



Republic of the Philippines
Department of Education
CARAGA REGION



May 7, 2024

REGIONAL MEMORANDUM

No. 00439, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
Public and Private Elementary and Secondary School Heads
This Region

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM
NO. 0296 s., 2024 RE: 2024 REGIONAL SCHOOL
PRESS CONFERENCE (RSPC)

1. In view of the upcoming Regional Academic and Skills Development - Regional Schools Press Conference (RASD-RSPC), scheduled on May 11-15, 2024, the different RSPC activities shall be held at Agusan National High School and Caraga State University, both located in Butuan City.
2. The venue for all individual contests and group contests such as Collaborative Desktop Publishing and Online Publishing will be at Agusan National High School, Butuan City. While, Scriptwriting and Radio Broadcasting, as well as Scriptwriting and TV Broadcasting, will take place at Caraga State University (CSU), Learning Commons, Ampayon, Building Butuan City.
3. The official delegation for the division will comprise up to 194 participants. All delegates should arrive at the venue on May 11, 2024. Only these official delegates will be provided with accommodation in the designated billeting areas and will be eligible to receive Certificates of Participation and Appearance.
4. Participants no longer need a 2x2 photo; a school ID is enough for identification. The school ID must be presented during the contest. Learners without a school ID cannot join the contest.
5. The SDO's schedule for arrival and departure, along with transportation details shall be sent to the Chief of CLMD via email add at rspc.caraga@deped.gov.ph and to the host Schools Division through the CID Chief Dr. Dina Abaloss at: mariadinah.abalos@deped.gov.ph.
6. Laptop checking and sealing for both TV and Radio Script writing and Broadcasting will occur immediately after their respective technical runs. The Radio Broadcasting check is scheduled for May 11, 2024, from 1:00 PM to 6:00 PM at the Activity Center, Learning Commons Building, 3rd Floor, CSU. Meanwhile, the TV Broadcasting check will take place on May 12, 2024, at 1:00 PM. Laptops must be free of MS Word documents, but music files and sound effects are permitted.
7. Official laptops for Collaborative Desktop Publishing and Online Publishing, already cleared of any documents, must be submitted for inspection on May 11, 2024, at 1:00 PM at the Agusan National High School (ANHS) Conference Room.

8. The following are additional instructions for TV Production and Radio Broadcasting:

A. Scriptwriting and TV Broadcasting:

- a. Each team must submit two (2) empty flash drives, each with a minimum capacity of 16 gigabytes, properly labeled with the division, category, and medium. These flash drives must be submitted by May 11, during the technical run.
- b. Before use, all laptops must have word processing and PDF files removed. Only templates for lower-thirds, as well as opening and closing billboards (OBB and CBB), sound effects, graphics, and music files are allowed to remain on the laptops.
- c. Teams are encouraged to prepare either an RSPC coverage or an RSPC special presentation.
- d. Teams should be prepared for a tri-camera setup during production.

B. Scriptwriting and Radio Broadcasting:

- a. Each team must provide one (1) flash drive with a minimum capacity of 16 gigabytes. The flash drive must be empty and clearly labeled with the division, category, and medium. The deadline for submission is May 11, during the technical run.
 - b. All word processing and PDF files must be removed from the laptops used in the competition. Only music files and sound effects are permitted on these laptops.
 - c. Laptop Limit: Each team can use a minimum of four (4) and a maximum of four (4) laptops during the competition.
 - d. Production Time Limits: Teams in the secondary category must prepare a 7-minute production, while teams in the elementary category must prepare a 6-minute production.
9. The list of billeting quarters for the participants from each Schools Division Office is attached as enclosure.
10. A motorcade will take place on May 12, 2024, at 7:00 AM. The assembly point is the Sports Complex in Libertad. Each Schools Division Office (SDO) must provide three vehicles for the motorcade, ensuring the participation of SDOs top management.
11. Only vehicles with an official gate pass will be allowed into the Morelos premises. All other vehicles will be used for drop-off only.
12. Schools Division Superintendents, Assistant Schools Division Superintendents, CID and SGOD Chiefs shall join the motorcade and attend the Opening Ceremonies on May 12, 2024.

