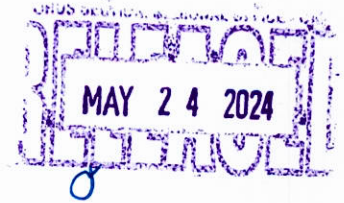




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



May 23, 2024

REGIONAL MEMORANDUM  
No. 0500, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS  
This Region

ONE-DAY KUMUSTAHAN AMONG THE DIVISION PLANNING  
OFFICERS (DPOs), AND SEPS-RESEARCH AND  
PLANNING FOR THE 2<sup>nd</sup> QUARTER OF 2024

1. In support to the thrust of the Department on data management and research, there shall be a One-Day Kumustahan among the Division Planning Officer (DPOs) and SEPS-Research and Planning for the 2<sup>nd</sup> Quarter of 2024 on June 21, 2024, at the National Educators Academy of the Philippines (NEAP) Gold Hall, Caraga Regional Office, Butuan City.
2. The expected participants are the 12 SGOD Chiefs, 12 Division Planning Officers, 12 SEPS-Research and Planning, and the PPRD personnel.
3. The main objective of this activity is to provide resolutions to issues and concerns related to research and planning.

Specific objectives are the following:

- 3.1 Identify and resolve issues regarding data management and collection such as LIS, BEIS, PMIS, and other related concerns.
- 3.2 Identify and discuss the Basic Education Resources Data for FY 2025 Budget Preparation.
- 3.3 Discuss and resolve issues and concerns related to research.
4. Participants shall be served with lunch, and two snacks.
5. Expenses incurred during this activity such as meals and venue rental shall be charged against the regional MOOE Funds subject to the usual accounting and auditing rules and regulations, while the participants' traveling expenses and per diem shall be charged to the SDOs local funds.
6. Please find attached Enclosure No. 01 – Matrix of Activity.



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|----------------|-------------|------|--------|
| Effectivity    | 02.01.23    | Page | 1 of 3 |

7. For your information and guidance.

**MARIA INES C. ASUNCION**  
Director III  
Officer-in-Charge  
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

  
**PEDRO T. ESCOBARTE, JR., PhD., CESO IV**  
Assistant Regional Director

Encl/s.: As stated  
Reference/s: NONE  
To be indicated in the Perpetual Index  
under the following subjects:

KUMUSTAHAN                      PLANNING                      RESEARCH

PPRD/djfm  
05/23/2024



Republic of the Philippines  
**Department of Education**  
 CARAGA REGION

Enclosure No. 01, RM 05A s. 2024

**One-Day Kumustahan Among the Division Planning Officers (DPOs),  
 and SEPS-Research and Planning  
 June 21, 2024**

**ACTIVITY MATRIX**

| Time                  | Activity                                                                                                                                  | Focal Person                                                                                  |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 7:00 AM - 8:00 AM     | Breakfast/Registration                                                                                                                    | PMT (PPRD)                                                                                    |
| 8:00 AM - 8:30 AM     | Opening Program                                                                                                                           |                                                                                               |
| 8:30 AM - 10:00 AM    | Session 1: Budget Preparation FY 2025                                                                                                     | Dandee Jonathan F. Monton                                                                     |
| 10:00 PM - 10:15 AM   | Break                                                                                                                                     |                                                                                               |
| 10:16 AM - 12:00 Noon | Session 2: Identify and resolve issues regarding data management and collection such as LIS, BEIS, NSBI, PMIS, and other related concerns | Dandee Jonathan F. Monton /<br>Empha Grace M. Perez                                           |
| 12:00 Noon-1:00 PM    | <b>LUNCH BREAK</b>                                                                                                                        |                                                                                               |
| 1:00 PM - 3:00 PM     | Session 3: Research Updates BERF Funds, SEF other Funds Action and Basic Research SIPs (Teachers and Students)/Issues/Resolutions         | Caroline L. Guerta, PhD                                                                       |
| 3:00 PM - 3:15 PM     | Break                                                                                                                                     |                                                                                               |
| 3:16 PM - 4:30PM      | <b>Session 4</b> Consolidation of the Issues and Concerns for Resolution                                                                  | Caroline L. Guerta, PhD<br>Dandee Jonathan F. Monton<br>Empha Grace M. Perez<br>Glenn P. Aspe |
| 4:30 PM - 5:00PM      | <b>Ways Forward/Closing Program</b>                                                                                                       | Violeta C. Nuñez, PhD.                                                                        |