



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

DEPARTMENT OF EDUCATION  
RECORDS UNIT, REGIONAL OFFICE-CARAGA  
**RELEASED**  
JUNE 3 2025  
BY: NMB  
TIME: 3:53 PM

REGIONAL MEMORANDUM  
No. 0561, s. 2025

JUNE 3 2025

To: Schools Division Superintendents  
All Others Concerned

**CONDUCT OF BRIGADA ESKWELA 2025**

1. The Department of Education (DepEd) will conduct the 2025 Brigada Eskwela from June 9 to 13, 2025, as outlined in DepEd Order No. 012, s. 2025 (Multi-Year Implementing Guidelines on the School Calendar and Activities) and DepEd Memorandum No. 042, s. 2025 (2025 Brigada Ewela Implementing Guidelines). This initiative, themed “Brigada Eskwela: Sama-sama Para sa Bayang Bumabasa,” emphasizes a collective effort to promote a culture of reading and learning in communities.

Brigada Eskwela aims to ensure that all schools are safe, resilient, and well-equipped to provide an optimal learning environment ahead of the opening of classes on June 16, 2025. The official nationwide Kick-Off Ceremony for Brigada Eskwela 2025 will be held on June 9, 2025, with the Regional Kick-Off hosted by Surigao City Pilot Elementary School in Surigao City. Other Schools Division Offices (SDOs) may also hold their respective Division Kick-Off Ceremonies on the same date. For further details, please refer to the recommended Program Flow and Schedule of Activities attached

2. In connection with the Brigada Eskwela (BE) 2025 implementation, each SDO is required to submit the following documents:
  - a. Brigada Eskwela Action Plan
  - b. Report on Resources Generated during BE Week and the First Semester of CY 2025–2026 under the Adopt-a-School Program
  - c. Brigada Eskwela Accomplishment Report
3. Templates and forms for these reports are accessible through this link: <https://tinyurl.com/4xb2d5j2>.
4. Immediate and wide dissemination of this Memorandum is highly desired.

**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

Encl.: As stated  
Reference: DM (042, s. 2025)  
To be indicated in the Perpetual Index  
under the following subjects:

ESSD/ajc  
05/16/2025

### **Brigada Eskwela Kick-Off Program Flow**

| <b>Time</b>                               | <b>Activity</b>                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00-8:00 A.M.                            | Brigada Eskwela Caravan and Advocacy Campaign                                                                                                                                                                                                                                                                                                                                                                                    |
| 8:00-9:00 A.M.                            | Arrival and Registration at the Host Venue                                                                                                                                                                                                                                                                                                                                                                                       |
| 9:00-9:30 A.M.                            | Opening Program <ul style="list-style-type: none"> <li>• Preliminaries</li> <li>• Opening Message</li> <li>• AVP on BE implementation across the years</li> </ul>                                                                                                                                                                                                                                                                |
| 9:30 – 10:30 A.M.                         | Keynote Message <ul style="list-style-type: none"> <li>• Launching of National Inventory</li> <li>• Call to Action</li> <li>• Symbolic Turn-over of donations and resources; and commitment pledges</li> </ul>                                                                                                                                                                                                                   |
| 10:30 – 11:00 A.M.                        | <ul style="list-style-type: none"> <li>• Presentation of BE Model School</li> <li>• Presentation of Divisions's School Preparedness Plans and Initiatives</li> </ul>                                                                                                                                                                                                                                                             |
| 11:00 AM onwards                          | Volunteer Activities within the host school <ul style="list-style-type: none"> <li>• Story -telling activities</li> <li>• Cleaning and Repainting</li> <li>• Minor Repair</li> <li>• Brigada Pabasa</li> <li>• Tree Planting</li> <li>• Other Advocacy campaigns</li> </ul>                                                                                                                                                      |
| 1:00-5:00 P.M.<br>Simultaneous Activities | <ul style="list-style-type: none"> <li>• School Visit and Monitoring of BE Activities</li> <li>• Dialogue with PTA and other Organizations</li> <li>• Various Sessions and Activities <ul style="list-style-type: none"> <li>➤ Anti-Bullying Session</li> <li>➤ Health Assessment</li> <li>➤ National Inventory</li> <li>➤ Partner Program Orientation (National Health Insurance Program c/o Philhealth)</li> </ul> </li> </ul> |

