



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 13, 2026

REGIONAL MEMORANDUM

No. 0461, s. 2026

To: Schools Division Superintendents
All Others Concerned

PARTICIPATION IN THE PROGRAM IMPLEMENTATION REVIEW (PIR) FOR THE
2026 SCHOOL-BASED FEEDING PROGRAM (SBFP)-MILK COMPONENT

1. This Office informs the field of the conduct of the **Program Implementation Review (PIR) for the 2026 School-Based Feeding Program (SBFP) – Milk Component** on **June 4-6, 2026**, organized by the Department of Agriculture – National Dairy Authority (DA-NDA) with the participation of 2 Division SBFP Representatives per SDO. The forum will formally commence on **June 5, 2026**, from 8:00 a.m. to 5:00 p.m. at Hamersons Hotel, Corner Pabayo - Tomas Saco Sts., Cagayan de Oro City, with **June 4 and 6, 2026** designated as official travel dates.
2. The activity aims to discuss major program components, including procurement procedures, delivery and distribution mechanisms, quality assurance measures, and monitoring and reporting systems. It will also provide a venue for collaborative dialogue and knowledge sharing among DepEd implementers, representatives from the National Dairy Authority, and dairy suppliers.
3. This memorandum shall serve as the **official travel authority** for the said participants and may be used to support claims for travel expenses.
4. Expenses incurred by participants shall be charged against SBFP Program Support Funds (PSF) or local funds, subject to existing accounting and auditing rules and regulations.
5. Enclosed is the list of expected participants for your reference.
6. Food and accommodation for all participants will be provided on June 5, 2026, including breakfast on June 6, 2026.
7. For inquiries, please contact **Ms. Melody Lou B. Villaplaza**-SBFP Technical Assistant, Education Support Service Division, at melodylou.villaplaza@gmail.com or 09705364602.
8. Immediate and wide dissemination of this memorandum to all concerned is desired.



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Republic of the Philippines
Department of Education
CARAGA REGION

MARIA INES C. ASUNCION

Director IV
Regional Director

ESSD/mlby
05/11/2026



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2026-05-07766





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Enclosure A: List of Expected Participants

PROGRAM IMPLEMENTATION REVIEW (PIR)			
June 4-6, 2026			
No.	Participant	Designation	Office
1	Rena Grace G. Tul-id	Nutritionist-Dietician II	RO- ESSD
2	Melody Lou B. Villaplaza	SBFP-TA II	RO- ESSD
3	Chona M. Aquino	Nurse II	SDO ADN
4	Geralin A. Dompore	Nurse II	SDO ADN
5	Andresa Imelda Princesa	Nurse II	SDO ADS
6	Ellen Pallado	Nurse II	SDO ADS
7	Mary Grace C. Diamante	Nurse II	SDO Bayugan City
8	Jee Yzyl Banghal	SBFP COS	SDO Bayugan City
9	Maria Azucena L. Castillo	Nurse II	SDO Bislig City
10	Melody D. Tenefrancia	Nurse II	SDO Bislig City
11	Vilma A. Sobrevilla	Nurse II	SDO Butuan City
12	Cecilia B. Nuer	Nurse II	SDO Butuan City
13	Virgilina A. Linconada	Nurse II	SDO Cabadbaran City
14	Marian Joy M. Sahay, DMD	Dentist II	SDO Cabadbaran City
15	Elgine J. Borja	Nurse II	SDO Dinagat Islands
16	Angel Mae S. Pombo	SBFP COS	SDO Dinagat Islands
17	Rosynette E. Libay	Nurse II	SDO Siargao
18	Melisa Mae D. Japson	SBFP COS	SDO Siargao
19	Irenetta A. Balaba	Nurse II	SDO Surigao City
20	Lovely Mae Saladores	SBFP COS	SDO Surigao City



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21	Hazel Mae Ladroma	Nurse II	SDO Surigao del Norte
22	Noemi Jane Delos Reyes	SBFP COS	SDO Surigao del Norte
23	Joanne H. Balan	Nurse II	SDO Surigao del Sur
24	Lord Charles Timothy L. Carreon	SBFP COS	SDO Surigao del Sur
25	Rudeline V. Azarcon, RN	Nurse II	SDO Tandag City
26	Richard V. Baldovino, LPT	SBFP COS	SDO Tandag City



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May 5, 2026

MARIA INES C. ASUNCION

Director III/Officer In-charge
Office of the Regional Director
Department of Education-Region 13
J.P. Rosales Avenue, Butuan City

Dear Director Asuncion,

Greetings!

