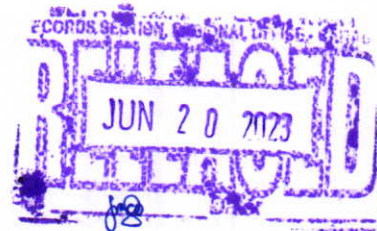




Republic of the Philippines
Department of Education
CARAGA REGION



June 20, 2023

REGIONAL MEMORANDUM
No. 0536, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CALL FOR NOMINATION OF ADDITIONAL PARTICIPANTS FOR
LUNDUYAN SA KAHUSAYAN COHORT 4

1. In reference to DM-OUHROD-2023-0813, the field is hereby informed of the additional available slots for Cohort 4 Lunduyan sa Kahusayan.
2. The schedule of nomination, documentary requirements and other related activities are as follow:

Activities	Schedule	Details
Accomplishment of the list of nominees and submission to the RO <i>Note: Kindly ensure that nominees have been informed of their participation</i>	June 20-23, 2023	The SDO focal person shall accomplish the list of nominees from their division with complete details at https://bit.ly/LunduyanCohort4AdditionalPax
Submission of Documentary Requirements (Letter of Intent and NEAP PDP Contract)	June 20-23, 2023	The SDO Focal person shall facilitate the submission of the signed LOI and NEAP PDP contract to the RO thru hrdd_caraga@deped.gov.ph
Submission of Collated list of nominees per region to NEAP CO	June 28, 2023	The RO focal person shall collate the submitted list from SDOs, and submit the summary to the NEAP CO
Implementation Dates of Programs and Courses	July 17 to September 2, 2023	Details of the dates of implementation shall be communicated through separate issuances per PD

3. Attached to this Memorandum are the allocated slots per SDO (Enclosure 1), Letter of Intent (Enclosure 2) and NEAP PDP Contract (Enclosure 3).



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2023-06-08521

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4. All participants will receive an email notification from NEAP or NTC confirming their participation in their chosen program.
5. All participants must attend the on boarding activities for Lunduyan sa Kahusayan. The invitation and details of the activities shall be sent to the participants through their indicated email addresses.
6. Widest dissemination and compliance to this memorandum is desired.

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

BY AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR., CESO V
Assistant Regional Director 

Encl/s.: As stated
Reference/s: DM-OUHROD-2023-0813
To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT TRAINING PROGRAM SCHOLARSHIP

HRD/mrre
06/20/2023



Address: J.P. Rosales Avenue, Butuan City
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ALLOCATED SLOTS PER SDO

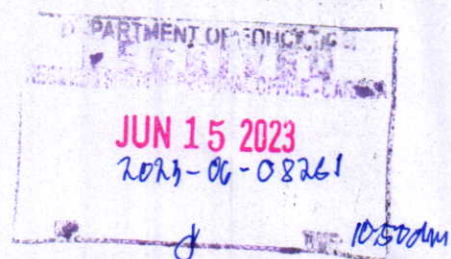
Schools Division Office	Teachers Program	School Heads Program	Coaching Program	Total
Agusan del Norte	3	1	1	5
Agusan del Sur	3	1	1	5
Bayugan	2	1		3
Bislig	2		1	3
Butuan City	3	1	1	5
Cabadbaran	2		1	3
Dinagat	2	1	1	4
Siargao	2	1	1	4
Surigao City	2	1	1	4
Surigao del Norte	3	1	1	5
Surigao del Sur	3	1	1	5
Tandag	2	1	1	4
Total	29	10	11	50





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2023-0813

FOR : **Regional Directors**
Schools Division Superintendents
Human Resource Development Division (HRDD) Chiefs
NEAP in the Region (NEAP-R) Focal Persons
SDO Lunduyan Focal Persons
All Others Concerned

FROM : **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **CALL FOR NOMINATION OF ADDITIONAL PARTICIPANTS FOR LUNDUYAN SA KAHUSAYAN COHORT 4**

DATE : June 09, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Additional Participants for Cohort 4 Lunduyan sa Kahusayan**.
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the Regions are requested to disseminate the following in their respective regions.
 - o **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
 - o **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
3. In case a region will not be able to cover all the slots assigned until **June 28, 2023**, the unfilled slots may be given to other regions that still have other nominees in their roster. The scanned and signed copies of the Letter of Intent (LOI) and Contract of nominated participants should be submitted to NEAP CO until **July 21, 2023**.
4. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the

documents should be uploaded to their designated Google Drive folders. Important links are found in **Enclosure 3**.

5. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person)** at pdd.pdi@deped.gov.ph. Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN] <subject of the email>.
6. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP-PDD/Varron]

Enclosure 1

SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES

1. Suggested schedule of the nomination and other activities of additional nominees for Cohort 4 Lunduyan Training Program:

Activities	Schedule	Details
RO to inform the SDO regarding the memorandum	1st week to 2nd week of June 2023	The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.
Announcement of SDO Registration for the remaining slots of Lunduyan	1st week to 2nd week of June 2023	The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO is encouraged to utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division. NOTE: Kindly ensure that nominees are informed of these FAQs about Lunduyan: https://bit.ly/Lunduyan_BrochureandFAQs
Accomplishment of the list of nominees NOTE: Kindly ensure that nominees have been informed of their participation.	2nd week until 3rd week of June 2023	The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.
Submission of the SDO list of nominees to the RO	3rd week of June 2023	The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person
Submission of collated list of nominees per region to NEAP CO	June 28, 2023	The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at pdd.pdi@deped.gov.ph using this template: https://bit.ly/CollatedPDPParticipants
Onboarding Activities	1st week of July 2023	Details of the onboarding activity shall be communicated through separate issuances per PD program.
Implementation Dates of Programs and Courses	July 17 to September 2, 2023	Details of the dates of implementation shall be communicated through separate issuances per PD program.