13. The Opening Ceremonies will follow at 8:00 AM at Father Saturnino Urius University (FSUU) Gym, Morelos Campus in Libertad, Butuan City. Please ensure timely arrival and adherence to the schedule.

14. Division areas in the FSUU Gym are already labeled to accommodate **150 participants**. Schools Division Offices (SDOs) should settle into their respective spots before the program begins. Refer to the attached floor plan for more details.

15. All division delegates must wear appropriate attire, such as Division Poloshirts or T-shirts, during the Opening Program on May 12, 2024, and during the Closing Program on May 15, 2024.

16. Division banners must be submitted to Mrs. Remedios Hinampas at the FSUU Morelos Gym by 1:00 PM on May 11, 2024. For further inquiries, you may contact her at 09483195344.

17. The following members of the TWG shall report to the Regional Office on May 9-10, 2024, to prepare for the RSPC events.

Name	Designation
Darielle Hanna A. Balonda	Teacher II
Ma. Belinda R. Tolang	Master Teacher II
Norberto O. Cullantes, Jr.	Master Teacher I
Cornelio Malaluan	Master Teacher I
Ramel B. Labalan	Master Teacher I
Junar P. Lasaca	Master Teacher I
Windel Fediricos	Education Program Specialists
James Osmolo	Master Teacher II
Romelio Taghap	Master Teacher
Francis Caumpay	Master Teacher

18. A virtual meeting for the division focal persons in journalism (both English and Filipino) is scheduled for May 10, 2024, at 9:30 AM, while the virtual meeting for examinees and proctors regarding the RSPC will take place later that day at 1:30 PM, using the same link: <https://bit.ly/2024-RSPC-Meeting>. Additionally, proctors are required to attend an in-person debriefing on May 11, 2024, at 2:00 PM at the ASNHS Covered Court.

19. Interviews for the Outstanding School Paper Advisers and campus journalists is scheduled on May 11, 2024 at Agusan National High School at 1:30 PM.

20. The 2024 RSPC will feature several significant ceremonies, including:
- The awarding of winners in the School Paper Category;
 - The recognition of winners from the 2023 National Schools Press Conference (NSPC); and,
 - The recognition of retired Chief Education Supervisors and Education Supervisors in Journalism.

21. These events will be held from 1:00 PM to 6:00 PM at the Event Center on the 3rd floor of SM Mall of Butuan. Please note that bringing food into the event center is not allowed. Refer to the attached program for the specific event schedule.
22. School heads of the winning school paper in the 2023 NSPC are required to attend the recognition ceremony.
23. Outstanding School Paper Advisers and Outstanding Campus Journalists in each division must wear Filipiniana (for females) and Barong Tagalog (for males) during the Awarding Ceremony.
24. Personnel attending the activities on weekends are eligible for Compensatory Time Off (CTO) or leave credits, whichever is appropriate.
25. The guidelines for individual, group, and school paper contests, confirmation sheets, list of RSPC Examiners, Proctors, and TWG members, Matrix of Activities as well as other important activities are provided in the attached enclosures.
26. All Schools Division Offices (SDOs) must submit three separate PowerPoint files by May 6, 2024:
 - a. A file showcasing the Outstanding Campus Journalist and Outstanding School Paper Adviser (1 slide for each candidate);
 - b. A file for the 2023 NSPC Winners Exhibit (1 slide for individual winners, 2 slides for group winners);
 - c. A file for "NSPC Through the Years" (up to 10 slides showcasing SDOS achievements since 2010, with pictures and video clips).
 - d. Ensure each file is labeled with the division name and task number for easy identification.
27. Participating divisions are responsible for providing meals and snacks to their delegates. Each division will also be provided with a multicab for transportation during the entire event. Delegation heads, along with their School Paper Advisers and contestants, must ensure safety and security throughout the RSPC.
28. All expenses related to participation in this Conference will be covered by the school's Maintenance and Other Operating Expenses (MOOE), local funds, campus journalism funds, or other approved sources, in accordance with standard accounting and auditing regulations.
29. Participants from private schools are responsible for securing their own funding to cover the costs associated with their involvement in this event.
30. All other provisions outlined in Regional Memorandum No. 0296, s. 2024, remain in effect.

31. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer In-charge
Office of the Regional Director

Encl/s.: As Stated

Reference/s: none

To be indicated in the Perpetual Index
under the following subjects

CAMPUS JOURNALISM CONFERENCES CONTESTS LEARNERS

CLMD/gsa
5/7/2024

Enclosure No.1a to RM No. 0439, s. 2024

2024 REGIONAL ACADEMIC AND SKILLS DEVELOPMENT – REGIONAL
SCHOOLS PRESS CONFERENCE (RSPC)

Butuan City
May 11-15, 2024

LIST OF BILLETING QUARTERS

Division	Billeting School	Principal	Contact#	PSDS
Agusan del Norte	FR Sibayan	Mrs. Marivic Pantonial	09267762291	Mr. Rey Collado
Agusan del Sur	Mandacpan ES	Mrs. Jocelyn Carampatana	09171875646	Dr. Jonas Jomonong
Bayugan City	Libertad CES	Mr. Carlito Nietes	09639160633	Mrs. Lani Garguena
Bislig City	Obrero CES	Mrs. Deborah Madamba	09171338622	Mrs. Nancy Pantin
Butuan City	BC SPED Center	Mrs. Carolyn Caga	09982859394	Mrs. Leona Carmelo
Cabadbaran City	JT Domingo	Mrs. Rosemarie BAHAN	09489199775	Dr. Nancy Pantin
Dinagat Islands	Maon IS	Ms. April Ann Bernabe	09518807235	Mrs. Varona
Siargao	Butuan Central ES	Dr. Luisito Pero	09275357058	Mrs. Leona Carmelo
Surigao City	Butuan Central ES	Dr. Luisito Pero	09275357058	Mrs. Leona Carmelo
Surigao del Sur	Butuan Central ES	Dr. Luisito Pero	09275357058	Mrs. Leona Carmelo
Surigao del Norte	La Trinidad IS-Elem & Sec	Mr. Raymond Abuloc & Mrs. Bollozos	09171401875	Dr. Jonas Jomonong
Tandag City	Ampayon IS- Elem	Mrs. Rizza Vallespin	09075907941	Mrs. Ruby Glen Samson

Enclosure No.1b to RM No. 6439, s. 2024

**2024 REGIONAL ACADEMIC AND SKILLS DEVELOPMENT – REGIONAL
SCHOOLS PRESS CONFERENCE (RSPC)**

**Butuan City
May 11-15, 2024**

MATRIX OF ACTIVITIES

SCHEDULE OF ACTIVITIES		
Date:	Activity	Venue
Day 0 May 11, 2024	Arrival	
1:30 PM-4:00PM	Meeting of the 2024 RSPC Proctors, Examiners and RTWG	Agusan National High School (ANHS)- Covered Court
1:30 PM -6:00PM	Interview of the candidates for Outstanding Campus Journalists and outstanding School Paper Advisers	ASNHS
1:00 PM-6:00PM	Laptop Technical Testing for Elementary and Secondary Radio Broadcasting Laptop Inspection and Sealing (This process will be conducted on a first-come, first-served basis.)	Hero Learning Commons Building, CSU-Ampayon, Butuan City
1:00PM-6:00PM	Laptop Technical Testing for Collaborative Desktop Publishing and Online Publishing Laptop Inspection and Sealing (This process will be conducted on a first-come, first-served basis.) (1:00 PM onwards)	Agusan National High School (ANHS)- Conference Room
2:00PM-4:00 PM	Checking of SD Cards for Photojournalism Contest	ANHS- POP DEV OFFICE
Day 1 May 12, 2024		
7:00 AM	Motorcade (Only 3 vehicles are allowed per SDO)	Assembly Area: Libertad Sports Complex, Butuan City
8:30 AM- 12:00NN	Opening Program	Father Saturnino Urius University (FSUU) Gym-Morelos Campus
10:00AM-12:00NN	Scriptwriting for Radio Broadcasting Secondary (English and Filipino)	Hero Learning Commons Building (CSU-Ampayon, Butuan City)
1:00 PM- 3:00PM	Simulation Procedures for RB Secondary English	HLCB, CSU-Ampayon
3:30 PM- 5:30PM	Simulation Procedures for RB Secondary Filipino	HLCB, CSU-Ampayon

