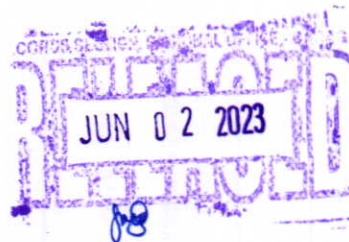




Republic of the Philippines
Department of Education
CARAGA REGION



June 2, 2023

REGIONAL MEMORANDUM

No. 0467, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
Divisions of Agusan del Norte, Agusan del Sur,
Butuan City and Surigao del Norte
This Region

MONITORING AND EVALUATION ON THE POST ASSESSMENT
OF SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL)
LITERACY ASSESSMENT IN SPANISH S.Y. 2022-2023

1. The Special Program in Foreign Language – Functional Literacy Assessment is in its first school year implementation. To ensure that the end goal is achieved, the region through Curriculum and Learning Management Division (CLMD) shall monitor the conduct of the Post Assessment on June 6-7, 2023.

2. The monitoring will be done simultaneously with the following regional supervisors:

Divisions	Schools	Regional Monitoring	Division Focal
Agusan del Norte	Jagupit NHS	Maria Consuelo C. Jamera	Lilibeth S. Apat
Agusan del Sur	Trento NHS	Elena N. Capangpangan	Ivy I. Naparan
	Lapinigan NHS	Elena N. Capangpangan	Ivy I. Naparan
Butuan City	Agusan NHS	Maripaz F. Magno	Loinda S. Guerta
Surigao del Norte	Mainit NHS	Maria Consuelo C. Jamera	Mary Grace M. Tadulan

3. The result of this monitoring and evaluation shall determine if learners under SPFL-Spanish program have met the learning standards in their grade level and basis on the formulation of evidence-based policies and plans for Special Program in Foreign Language (SPFL) instructional practices and learning environment provisions that impact learning outcomes.

4. Travelling expenses of the monitoring team shall be charged to Local Funds subject to the usual accounting rules and regulations.

5. Attached is the Monitoring and Evaluation Form on the Administration of Special Program in Foreign Language-Functional Literacy Assessment.

6. For inquiries and other concerns, kindly contact Maria Consuelo C. Jamera, Education Program Supervisor, SPFL Regional Coordinator, Curriculum and Learning Management Division (CLMD), through email address: mariaconsuelo.jamera@deped.gov.ph.



2023-06-07586

7. Immediate dissemination of this Memorandum to the concerned is highly desired.

fi. stumbay.
MARIA INES C. ASUNCION
Director III *mail*
Officer-in-Charge
Office of the Regional Director

Encls.: M&E Tool

Reference: RM 0876, s. 2022, SPFL-FLA Manual

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

MONITORING

SPECIAL PROGRAM

CLMD/mcj
06/02/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 4

Form 4

**MONITORING AND EVALUATION TOOL IN THE ADMINISTRATION
OF SPECIAL PROGRAM IN FOREIGN LANGUAGE-
FUNCTIONAL LITERACY ASSESSMENT
SY _____**

(To be accomplished by the Division/Regional Monitoring Team)

School Name: _____ School ID: _____
 School Head: _____ Contact No.: _____
 School Address: _____ District: _____
 Division: _____

A. Learners' Profile

Number of Learners									Type of Assessment
Grade Level Registrants			Actual			% of Assessment			
Male	Female	Total	Male	Female	Total	Male	Female	Total	☐ Diagnostic
									☐ Post Assessment

B. Observation Checklist

Areas	Indicators	Observed		Comments/ Observation
		Yes	No	
Pre-administration of SPFL-FLAT	1. Each administering teacher have the following materials:			
	1.1 SPFL-Functional Literacy Assessment Tool for the assigned grade level			
	1.2 Enough place for the administering teacher and the learners			
	1.3 List of Registrants with LRN alphabetically arranged regardless of gender under SPFL program			
	1.4 Schedule of Assessment			
	1.5 Rating Scale Sheet for the assessment			
During Assessment	2. The assessment is administered to target learners in the implementing SPFL schools.			
	3. Determine starting point based from the learners' grade level target skill.			
	4. The administering teacher conducts orientation to learners on the process of assessment			



2023-06-07586

Assessment Result	5. Learners were assessed individually			
	6. Each learner received the same assessment based on their grade level target skill			
	7. Rating Scale Sheet for the assessment is accomplished by the administering teacher while the assessment is going on			
	8. Account learners who undergo the assessment			
	9. Determine learners' level based on the grade level target primary skill			
	10. Assess the class risk based on the result of learner's individual level			
	11. Submit the accomplished rating scale sheet to the School Head/ Language Department Head			
	12. School Head/ Language Department Head consolidates the result of the assessment using Form 3			
	13. Submit/upload consolidated result to the Division SPFL Coordinator			

C. Other Concerns

General Findings/ Observation/ Problems encountered	Action Taken	Recommendations

Monitored and Evaluated by:

Certified by:

Division/Regional Monitor

Date Signed: _____

Division/Regional SPFL Coordinator

Date Signed: _____