2. All participants will receive an email notification from NEAP or NTC confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan sa Kahusayan. The invitation and details of the activities shall be sent to the participants through their indicated email addresses.

Enclosure 2

Remaining Slots per Region

A. Lunduyan sa Kahusayan

Region	Allocated Slots (Teacher's Program)	Allocated Slots (School Head's Program)	Allocated Slots (Coaching Program)	Total Allocated Slots
All regions except BARMM	29 pax per region	10 pax per region	11 pax per region	50 pax per region

Enclosure 3

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents <i>NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive</i>	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
NTC Lunduyan sa Kahusayan	https://bit.ly/LunduyanLOIandContracts	Cohorts 1 & 2 https://bit.ly/LunduyanTrackerLOIandContract Cohort 3 https://bit.ly/LunduyanCohort3Tracker Cohort 4 https://bit.ly/NEAP-NTCLunduyanConfirmedCohort4List	https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganizing	List of Confirmed participants https://bit.ly/PDPParticipantsDatabase Cohorts 1, 2, and 3 COMPLETE RS: https://bit.ly/LunduyanListofCompleters Non-Completers: https://bit.ly/LunduyanNon-Completers	Brochure & FAQs: https://bit.ly/LunduyanBrochureandFAQs
UP NISMED GeoGebra	https://bit.ly/UPNISMEDGeoGebraLOIandContracts	https://bit.ly/3jLpeShGeoGebraTrackSheet		https://bit.ly/PDPParticipantsDatabase	https://bit.ly/geogebraimplementation
SEAMEO INNOTECH Batch 2 Courses	https://bit.ly/NEAPSEAMEOBATCH2Participants				https://bit.ly/NEAPSEAMEOInnotechBatch2PDPs

Enclosure 3

IMPORTANT LINKS FOR THE PD PROGRAMS BATCH 2

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents <i>NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive</i>	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
NTC Lunduyan sa Kahusayan	https://bit.ly/LunduyanLOIsandContracts	Cohort 1 & 2 https://bit.ly/LunduyanTrackerLOIsandContracts Cohort 3 https://bit.ly/LunduyanCohort3Tracker Cohort 4 https://bit.ly/NEAP-NTCLunduyanConfirmedCohort4List	https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganizing	List of Confirmed participants https://bit.ly/PDPparticipantsDatabase Cohorts 1, 2, and 3 COMPLETERS: https://bit.ly/LunduyanListofCompleters Non-Completers: https://bit.ly/LunduyanNon-Completers	Brochure & FAQs: https://drive.google.com/drive/folders/1z2h1uyhlAjb3XKw0PF2D04aZWd-yX4z?usp=share_link
UP NISMED GeoGebra	https://bit.ly/UPNISMEDGeoGebraLOIsandContracts	https://bit.ly/3jLpeShGeoGebraTrackerSheet		List of Confirmed participants https://bit.ly/PDPParticipantsDatabase	https://bit.ly/geogebraimplemde/sign
SEAMEO INNOTECH Batch 2 Courses	https://bit.ly/NEAPSEAMEOBATCH2Participants				https://bit.ly/NEAPSEAMEOInnotechBatch2PDPs

Enclosure 3

IMPORTANT LINKS FOR THE PD PROGRAMS BATCH 2

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents <i>NOTE: Tracker must be updated each time the R focal uploads a document to the google drive</i>	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
NTC Lunduyan sa Kahusayan	https://bit.ly/LunduyanLOIsandContracts	Cohort 1 & 2 https://bit.ly/LunduyanTrackerLOIsandContracts Cohort 3 https://bit.ly/LunduyanCohort3Tracker Cohort 4 https://bit.ly/NTCLunduyanConfirmedCohort4List	https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganizing	List of Confirmed participants https://bit.ly/PDPparticipantsDatabase Cohorts 1, 2, and 3 COMPLETERS: https://bit.ly/LunduyanListofCompleters Non-Completers: https://bit.ly/Lunduyan Non-Completers	Brochure & FAQs: https://drive.google.com/drive/folders/1z2h1uvhlAjb3XKw0PF2D04aZWd-yX4z2usp=sharelink
UP NISMED GeoGebra	https://bit.ly/UPNISMEDGeoGebraLOIsandContracts	https://bit.ly/3jLpeShGeoGebraTrackerSheet		List of Confirmed participants https://bit.ly/PDPParticipantsDatabase	https://bit.ly/geogebraimplemde sign
SEAMEO INNOTECH Batch 2 Courses	https://bit.ly/NEAPSEAMEOBATCH2Participants				https://bit.ly/NEAPSEAMEOInnotechBatch2PDPs