	Scriptwriting for RB Elementary (English and Filipino)	HLCB, CSU-Ampayon
1:00 PM – 6:00PM	Technical Testing on Laptop Units for TV Broadcasting/Unit	HLCB, CSU-Ampayon
	Checking and sealing of Laptops for TV Broadcasting	HLCB, CSU-Ampayon
1:00PM-5:00PM	Individual Contests	ANHS-SHS
1:00PM-2:00 PM	Claiming of SD Cards for Photojournalism Contest	ANHS- POP DEV OFFICE
2:00 PM -4:00 PM	Photojournalism	STEM 11&12 Rm 1-4
2:00PM-3:00PM	News Writing	HUMSS 11 Rm 1-4
	Feature Writing	HUMSS 11 Rm 6-9
	Editorial Writing	HUMSS 12 Rm 1-4
	Column Writing	HUMSS 12 Rm 6-9
	Sports Coverage	Covered Court
3:30PM-4:30PM	Science and Technology Writing	HUMSS 11 Rm 1-4
	Copy Reading and Headline Writing	HUMSS 11 Rm 6-9
	Editorial Cartooning	HUMSS 12 Rm 1-4
	Sports Writing	STEM 11&12 Rm 5-8
Day 2, May 13, 2024		
8:00 AM – 10:00 AM	Simulation Procedures for RB Elementary English	HLCB, CSU-Ampayon
10:00AM -12:00 PM	Simulation Procedures for RB Elementary Filipino	HLCB, CSU-Ampayon
8:00 AM – 12:00PM	Scriptwriting for TV Broadcasting (English and Filipino)	HLCB, CSU-Ampayon
1:00 PM Onwards	Simulation Procedures for TV Broadcasting English and Filipino	HLCB, CSU-Ampayon
8:00 AM – 4:00 PM	Collaborative Desktop Publishing (CDP)	ANHS
9:00AM-10:00AM	Mini-press conference	ANHS Covered Court
	Sports coverage	ANHS
10:30 AM – 3:30PM	Writing, Lay outing and printing of entries	Practical Arts Building
3:31 PM	Submission of entries	
8:00 AM – 5:30PM	Online Publishing	Academic Building- A (ABA)
7:00 AM – 8:00 AM	Assembly Time	
8:00 AM – 9:00 AM	Orientation and Briefing	
9:00 AM -10:00AM	Mini-press conference and sports coverage	ANHS Covered Court
10:30 AM – 1:30PM	Writing, Editing, Lay outing and uploading	Academic Building- A (ABA)
1:31PM	Submission of URL	

Day 3, May 14, 2024		
Awarding and Recognition Ceremonies		
1:00 PM – 3:00PM	Awarding of Best School Papers (Elementary and Secondary)	Event Center, 3 rd Floor, SM Mall of Butuan
3:00PM-4:00PM	Recognition of 2023 NSPC Winners and Recognition of Retired Supervisors in Journalism	Event Center, 3 rd Floor, SM Mall of Butuan
4:00PM – 6:00PM	Awarding of Outstanding School Paper Advisers and Campus Journalists	Event Center, 3 rd Floor, SM Mall of Butuan
Day 4, May 15, 2024		
8:00PM-12:00PM	Awarding of 2024 RSPC Individual and Group contests winners in Elementary	FSUU Gym- Morelos Campus
	Awarding of 2024 RSPC Individual and Group contests winners Secondary	FSUU Gym- Morelos Campus
1:00 PM-3:00PM	Regional Academic and Skills Development Presentation and Awarding of Overall Winners and Closing Program	FSUU Gym- Morelos Campus

