



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 18, 2026

REGIONAL MEMORANDUM

No. 0479 , s. 2026

To: Schools Division Superintendents
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR HUMAN RESOURCE
DEVELOPMENT FOR PERSONNEL IN SCHOOLS AND LEARNING
CENTERS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Training for the Katatagan ng Kalooban Tungo sa Pagsulong ng Kabataang Filipino and Workshops on the Validation of ARAL Modules and Training Resource Packages**, under OSEC-13-26-00129 and OSEC-13-26-02127.
2. Attached for reference are the approved requests.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.05.18
13:19:38
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
05/14/2026



Republic of the Philippines
Department of Education
CARAGA REGION

May 11, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director
This Office

Madam:

This is to respectfully request authority from your office to download funds from the Sub-Allotment Release Order **(Sub-ARO) No. OSEC-13-26-02127** to the Schools Division Offices of Caraga Region.

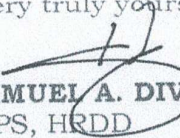
The funding covers the expenses in connection with the Training for the **Katatagan ng Kalooban Tungo sa Pagsulong ng Kabataang Filipino**.

Below is the breakdown of allocation per division.

Division	Physical Targets	Allocation
Agusan del Norte	1	13,500.00
Agusan del Sur	1	13,500.00
Bayugan City	1	13,500.00
Bislig City	1	13,500.00
Butuan City	1	13,500.00
Cabadbaran City	1	13,500.00
Dinagat Islands	1	13,500.00
Siargao	1	13,500.00
Surigao City	1	13,500.00
Surigao del Norte	1	13,500.00
Surigao del Sur	1	13,500.00
Tandag City	1	13,500.00
TOTAL	12	162,000.00

For your approval.

Very truly yours,


JIMUEL A. DIVA
EPS, HRDD

Funds Available:

Ena Navar
ELAINE N. NAVARRO
Chief, Finance Division
HRRD 05/11/2026-2127

Recommending Approval:

Florde
FLORDELISA R. DALIN, EdD.
Chief, HRRD

Approved
Maria Ines
MARIA INES CASUNCION
Director IV
Regional Director

HRRD/jad
05/11/2026



Republic of the Philippines
Department of Education
CARAGA REGION

May 7, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Region
Butuan City

Madam:

The undersigned respectfully request authority to transfer the Program Support Fund amounting to **Twenty-three Thousand Pesos only (P23,000.00)** to Schools Division Office of Surigao City chargeable against the **OSEC-13-26-00129**. This will cover travel expenses of **Maria Cynthia P. Endico of Surigao City Pilot School** during Workshop on the Validation of ARAL Modules and Training Resource Packages (TRPs) on April 13-16, 2026, at NEAP Baguio, Teachers Camp, Baguio City.

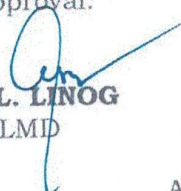
Should the transportation expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.

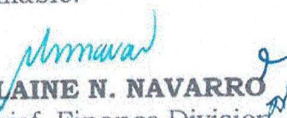
Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.05.13
10:52:15
+0800


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/mcj
05/07/2026



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