



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 18, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0477

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned) Division of Surigao del Sur

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR SCHOOL-BASED FEEDING PROGRAM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Water, Sanitation, and Hygiene in Schools (WinS) Program**, under OSEC-13-25-00762 dated March 18, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.05.18
09:46:10
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
05/14/2026



Republic of the Philippines
Department of Education
CARAGA REGION

May 07, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director
Department of Education-Caraga
J.Rosales Ave., Butuan City

Madam:

Healthy greetings!

We respectfully request your approval for the downloading of funds from the **Water, Sanitation, and Hygiene in Schools (WinS) Program** under **OSEC-13-25-00762**. These funds are intended to support the establishment and refurbishment of WinS facilities in the schools of the following Schools Division Offices.

Schools Division Office	District	Recipient schools	Fund Allocation
Agusan del Sur	Esperanza	Nato National High School	33,779.89
	Rosario	Valentina Elementary School	25,000.00
SUB-TOTAL			58,779.89
Surigao del Sur	Hinatuan South	Almaria Elementary School	25,000.00
	Lanuza	Catupgas Elementary School	25,000.00
	Cortes	Madreliño Elementary School	25,000.00
SUB-TOTAL			75,000.00
GRAND TOTAL			133,779.89

Very truly yours,

CHARLESTONE A. OTAZA
Technical Assistant II

Noted by:

EDMUND D. MENDOZA, PhD.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
Chief, Finance

Digitally signed by Maria Ines C. Asuncion
Date: 2026.05.12 08:04:00
MARIA INES C. ASUNCION
Director IV
Regional Director



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@depd.gov.ph
Website: caraga.depd.gov.ph

