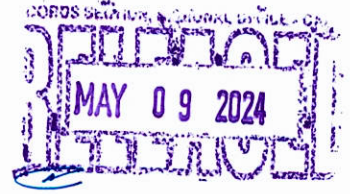




Republic of the Philippines
Department of Education
 CARAGA REGION



May 7, 2024

REGIONAL MEMORANDUM
 No. 0441, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
 This Region

SCIENTIFIC RESEARCH REVIEW COMMITTEE AND MANAGEMENT
 TEAM MEMBERS OF THE 2024 REGIONAL SCIENCE
 AND TECHNOLOGY FAIR

1. Relative to Regional Memorandum No. 0297, s. 2024 (Regional Academic and Skills Development-2024 Regional Science and Technology Fair), the Department of Education-Caraga Region directs the following members of the Management Team and Scientific Research Review Committee (SRC) to facilitate the conduct of the 2024 RASD-RSTF from May 11-15, 2024, at Libertad National High School, Butuan City:

Management Team Members		Terms of Reference
Chairman:	RD Maria Ines C. Asuncion, CESO III	Oversee the overall preparation and conduct of the 2024 RASD
Vice-chairman:	ARD Pedro T. Escobarte, Jr., CESO IV	
Contest Convener:	Bernabe L. Linog, CLMD Chief	
Contest Manager:	Kevin Hope Z. Salvaña	Prepare activity proposal, logistic requirements, memoranda, communication letter, and certificates necessary for the activity
Members:	Jackie Lou C. Besaña	- Generate virtual meeting links for the hybrid contest and cliniquing - Prepare the contest venues and holding areas - Facilitate the installation and restoration of research poster displays - Ensure completeness of participants' attendance throughout the activity - Assist in the sorting and distribution of medals and certificates - Serve as contest host for the 2024 RSTF.
	Iries Jane C. Calumbay	
	Engr. Val Jorge Stanley L. Basil	
	Xe Mc Kevin B. España	
	Mark Joseph S. Ariola	
	Maricar N. Gonzales	
	Jake Warren Bago	
	Shirley Anne H. Laxamana	
	Jeremiah A. Atenta	
	Hazean Kate A. Datoy	



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Scientific Research Review Committee		Terms of Reference
Chairman:	Kevin Hope Z. Salvaña	Set directions for the paper pre-screening and cliniquing.
Consultants:	Invited expert-judges from Research Universities and Institutes	Provide technical guidance for the improvement of the research projects
Members:	Jackie Lou C. Besaña Iries Jane C. Calumbay Engr. Val Jorge Stanley L. Basil Xe Mc Kevin B. España Mark Joseph S. Ariola Maricar N. Gonzales Jake Warren Bago Shirley Anne H. Laxamana Jeremiah A. Atenta Hazean Kate A. Datoy	- Review the paper's required attachments and International Science and Engineering Fair (ISEF) Forms. - Subject the papers to bibliographic tracing and plagiarism test.

2. SRC and TWG members outside Butuan City shall be billeted at Libertad National High School from May 11-15, 2024. AM Snacks, Lunch, and PM Snacks shall be provided from May 12-15, 2024.

3. SRC and TWG members' transportation and meal expenses outside what is stipulated in item 2 herein shall be charged against their local funds, subject to usual government accounting and auditing rules and regulations.

4. SRC and TWG members shall be granted with appropriate number of Service Credits (SC)/Compensatory Time-Off (CTO) in accordance with DepEd Order No. 53, s. 2003 (Updated Guidelines on the Grant of Vacation Service Credits to Teachers) and CSC and DBM Joint Circular No. 2, s. 2004 (Non-monetary Remuneration for Overtime Service Rendered).

5. School Heads of the teachers who are members of the Management Team and SRC are directed to facilitate the class substitution and/or ensure that other learning modalities are in place in the affected dates (May 13-15, 2024) vis-à-vis "No Disruption of Classes" policy of the Department.

6. All Management Team and SRC members are directed to attend a Pre-contest Meeting on May 11, 2024, 8:00 AM at Libertad National High School.

7. For queries, contact Mr. Kevin Hope Z. Salvaña, 2024 RSTF Contest Manager, through his email address at kevinhope.salvana@deped.gov.ph.

8. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.

MARIA INES C. ASUNCION
Regional Director

Encl/s.: NONE

Reference/s: Regional Memorandum No. 0297, s. 2024

To be indicated in the Perpetual Index

under the following subjects:

CONTESTS MATHEMATICS RESEARCH OR STUDIES SCIENCE

CLMD/khzs
05/07/2024