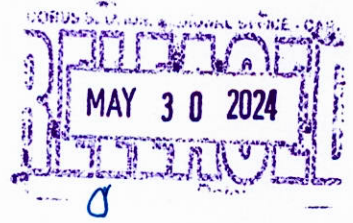




Republic of the Philippines
Department of Education
CARAGA REGION



May 29, 2024

REGIONAL MEMORANDUM
No. 0518, s. 2024

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
This Region

SUBMISSION OF THE PROGRAM COMPLETION REPORTS (PCR) ON THE
DELIVERY OF NEAP QUALITY-ASSURED PD PROGRAMS

1. The National Educators Academy of the Philippines (NEAP) requires the submission of the project completion report and end-of-program evaluation reports of the Professional Development Programs quality-assured by NEAP that are stipulated in the attached Memorandum OM-OUHROD-NEAP-2024-045.
2. Concerned regional and schools division offices may refer to the annexes of DM 44, s. 2023 for the forms and templates of the required reports.
3. Submission of reports shall be done on or before **May 31, 2024** at **neap.qad@deped.gov.ph**
4. Immediate dissemination and appropriate action on this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer -in-Charge
Office of the Regional Director

Encl/s.: As stated
Reference/s: NONE
To be indicated in the Perpetual Index
under the following subjects:

EVALUATION

PROGRAMS

REPORTS

HRDD/mrre
05/29/2024



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director

MEMORANDUM
OM-OUHROD-NEAP-2024-045

FOR : **Regional Directors**

ATTENTION: : **Chiefs, Human Resource and Development Division / NEAP in the Regions**

FROM : **JENNIFER E. LOPEZ**
Director IV

SUBJECT : **SUBMISSION OF THE PROGRAM COMPLETION REPORTS (PCR) ON THE DELIVERY OF NEAP QUALITY-ASSURED PD PROGRAMS**

DATE : **May 24, 2024**

Dear All,

Greetings from the National Educators Academy of the Philippines!

DepEd Memorandum No. 44, s. 2023 or the Interim Guidelines on the Quality Assurance and Monitoring and Evaluation of NEAP Core programs establishes the standards and procedures in the design, development, delivery, and evaluation of all DepEd Central Office-initiated professional development (PD) programs for teachers and school leaders. One of the salient features of the said policy is the strengthened monitoring and evaluation mechanism for PD programs.

Relative to these, and pursuant to Item V(D) of DM 44, s. 2023, all Regional Offices are hereby requested to submit the project completion and end-of-program evaluation reports of the following PD programs quality-assured by NEAP and implemented by the Regional Offices:

1. Advancing Basic Education in the Philippines (ABC+) Project PD Programs Upscaling: Instructional Leadership Training
2. Higher Order Thinking Skills Higher Order Thinking Skills (HOTS) Professional Learning Packages
3. Regional Training of Division Trainers on the MATATAG Curriculum (RTOT)
4. Division Training of School-Based Trainers on the MATATAG Curriculum (DTOT)



2/F, Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (02)8638-8638 / (02)8633-7207 / (02)8635-4796
Email Address: neap.od@deped.gov.ph / ask@neap.deped.gov.ph

Doc. Ref. Code	PAWIM-F-026	Rev	00
Effectivity	09.20.21	Page	1 of 2



5. School-Based Training of Teachers on the MATATAG Curriculum (SBTT)

For items 4 and 5, only those school divisions that have already delivered the training programs are required to submit the reports mentioned above.

All concerned offices may refer to the annexes of DM 44, s. 2023 for the forms and templates of the project completion and end-of-program evaluation reports. Reports shall be submitted on or before **May 31, 2024** to the email address neap.gad@deped.gov.ph, attention: Monitoring and Evaluation Team.

For your proper guidance and immediate compliance. Thank you.