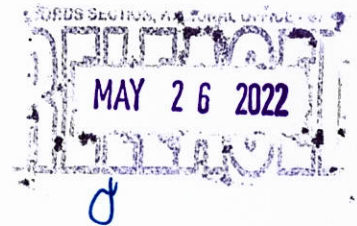




Republic of the Philippines
Department of Education
CARAGA REGION



May 26, 2022

REGIONAL MEMORANDUM

No. 0448 s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

INDICATIVE SCHEDULE OF THE 2022 SURVEILLANCE OF SCHOOLS
ON SBM-WINS PRACTICES

1. Utilizing the School-Based Management (SBM) mechanism as a vehicle to successfully implement Water, Sanitation and Hygiene in Schools (WinS), the field is hereby informed of the indicative schedule of the 2022 Surveillance of Schools on SBM-WinS which will start on June 7, 2022 until all schools are visited.
2. It must be noted that for the schools to qualify for the surveillance, all must be among previously recognized SBM Level 3 meeting at least an average rating of **2.50** in all Key Performance Indicators (KPIs) and **3-stars** in WASH in School monitoring tool.
3. Documents to be submitted are a) SBM Validation e-Tool duly signed by the Division SBM Coordinator, Division Planning Officer and the Schools Division Superintendent; and b) Print-out of Online Monitoring System (OMS) Tool certified and duly signed by the Division WinS Focal Person.
4. Per review, there is a total of 109 previously recognized level 3 implementing schools which qualify for surveillance.
5. The surveillance shall be initiated by the Regional Field Technical Assistance Teams (RFTATs).
6. To ensure that the SBM-WinS surveillance will be realized, it may be done virtually, face-to-face and/or blended manner. Thus, school heads are directed to save the documents in google drive for easy access of the validators when needed.
7. It must be understood that the mode of surveillance depends on the IATF protocol and LGU Alert Level. During the face-to-face activity, in the interest of the welfare of all involved personnel and stakeholders, participants should be limited and shall stay at least a meter distance with each other.
8. To fast-track the surveillance to schools, there will be three teams who shall simultaneously conduct the activity. Each team is facilitated by FTAD personnel who shall be responsible in communicating with the counterparts from the SDOs and organizing the surveillance team.



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9. The schedule of the surveillance is stipulated below. The schedule may be changed for valid reasons; thus, rescheduling is possible.

Cluster	Division	No. of School	Dates	FTAD Personnel
I	Agusan del Norte	20	June 7-8, 2022 (6 schools) June 13-17, 2022 (14 schools)	Dr. Alejandro P. Macadatar CP#09066994033
	Bislig City	7	June 20-21, 2022 (7 schools)	
	Siargao	9	June 27-29, 2022 (9 schools)	
	Total	36		
II	Agusan del Sur	17	June 7-8, 2022 (6 schools) June 13-16, 2022 (11 schools)	Ms. Carolina M. Niepes CP#09105179749
	Bayugan City	7	June 20-21, 2022 (7 schools)	
	Cabadbaran City	7	June 29-30, 2022 (7 schools)	
	Tandag City	5	June 27-28, 2022 (5 schools)	
	Total	36		
III	Butuan City	12	June 7-8, 2022 (6 schools) June 14-15, 2022 (6 schools)	Mr. Jonathan F. Garzon CP#09382087504
	Surigao City	4	June 20-21, 2022 (4 schools)	
	Surigao del Norte	6	June 16-17, 2022 (6 schools)	
	Dinagat	3	June 15, 2022 (3 schools)	
	Surigao del Sur	11	June 27-30, 2022 (11 schools)	
	Total	37		
Grand Total		109		

10. Division SBM Coordinators are given the freedom to schedule the schools taking consideration the geographical location to save travel time. For changes of schedule, it has to be agreed upon by the SDO and RFTAT through the FTAD Personnel.

11. Let it be understood that the rating and result provided by the validators are final and executory.

12. Anent to this, a virtual collaborative meeting will be conducted on May 31, 2022 at 1:00-5:00PM to be participated in by the Chiefs of all RFTAT members, SGOD

Chiefs, Division SBM Coordinators and Division WinS Coordinators. Link will be shared later.

13. For questions and clarifications, please contact the assigned FTAD Personnel with the mobile number indicated below their names.

14. For strict compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index

under the following subjects:

SBM-WINS SURVEILLANCE

FTA/apm
05/26/2022