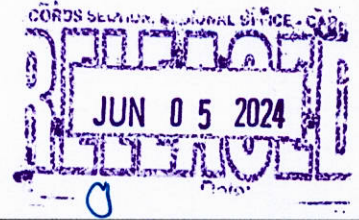




Republic of the Philippines
Department of Education
CARAGA REGION



June 4, 2024

REGIONAL MEMORANDUM
No. 0546, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Butuan City
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
LEARNER SUPPORT PROGRAM**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses related to the conduct of the Deliberation and Finalization of the draft Manual of Procedures (MOP) for School Clinics under OSEC-13-24-3916 dated May 28, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

LEARNER SUPPORT PROGRAM
SUB-ARO

FIN/nap
06/04/2024



Address: J.P. Rosales Avenue, Butuan City
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Republic of the Philippines
Department of Education
CARAGA REGION

June 4, 2024

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director
This Region

Madam:

This is to request your office for the authority to download funds from **OSEC 13-24-3916** to the Schools Division Office of Butuan City to cover expenses in related to the conduct of the Deliberation and Finalization of the Validated Draft Manual of Procedures for School Clinics in the amount of **fourteen thousand four hundred sixty pesos (P14,460.00)**

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV/OIC, ESSD

Funds Available:

mmaraw
ELAINE N. NAVARRO
OIC-Chief, Finance
LSP O SEC 13-24-3916

Approved:

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

ESSD/jcc
06/04/2024



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