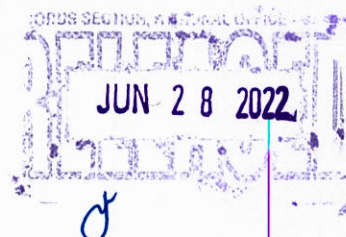




Republic of the Philippines
Department of Education
CARAGA REGION



June 27, 2022

REGIONAL MEMORANDUM

No. 0550, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, CID and SGOD
SCHOOL HEADS
This Region

RE-ORIENTATION IN THE 2021 NATIONAL QUALIFYING EXAMINATION FOR
SCHOOL HEADS (NQESH)

1. The Regional Office through the Quality Assurance Division in cooperation with the ICT Unit shall conduct a Re-Orientation Activity in preparation for the NQESH 2021 via MS Teams Link: <https://tinyurl.com/2vvu53eh> on July 1, 2022, at exactly 8:30 AM – 12 Noon.
2. The re-orientation activity aims to:
 - a. Discuss the requirements and restrictions in the online NQESH for the qualified examinees;
 - b. Present the proctor chat scripts and proctoring guide in the online NQESH; and
 - c. Acquire necessary knowledge and skills in preparation for the NQESH.
3. The expected participants are the Head Proctors, Live Proctors, and SDO ITOs as Regional Helpdesk in the 12 SDOs.
4. The program of activities in the re-orientation activity is found in Enclosure No. 1.
5. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

for: cmr
MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: As stated

Reference: NONE

To be indicated in the Perpetual Index under the following subjects:
EXAMINATION PRINCIPALS TEST

QAD/edm
06/27/2022



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Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

Enclosure No. 1 of Regional Memorandum No. 0950, s. 2022

PROGRAM OF ACTIVITIES

July 1, 2022
8:30 AM – 12:00 Noon
Via MS Teams

Activity/ies	Persons In-Charge
Opening Prayer	MultiMedia Presentation
Statement of Purpose	Marilyn F. Antiquina Chief, QAD
Topics	
Qualified Examinees	
NQESH Introduction and Reminders	Jennifer R. Jovita SEPS, SMME
Requirements and Restrictions Review	Division of Surigao City
Launching the Test and Pre-Test Resources	Marish A. Baradillo EPS II, SMME
Pre-Checkout Procedure with assigned Live Proctor and Starting the Test	Division of Surigao del Norte
NQESH Test-taking	
Review of Online NQESH Examination using HRAvatar	Nerison S. Pitogo Computer Programmer II
Live Proctors	
Live Proctor Chat Scripts	Voltaire C. Asildo
Live Proctor Script for Pre-Check-out/Room Check	SEPS, SMME
Proctoring Guide: Connecting to the Examinees	Division of Surigao del Sur
Regional Helpdesk	
NQESH Ticketing System	Video Presentation
NQESH Helpdesk Process Flow	Video Presentation
NQESH Command Center and Helpdesk	Edmund D. Mendoza, PhD EPS, QAD
Review on Salient Points on NQESH Capability Building in CDO	Marcelino M. Ahon Jr. ITO I
Ways Forward	Edmund D. Mendoza, PhD EPS, QAD

Edmund D. Mendoza, PhD.
EPS, QAD