In preparation for the implementation of the 2026 School-Based Feeding Program (SBFP) – Milk Component of the Department of Education (DepEd), a Program Implementation Review (PIR) is being undertaken to consolidate, validate, and finalize the necessary data, operational plans, and key activities to ensure the efficient and timely delivery of program requirements.

With the updated procurement arrangement, wherein the National Dairy Authority (NDA) is mandated to undertake procurement responsibilities for the Milk Component, there is a need to strengthen coordination among key stakeholders. In this regard, close collaboration with the designated focal persons in your respective Schools Division Offices (SDOs), as well as with accredited milk suppliers, is essential to ensure the smooth delivery of milk products to recipient schools. This coordination will also help address potential challenges related to logistics, scheduling, quality assurance, and compliance with food safety standards, thereby ensuring effective and uninterrupted program implementation.

This one-day activity is scheduled on June 05, 2026 at Hamersons Hotel, Corner Pabayo - Tomas Saco Sts., Cagayan de Oro City.

In this connection, we respectfully invite **Ms. Rena Grace G. Tul-id**, Regional SBFP Focal Person to attend the said activity. We likewise request the participation of the SBFP – Milk Component focal person from each Schools Division Office (SDO) in your region. Each SDO is allocated two (2) slots for its designated focal person to ensure focused and meaningful participation in the discussions.

Kindly confirm attendance through our Milk feeding Program Coordinator, **Ms. Marivic B. Callao**.

The activity will serve as a venue for a Program Implementation Review (PIR) and Consultative Forum, where key program components will be discussed, including procurement processes, delivery and distribution arrangements, quality control measures, and monitoring and reporting mechanisms. It will also provide an opportunity for open dialogue and knowledge-sharing among DepEd implementers, NDA representatives, and dairy suppliers.

We believe that your office's participation, as well as the insights of your designated focal persons, will greatly contribute to the success of this initiative and to the continuous improvement of program delivery.

We look forward to your active participation and continued support in this meaningful endeavor.

Attached is the program of activities for your reference.



Thank you.

Very truly yours,

JESTER JOHN P. JADAP, CPA, MBM
Department Manager I

PROGRAM OF ACTIVITIES

Time	Activity	Person in Charge
8:00 AM – 9:00 AM	Arrival and Registration	Secretariat
9:00 AM – 9:15 AM	Invocation	AVP
	National Anthem	AVP
9:15 AM – 9:30 AM	Introduction of Participants	Marivic B. Callao PDO IV
	Welcome Message/Overview	JESTER JOHN P. JADAP, CPA, MBM. Department Manager National Dairy Authority Regional Dairy Farmers Livelihood Center – Northern Mindanao
9:31 - 11:00 AM	Program Evaluation and Assessment/Workshop Issues and Concerns	DepEd- Regional/SDO Focal Persons, NDA and Milk Suppliers Persons
11:01 – 12:00 NN	Presentation of Program Evaluation and Assessment	Secretariat
12:01-1:00 PM	Lunch	
1:01 – 3:00 PM	Finalization of Supply Mapping/Workshop	DepEd- Regional/SDO Focal Persons, NDA and Milk Suppliers Persons
3:01 PM – 3:15 PM	Snacks	
3:16 PM – 4:30 PM	Continuation - Finalization of Supply Mapping/Workshop	DepEd- Regional/SDO Focal Persons, NDA and Milk Suppliers Persons
4:36 PM – 4:45 PM	Wrap-up	
4:46 PM – 5:00 PM	Closing Program	Marivic B. Callao PDO IV
5:01 - Onwards	Hotel Stay/Homeward Bound	