



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
MAY 29, 2025
2:27PM
BY: *MLG* TIME: _____

REGIONAL MEMORANDUM
No. 0548 , s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER(Sub-ARO) FOR OPERATIONAL
EXPENSES OF THE DEPED - ELECTION TASK FORCE

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the **Other Professional Services and Clean Up Operations during the National and Local Elections 2025**, under OSEC-13-25-02831 dated May 20, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MIA
MARIA INES C. ASUNCION
Director IV
Regional Director *W*

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
05/26/2025



Republic of the Philippines
Department of Education
CARAGA REGION

May 22, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
Office of the Regional Director
Caraga Regional Office
Butuan City

Ma'am;

We would like to request Authority from your good office to transfer funds amounting to FOUR MILLION FOUR THOUSAND ONE HUNDRED PESOS ONLY (P4,004,100.00) from Central Office MOOE (OSEC-13-25-02831) to each Schools Division Offices for Other Professional Services and Clean Up Operations during the National and Local Election 2025.

Division	Amount		TOTAL
	Clean -Up Operations	Honorarium	
AGUSAN DEL NORTE	213,675.00	120,000.00	333,675.00
AGUSAN DEL SUR	213,675.00	120,000.00	333,675.00
BAYUGAN CITY	213,675.00	120,000.00	333,675.00
BISLIG CITY	213,675.00	120,000.00	333,675.00
BUTUAN CITY	213,675.00	120,000.00	333,675.00
CABADBARAN CITY	213,675.00	120,000.00	333,675.00
DINAGAT ISLAND	213,675.00	120,000.00	333,675.00
SIARGAO ISLAND	213,675.00	120,000.00	333,675.00
SURIGAO CITY	213,675.00	120,000.00	333,675.00
SURIGAO DEL NORTE	213,675.00	120,000.00	333,675.00
SURIGAO DEL SUR	213,675.00	120,000.00	333,675.00
TANDAG CITY	213,675.00	120,000.00	333,675.00
TOTAL	2,564,100.00	1,440,000.00	4,004,100.00

Very Truly Yours,


MARIA PAULITA S. LOMONSOD
Legal Assistant II



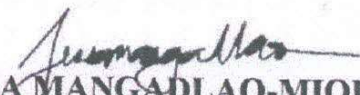
Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
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2025-05-09039

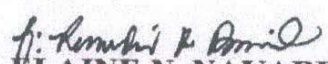
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Effectivity	02.01.23	Page	1 of 2



Noted by:  **ATTY. JESSA MANGADLAO-MIOLATA**
Attorney III

 **ATTY. JOSE B. GUIBONE**
Attorney IV

Funds Available:


ELAINE N. NAVARRO
OIC- Chief of Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director
Office of the Regional Director