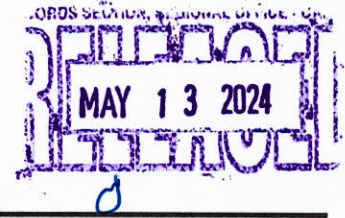




Republic of the Philippines
Department of Education
CARAGA REGION



May 13, 2024

REGIONAL MEMORANDUM
NO. 0452, 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION CI COORDINATORS
This Region

**CONTINUOUS IMPROVEMENT (CI) PROGRAM TRAINING
FOR MASTER COACHES**

1. As we strengthen the implementation of Continuous Improvement Program in Caraga Region, this Office through the Field Technical Assistance Division (FTAD) will conduct a Three-day Continuous Improvement (CI) Program Training for Master Coaches on July 3-5, 2024, at Silver Hall, NEAP, DepEd Regional Office.
2. This is a live-in training to be participated in by School Heads and/or non-teaching personnel who have attended CI Program training and have produced CI projects already. Please refer to the table below for the distribution of participants:

Division	No. of Participants	Resource Persons	Total
Agusan del Norte	3		3
Agusan del Sur	3		3
Bayugan City	3		3
Bislig City	3		3
Butuan City	2	1	3
Cabadbaran City	2	1	3
Dinagat	3		3
Siargao	3		3
Surigao City	3		3
Surigao del Norte	3	1	4
Surigao del Sur	3	1	4
Tandag City	3		3
Regional Office	2		2
Total	36	4	40

3. The activity aims to:
 - i. equip the participants with the necessary skills, methodologies, and tools to effectively guide and support teams in identifying inefficiencies, implementing improvements, fostering a culture of innovation, and sustaining continuous growth within an organization; and



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- ii. enhance coaching abilities, foster problem-solving skills, promote collaboration, and instill a mindset that encourages ongoing improvement efforts.
4. The first meal is dinner of Day 0 on July 2, 2024, and last meal is PM snacks on July 5, 2024. Hence all participants are expected to be at the venue on July 2, 2024 for registration and check-in.
5. It is desired that participants shall register online through <https://tinyurl.com/CIMasters> on or before June 20, 2024.
6. Meals and snacks, venue rental and other expenses incurred in this activity shall be charged to Regional MOOE while traveling expenses and per diem of the participants are speakers are chargeable against their local funds subject to the usual accounting and auditing rules and regulations.
7. For information and appropriate action.

MARIA INES C. ASUNCION
Director III
Officer In-charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


FLORDELISA R. DALIN, EdD
Chief, HRDD 

Encl/s.: NONE
Reference/s: NONE
To be indicated in the Perpetual Index
under the following subjects:

CONTINUOUS IMPROVEMENT TRAINING

FTAD/apm
05/13/2024



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