Sur	Quitoy	Filipina	L.
Agusan del Sur	Solis	Dexter	E.
Agusan del Sur	Tagud	Teresa	M.
Agusan del Sur	Tode	Ermita	S.
Agusan del Sur	Uba	Lucia	L.
Bayugan City	Autor	Elmer	A.
Bayugan City	Gallenero	Dina	M.
Bayugan City	Luna	Romerico	M.
Bislig City	Paje	Lucia	N.
Bislig City	Saturinas	Ailyn	C.
Bislig City	Villanueva	Ramel	R.
Butuan City	Galendez	Enecito	M.
Butuan City	Guiritan	Rostum	Q.
Butuan City	Lustiva	Rhoje	R.
Butuan City	Mentero	Marlon	S.
Butuan City	Orias	Nicolas	S.
Dinagat	Jiz De Ortega	Mary Jane	L.
Dinagat	Mutia	Saturnino	C.
Dinagat	Paradero	Protacio	L.
Dinagat	Ramoso	Noel	C.
Dinagat	Traya	Frezel	M.
Dinagat	Velez	Allan	M.
Siargao	Dulguime	Jessica	C.
Siargao	Dulpina	Prisco	C.

Address: J.P. Rosales Avenue, Butuan City
 Trunkline No: (082) 225-1151
 Telefax No: (085) 342-5969
 Email: caraga@deped.gov.ph
 Website: caraga.deped.gov.ph



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 6



Certificate No.: PHP QMS
 24 93 0191



Schools Division Office	Last Name	First Name	Middle Initial
Siargao	Gocela	Irwin	C.
Siargao	Iballa	Lucas	C.
Siargao	Padios	Jamell Icill	F
Siargao	Toldo	Charity	G
Surigao City	Juaton	Melanie	B
Surigao City	Gillo	Marilyn	E.
Surigao City	Quiño	Rey	G.
Surigao City	Lapiz	Frederick	L
Surigao del Norte	Libago	Samuel	S.
Surigao del Norte	Naquila	Marilou	C
Surigao del Sur	Gonzaga	Psyche	I
Surigao del Sur	Luarez	Annaliza	T
Surigao del Sur	Maisog	Diodora	J.
Surigao del Sur	Miranda	Marlibeth	I
Surigao del Sur	Ortiz	Aireen	O.
Surigao del Sur	Villaflor	Susan	R.
Surigao del Sur	Ybañez	Vera	M
Surigao del Sur	Serna	Joselito	C
Tandag	Casio	Padlo	P.



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 6



Batch 3: June 26-July 1, 2024
Silver Hall, DepEd Caraga Regional Office, Butuan City

LIST OF PARTICIPANTS

Schools Division Office	Last Name	First Name	Middle Initial
Agusan del Norte	Avila	Julito	S.
Agusan del Norte	Cabulosan	Zoraida	T.
Agusan del Norte	Caseres	Milagros	P.
Agusan del Norte	Ferrater	Elpedio	A.
Agusan del Norte	Galia	Ruth	B.
Agusan del Sur	Benegian	Mariglor	L.
Agusan del Sur	Cabanas	Filipina	L.
Agusan del Sur	Candari	Celsa	A.
Agusan del Sur	Comoda	Karen	C.
Agusan del Sur	Cortez	Rexon	A.
Bayugan City	Taguno	Joseph	E.
Bislig City	Acosta	Laarne	B.
Bislig City	Advincula	Mayla	B.
Butuan City	Arguelles	Roman	P.
Dinagat Islands	Busbus	Gerallyn	C.
Dinagat Islands	Dutosme	Felicildad	B.
Dinagat Islands	Escuadro	Violita	T.
Dinagat Islands	Fuentes	Nancy	G.
Dinagat Islands	Guma-od	Crisbe	C.
Dinagat Islands	Intes	Teresita	L.
Siargao	Calunia	Juliet	T.
Siargao	Espadero	Ariel	B.
Siargao	Gonzales	Michael	E.
Siargao	Mantilla	Edna	S.
Siargao	Ortojan	Maricris	F.
Siargao	Polvorosa	Matosalem	T.
Siargao	Tabuzo	Gina	R.
Surigao City	Abaquita, Jr.	Felomeno	G.
Surigao City	Eder	Valeria	C.
Surigao City	Galvez	Nerrisa	S.
Surigao City	Gipala	Girlie	B.
Surigao City	Gibertias	Edwin	E.
Surigao City	Torrecampo	Sylvia	A.
Surigao del Norte	Nicolas	Charlita	L.
Surigao del Norte	Alapag	Rolly	L.
Surigao del Norte	Borja	Analou	H.