Enclosure No.1c to RM No. 0439, s. 2024

2024 REGIONAL ACADEMIC AND SKILLS DEVELOPMENT – REGIONAL
SCHOOLS PRESS CONFERENCE (RSPC)

Agusan National High School, Butuan City
Caraga State University, Ampayon Butuan City
May 11-15, 2024

**PROGRAM MANAGEMENT TEAM, EXAMINERS, SECRETARIAT, REGIONAL
TECHNICAL WORKING GROUP AND PROCTORS**

Name	Designation	Division
Maria Ines C. Asuncion	Regional Director	ORD
Pedro T. Escobarte, Jr., CESO IV	Assistant Regional Director	ORD
Bernabe L. Linog	Chief ES, CLMD	RO-CLMD
Gladys S. Asis	EPS	RO-CLMD
Maria Consuelo C. Jamera	EPS	RO-CLMD
Josephine Chonie Obsenares	EPS	RO-CLMD
Elena N. Capangpangan	EPS	RO-CLMD
Edmund D. Mendoza	EPS	RO-QAD
Jonathan F. Garzon	EPS	RO-FTAD
Junnah B. Tiu	EPS	RO-HRTD
Marcelino M. Ahon, Jr.	ITO-I	ORD
Winston Eben	CMT	ORD
Lucille Abucay	AO-II	FD
Pedro Tecson	AOV	ORD
Alma P. Llanos	ADAS I	CLMD
Editha Deguino	ADA I	CLMD
Danny Sotto	ADA I	FD
Esterlina Mercado	Master Teacher II	Agusan del Norte
Cesar Magaro	Teacher III	Agusan del Norte
Neil J. Arado	Teacher III	Agusan del Norte
Darielle Hanna A. Balonda	Teacher II	Agusan del Sur
Alinar S. Asis	Master Teacher I	Agusan del Sur
Ma. Belinda R. Tolang	Master Teacher II	Agusan del Sur
Norberto O. Cullantes, Jr.	Master Teacher I	Agusan del Sur
Cornelio Malaluan	Master Teacher I	Agusan del Sur
Ramel B. Labalan	Master Teacher I	Agusan del Sur
Fe Quintas	Master Teacher I	Agusan del Sur
Junar P. Lasaca	Master Teacher I	Bayugan City
Windel Fediricos	EPS I	Bayugan City
James Osmolo	Master Teacher II	Bayugan City
Jimuel Diva	Master Teacher II	Bayugan City
Marc Anthony M. Pagoyo	Teacher III	Bayugan City
Ruth L. Muego	Master Teacher II	Bayugan City
Bryan S. Samonte	Teacher III	Bislig City
Fritzie Anne F. Samonte	Teacher III	Bislig City
Lyka Lou Letim	Teacher II	Bislig City
Sheila Mae Seraspe	Teacher II	Bislig City
Maria Karen Fernandez	Teacher III	Bislig City
Ronnie C. Guinggue	ITO	SDO Bislig

