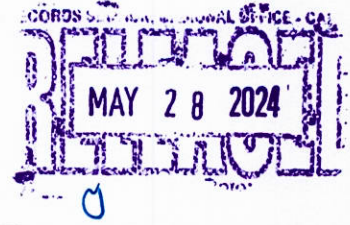




Republic of the Philippines
Department of Education
CARAGA REGION



May 27, 2024

REGIONAL MEMORANDUM
No. 0502, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION SUPPLY OFFICERS
This Region

**SEMI-ANNUAL CONVERGENCE MEETING OF REGIONAL AND DIVISION
SUPPLY OFFICERS FOR THE FIRST SEMESTER OF 2024**

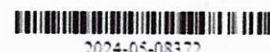
1. There shall be the conduct of Semi-Annual Convergence Meeting of Regional and Division Supply Officers for the First Semester of 2024 on June 14, 2024, 8:00AM at the Grand Palace Hotel, Butuan City.
2. The objectives of this one-day activity are to:
 - a. Identify updates on rules and policies of supply and property management implemented in the Region;
 - b. Share practices that require improvement for immediate action;
 - c. Draft recommendations for a contextualized policy implementation.
3. Participants in this activity are personnel from the Asset Management Unit of the Regional Office and the Division Supply Officers of the Schools Division Offices.
4. Expenses incurred during this activity are chargeable against the MOOE funds subject to usual accounting and auditing rules and regulations. Travel expenses, accommodation, and per diem of the Regional and Division participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl: None
Reference: None



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To be indicated in the Perpetual Index
under the following subjects:

CONVERGENCE

MEETINGS

POLICIES

SUPPLY

ASD/zfb
05/27/2024



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