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	3 of 6



Schools Division Office	Last Name	First Name	Middle Initial
Surigao del Norte	Crabajales	Owen	T.
Surigao del Norte	Cutamora	Remedios	D.
Surigao del Norte	Edillor	Nilda	M.
Surigao del Norte	Jacquez	Jemalyn	S.
Surigao del Norte	Villa	Elenita	P.
Surigao del Norte	Abrea	Ana Luz	C.
Surigao del Norte	Cabusao	Marissa	B.
Surigao del Sur	Alimboyong	Alfonso	D.
Surigao del Sur	Asuncion	Ledima	V.
Surigao del Sur	Cubelo	Florencio, Jr.	I.
Surigao del Sur	Cuenca	Levi	O.
Surigao del Sur	Isiang	Jocelyn	C.
Surigao del Sur	Malong	Emma	B.
Surigao del Sur	Rubi	Glorio	S.
Surigao del Sur	Solonia	Rosalyn	B.



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	4 of 6



Batch 4: July 8-13, 2024
Silver Hall, DepEd Caraga Regional Office, Butuan City

LIST OF PARTICIPANTS

Schools Division Office	Last Name	First Name	Middle Initial
Agusan del Norte	Obungen	Mercipaz	B.
Agusan del Norte	Requerme	Marjorie	S.
Agusan del Norte	Robas	Jessie	M.
Agusan del Sur	Mordeno	Marlo	C.
Agusan del Sur	Paronda	Wilfredo	P.
Agusan del Sur	Tiu	Domingo	G.
Agusan del Sur	Banguran	Nestor	A.
Agusan del Sur	Corporal	Renato	T.
Agusan del Sur	Gavino	Elvira	L.
Agusan del Sur	Mondejar	Maria Luisa	A.
Agusan del Sur	Nada	Jeanette	L.
Agusan del Sur	Oquilan	Felipa	L.
Agusan del Sur	Punzalan	Fe	V.
Agusan del Sur	Sajulan	Elisidoro	G.
Agusan del Sur	Trillana	Imelda	T.
Bislig City	Canas	Shirley	A.
Bislig City	Bandoy	Elsa	G.
Bislig City	Garsuta	Arvin	T.
Bislig City	Lahoy	Ruth	M.
Bislig City	Rulona	Jennifer	R.
Butuan City	Abraham	Charlie	P.
Butuan City	Bonzo	Joyce	T.
Butuan City	Millo	Evangeline	D.
Butuan City	Polestico	Ramelio	Q.
Cabadbaran City	Dagohoy	Anecita	S.
Cabadbaran City	Caytona	Joel	G.
Cabadbaran City	Benegildo	Marilou	B.
Dinagat Islands	Jamahani	Josie	M.
Dinagat Islands	Liza	Cristie	C.
Dinagat Islands	Marquez	Bibian	B.
Dinagat Islands	Parnay	Ma. Lorna Ludivina	O.
Dinagat Islands	Penera	Marcialito	M.
Dinagat Islands	Patindol	Aldwin	C.
Dinagat Islands	Crisostomo	Marlyn	B.
Dinagat Islands	Suyman	Jellah	C.



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	5 of 6



Schools Division Office	Last Name	First Name	Middle Initial
Dinagat Islands	Virtudazo	Alfredo	P.
Siargao	Dela Cruz	Glenn	C.
Siargao	Tagalo	Honey	R.
Siargao	Tokong	Bebelyn	C.
Siargao	Mantilla	Edna	S.
Surigao City	Lisondra	Lina	M.
Surigao City	Llesis	Josepina	U.
Surigao City	Rasonabe	Marlina	G.
Surigao City	Geraldino	Perla	
Surigao del Norte	Mejasco	Joy	S.
Surigao del Norte	Acelo	Jean	L.
Surigao del Norte	Rico	Marile	G.
Surigao del Norte	Suacillo	Renato	C.
Surigao del Sur	Abaa	Bambie	R.
Surigao del Sur	Onsing	Clifford	B.
Surigao del Sur	Veraque	Lydia	S.