Angela Ayuste	MT-I	Bislig City
Flyn Gerald Labajo	Teacher III	Butuan City
Francis Caumpay	Master Teacher	Butuan City
Axel Jonh Canete	Teacher II	Butuan City
Juarin Gultiano	Teacher II	Butuan City
Bernard Otero	Teacher III	Butuan City
Archel Cabanas	Teacher III	Butuan City
Nino A. Ocampo	Teacher II	Butuan City
Analyn Pamesa	Teacher III	Butuan City
David M. Veloso	Teacher III	Cabadbaran
Ryan Dultra	Teacher III	Cabadbaran
Adelyn Espina	Master Teacher	Dinagat Islands
Sheila P. Juares	Teacher III	Dinagat Islands
Jerry R. Dulguime	Teacher III	Siargao
Edgar Gorgonio	Master Teacher I	Siargao
Aicel Ibarra	Master Teacher I	Surigao City
Eliene Alipao	Master Teacher I	Surigao City
Romelio Taghap	Master Teacher I	Surigao del Norte
Gloria Orillo	Master Teacher I	Surigao del Norte
Barry G. Balusca -	Teacher II	Surigao del Norte
Clint Mahinay	Master Teacher I	Surigao del Sur
Hermelita Torralba	Master Teacher I	Surigao del Sur
Philip Sanchez	Master Teacher I	Surigao del Sur
Jake Fraga	Master Teacher I	Surigao del Sur
Rissa E. Lurenana	Master Teacher I	Tandag City

LIST OF PROCTORS

Event	Name of Proctor	Station/School
Individual Events	Marvin Pastillero	Taligaman CES
	Ariel Manzanas	Villa Kananga IS
	Janice Fabio	Los Angeles NHS
	Irene Gabor	Pigdaulan NHS
	Maricel Agol	Doongan IS
	Mike Patrona	Libertad NHS
	Jean Agullion	Ampayon CES
	Rolyn Sareno	Doongan IS
	Brianne Namocatcat	Alviola IS
	Charisse Kimberly Coral	Villa Kananga IS
	Margeline Cabonce	Ampayon NHS
	Marilyn Tioaquin	Ampayon NHS
	Gemma T. Tito	Bit-os ES
	Elvea Lanciola	Maguinda NHS
	Cherry Dela Pena	Obrero CES
	Ma. Pamela Pasok	Buhangin ES
	April Lurie Tabaranza	La Trinidad IS
	Regine Navarro	West IS
	Iris D. Valencia	Bancasi ES
	Gervie Rapiz	Baan Riverside CES
	Marilyn Jalique	Basag ES
	Carah Kyle Sabanal	Taligaman NHS
	Mirriam Jasmine Gulde	Maon IS

	Gerlie Alaan	BCSAT
	Charlotte Nicole Acero	Anticala National High School
	Jasmine Deluvio	Pedro Duncano NHS
	Sheilou Flores	Pinamanculan NHS
	Racel Dumanig	BCES
	Rumilyn S. Macabudbud	Doongan IS
	Pheobe Napao	Kinamlutan ES
	Marife Argawanon	San Vicente NHS
	Alwin Amista	Obrero CES
	Leonardo Vicente, Jr.	Butuan City Stand Alone
	Mary Caroline B. Linao	Maon IS
	Maricel Luana	FT Magno ES
	John R. Ner	BC SPED
Group events		
	Fitz Gerard Yamit	Ampayon NHS
	Angelique Sajot	Taligaman NHS
	Vencent Gular	BCSAT
	Cynthia Radaza	Obrero CES
	Joy Anne Sumampong	Aupagan NHS
	Shelou Obud	Bugabus ES
	Leslie Ann Domingo	Basag NHS
	Daisy Mae Cunanan	BCES
	Marielle Conde	ANHS
	Romel E. Canlas	Obrero CES
	Mary Virre M. Pag-ong	JT Domingo CES
	Myra Jane Silabay	Libertad
	Alca Mae Advincula	Masao ES
	Angellet Joy Moyon	Banza NHS
	Restita Cantones	Ampayon CES
	Jennifer Alaan	Doongan IS
	Jesiville Generale	La Trinidad IS
	Jason John Sumahid	BCES
	Sharmagne Pitogo	BCSAT
	Imelda Delcano	FR CES
	Nicah Lauren Alcala	Florida NHS
	Jeanette S. Condeza	Alviola IS
	Dezelle Ann Egquilla	Obrero VES
	Lovilla A. Pancho	PV Calo ES
	Dan Michael L. Labicane	Pareja IS
	Mark Vincet Davila	West IS
	Irish Mae Cane	Maon IS
	Jovelyn B. Canizares	Maon IS
	Rhea Galindo	Villa Kananga IS
	Catherine M. Bolos	BSCAT
	Cyd Batalon	San Vicente NHS
	Judalyn Mondejar	Taligaman NHS
	Roxan Raden	BCSAT
	Mae Cudal	Alviola IS
	Diane Amilao	Butuan City
	Amelia Salgado	Libertad NHS

