



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
MAY 15 2025
BY: NMB
TIME: 9:16 AM

MAY 15 2025

REGIONAL MEMORANDUM

No. 0506 , s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the **Implementation of Priority Election Task Force (ETF) Activities in connection with the 2025 National and Local Elections**, under OSEC-13-25-02667 dated May 8, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
05/09/2025



Republic of the Philippines
Department of Education
CARAGA REGION

May 9, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
Office of the Regional Director
Caraga Regional Office
Butuan City

Ma'am;

We would like to request Authority from your good office to transfer funds amounting EIGHT HUNDRED FORTY NINE THOUSAND FORTY EIGHT PESOS ONLY. P849,048.00 from Central Office MOOE (OSEC-13-25-02667) to each Schools Division Offices for Board and Lodging , Honorarium, Supplies and Materials and Printing of Election Related Materials. Please see attached summary.

Particular	Amount
AGUSAN DEL NORTE	70,754.00
AGUSAN DEL SUR	70,754.00
BAYUGAN CITY	70,754.00
BISLIG CITY	70,754.00
BUTUAN CITY	70,754.00
CABADBARAN CITY	70,754.00
DINAGAT ISLAND	70,754.00
SIARGAO ISLAND	70,754.00
SURIGAO CITY	70,754.00
SURIGAO DEL NORTE	70,754.00
SURIGAO DEL SUR	70,754.00
TANDAG CITY	70,754.00
TOTAL	849,048.00

Very Truly Yours,

MARIA PAULITA S. LOMONSOD
Legal Assistant II – Focal Person



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Noted by:  **ATTY. JESSA MANGADLAO-MIOLATA**
Attorney III

 **ATTY. JOSE B. GUIBONE**
Attorney IV

Funds Available:  **ELAINE N. NAVARRO**
OIC- Chief of Finance
CMB CO OSEC D7-25-2667

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director
Office of the Regional Director



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