### SCHEDULE OF ACTIVITIES

| Date                  | Activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | In-Charge                                                                                                                                                                      |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| May 13-16, 2025       | <ul style="list-style-type: none"> <li>• <b>Development of Key Documents:</b> Preparation of the <i>Regional Memorandum, Action Plan, Accomplishment Report</i>, and documentation of <i>Resources Generated</i>.</li> <li>• <b>Official Issuance:</b> Release and dissemination of the finalized <i>Regional Memorandum</i> to all relevant stakeholders.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Chief, ESSD</li> <li>• RO Focal Person on Partnerships</li> </ul>                                                                     |
| May 20, 2025          | <ul style="list-style-type: none"> <li>• <b>Preparatory Orientation:</b> Conducting sessions for the <i>Regional Office (RO)</i> and <i>Schools Division Office (SDO)</i> to ensure readiness for the <b>2025 Brigada Eskwela</b> implementation.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>• Chief, ESSD</li> <li>• RO Focal Person on Partnerships</li> <li>• Chiefs, SGOD</li> <li>• SDO Focal Person on Partnerships</li> </ul> |
| May 22, 2025          | <ul style="list-style-type: none"> <li>• <b>Regional Kick-Off Presentations:</b> Overview of the <b>2025 Brigada Eskwela</b> and corresponding <b>Action Plan</b> for the <i>Division of Surigao City</i>.</li> <li>• <b>Division Kick-Off Presentations:</b> In-depth discussions on the <b>2025 Brigada Eskwela</b> initiative and strategic <b>Action Plan</b> at the division level. <ul style="list-style-type: none"> <li>a. Agusan del Norte</li> <li>b. Bayugan City</li> <li>c. Bislig City</li> <li>d. Butuan City</li> <li>e. Cabadbaran City</li> <li>f. Dinagat Islands</li> <li>g. Siargao</li> <li>h. Surigao City</li> <li>i. Surigao del Norte</li> <li>j. Surigao del Sur</li> <li>k. Tandag City</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• Chief, ESSD</li> <li>• RO Focal Person on Partnerships</li> <li>• Chiefs, SGOD</li> <li>• SDO Focal Person on Partnerships</li> </ul> |
| May 21 – June 6, 2025 | <ul style="list-style-type: none"> <li>• Forge strategic partnerships with key stakeholders to enhance support and resource mobilization for the successful implementation of 2025 Brigada Eskwela.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>• RO and SDO Focal Persons on Partnerships</li> </ul>                                                                                   |
| June 9, 2025          | <ul style="list-style-type: none"> <li>• Regional Kick-Off for the 2025 Brigada Eskwela in the Division of Surigao City</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>• Regional Director</li> <li>• Assistant Regional Director</li> <li>• RO Chiefs, FDs</li> </ul>                                         |

|               |                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                       |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|               |                                                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>• Schools Division Superintendents</li> <li>• Assistant Schools Division Superintendents</li> <li>• SDO Chiefs, SGOD and CID</li> <li>• Local Officials</li> <li>• Teachers</li> <li>• Stakeholders</li> </ul> |
| June 20, 2025 | <ul style="list-style-type: none"> <li>• <b>Final Report Submission:</b> Compilation and official submission of the <i>Regional Office (RO)</i> and <i>Schools Division Office (SDO)</i> <b>Consolidated Accomplishment Report</b> for evaluation and documentation.</li> </ul> | <ul style="list-style-type: none"> <li>• RO and SDO Focal Persons on Partnerships</li> </ul>                                                                                                                                                          |
| June 23, 2025 | <ul style="list-style-type: none"> <li>• <b>Official Endorsement:</b> Submission of the Consolidated Accomplishment Report to the <i>Central Office (CO)</i> for review, validation, and further action.</li> </ul>                                                             | <ul style="list-style-type: none"> <li>• Regional Director</li> <li>• Chief, ESSD</li> <li>• RO Focal Person on Partnerships</li> </ul>                                                                                                               |