Republic of the Philippines
Department of Education
 CARAGA REGION

Enclosure No. 2 to RM No. 0578, s. 2024

Activity Matrix
 CAPABILITY ENHANCEMENT TRAINING ON INNOVATIVE
 LEADERSHIP AND MANAGEMENT FOR SCHOOL HEADS

Batches 1-4

Silver Hall, DepEd Caraga Regional Office, Butuan City

	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5
Batch 1	June 5	June 6	June 7	June 8	June 9	June 10
Batch 2	June 18	June 19	June 20	June 21	June 22	June 23
Batch 3	June 26	June 27	June 28	June 29	June 30	July 1
Batch 4	July 8	July 9	July 10	July 11	July 12	July 12
7:45-8:00			Management of Learning		Management of Learning	
8:01-8:30		Management of Learning	Session 3a Cont.	Management of Learning	Session 5e. Innovative Leadership On Assessing Learning Outcomes (Manuel L. Limjoco, Jr.)	Management of Learning
8:31-9:00		Session 1: Emerging Challenges and Opportunities for School Leaders in the New Normal (Laila F. Danaque)	Introduction to Action Research and Basic Research (LF: Rebecca T. Montante Asst. LF: Fernando A. Dones, Jr.)	Session 5b: Designing Data-based Interventions for Instructional Leaders (Analou O. Hermocilla/Aldine A. Hermocilla)		Session 7: PPSSH Domain 5: Building Connections (Maria Ruth R. Edradan)
9:01-9:30						
9:31-10:00						
10:01-10:30			Morning Health Break			Morning Health Break
10:31-11:00		Session 2: The Philippine Professional Standards for School Heads per DO 24, s. 2020 (Jine L. Havana)	Session 4: PPSSH Domain 2: Managing School Operations and Resources (Alejandro P. Macadatar / Jean B. Ramirez)	Session 5c: Contextualization: Through the Lens of the School Head (Rexan Bolotaolo)	Session 6a: PPSSH Domain 4: Developing Self and Others (Carlos Tian Chow Correos)	Session 8: The Basic Education Monitoring Framework in Schools (Jean B. Ramirez)
11:01-12:00						
12:01-1:00			Lunch			
1:01-2:00			Session 5a. PPSSH Domain 3: Focusing on Teaching and Learning (Willy C. Dumpit/Rexan O. Bolotaolo)	Session 5d: MaTaTaG Curriculum (Kevin Hope Z. Salvana)	Session 6b: A Glimpse of the Learning Action Cell (LAC) Fernando A. Dones, Jr.	Session 9. Writeshop on the WAP (Maria Ruth R. Edradan)
2:01-2:30		Session 3a: PPSSH Domain 1: Leading Strategically (Jine L. Havana)		Session 5e. Innovative Leadership On Assessing Learning Outcomes (Manuel L. Limjoco, Jr.)	Session 6c: PRIMALS (Pedagogical Retooling in Mathematics, Languages and Science): Avenue for Teacher Development (Fluellen L. Cos, PhD)	
2:31-3:00						



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5
Batch 1	June 5	June 6	June 7	June 8	June 9	June 10
Batch 2	June 18	June 19	June 20	June 21	June 22	June 23
Batch 3	June 26	June 27	June 28	June 29	June 30	July 1
Batch 4	July 8	July 9	July 10	July 11	July 12	July 12
3:01-3:30	Arrival and	Afternoon Health Break				
3:31-4:00	Registration of Participants	Session 3b: Introduction to Action Research and Basic Research (LF: Rebecca T. Montante Asst. LF: Fernando A. Dones, Jr.)	Session 5a. PPSSH Domain 3: Focusing on Teaching and Learning (Willy C. Dumpit/Rexan O. Bolotaolo)	Session 5e. Innovative Leadership On Assessing Learning Outcomes (Manuel L. Limjoco, Jr.)	Session 6c: PRIMALS (Pedagogical Retooling in Mathematics, Languages and Science): Avenue for Teacher Development (Fluellen L. Cos, PhD)	Post-test Closing Program
4:01-4:30	Opening Program				Homeward Bound	
4:31-5:00	Introduction of the Workplace Application Plan Template		Online Evaluation Reflection			Online Evaluation Reflection
	Pretest					
	5:00-6:00	PMT Meeting	Online Evaluation/De-briefing of PMT			
Asst. Facilitators		Manuel L. Limjoco, Jr. Rebecca F. Montante Analou O Hermocilla Aldine A. Hermocilla				
Resource Managers:		Fernando A. Dones, Jr. Jine L. Havana Rexan O. Bolotaolo Fluellen L. Cos				
Documenters:		Tiche Lynn G. Caparoso	Elmer Augustus F. Conde	Elmer Augustus F. Conde	Rexan O. Bolotaolo	Fernando A. Dones, Jr.



2024-06-09607

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 2