Rosemarie E. Peroy	Taligaman NHS
Hanna T. Alia	Libertad NHS
Marilou Tocle	Ampayon CES
Irish Maglasang	Ampayon CES
Ma. Conception Q. Suliveres	Ampayon NHS
Alexis Honrejas	BCSAT Taguibo
Leslie Ann Domingo	Basag NHS
Johanna Lou Cabajes	ANHS
Emmanuel Nono	Libertad NHS
Steven Silvosa	Taligaman NHS
Maria Andrea S. Polo	Lumbucan ES
Jovanne Pojanes	Alviola IS
Patrick Matala	BCSAT
Arnel L. Baclayo	Bit-os ES
Sally T. Haimalin	Bancasi IS
Wilfredo Moncada	Ampayon NHS
Leah Durango	Taligaman NHS
Mike Patrona	Libertad NHS
Erjelyn Andig Camongay	Bancasi IS
Glenn Aviles	BCES
Aldwin Jay Amista	Obrero CES
Athena Cafe	Mandacpan Es
Myra Jane Silabay	Libertad CES
Camille Domingo	Gabriel ES
Melody Calamba	Maon ISS
Regine Navarro	West ISS
Reynaldo-Pastrano	West ISS
Narven Samblasinio	Consuelo NHS
Nancy Ranan	San Vicente ES
Eileen Dagatan	BCSAT
Gazelle Beter	Riverside IS
Jemarie Palingcod	Basag ES
Melanie R. Barrientos	Antongalon ES
Mary Ann P. Himo	BCSAT Taguibo
Cris Ann G. Ibot	Pigdaulan NHS
Francis Mae Delos Reyes	BCSAT
Rodrigo Latonero, Jr.	ANHS
Mikaela Gajes	Ambago ES
Noeme Jun Lugo	Buhangin ES
Angelle Mae Robles	Villa Kananga IS
Rowena Jumawan	Agusan Pequeno ES
Katylyn C. Gasco	Mahay IS
Sheena Balais	Mahay ISS
Cindy Mae Catamban	Bitan-agan ES
Narven Samblasinio	Consuelo NHS
Neca Vanessa Olid	Doongan IS
Hernan Odias	Kinamlutan NHS
Dianna Joy Organiza	Ambago IS



Enclosure No.2 to RM No. 0430, s. 2024

2024 RSPC Confirmation Sheet

Division Coordinator: _____
 Telephone No.: _____ E-mail: _____
 Mobile No.: _____

Dear Sir/Madam:

This is to confirm the attendance of _____ delegates from Division of _____ in the 2024 RSPC to be held on May 11-15, 2024, in Butuan City.

Delegates	Expected Delegates			Actual Delegates		
	Elem.	Sec.	Total	Elem.	Sec.	Total
Student Contestants						
Ranks 1 in 9 categories in Individual Contests with 2 mediums	18	18	36	M: F:	M: F:	M: F:
Student Contestants						
Rank 1 in Regional Radio Script Writing and Broadcasting Contests (5 CJs in English & 5 CJs in Filipino)	14	14	28	M: F:	M: F:	M: F:
Rank 1 in TV Script Writing and Broadcasting Contests (5 CJs in English & 5 CJs in Filipino)	0	14	14	M: F:	M: F:	M: F:
Rank 1 in Collaborative Publishing (for elem. and secondary) (5 CJs in English & 5 CJs in Filipino)	14	14	28	M: F:	M: F:	M: F:
Rank 1 in Online Publishing (for secondary only) Contests (5 CJs in English & 5 CJs in Filipino)	0	14	14		M: F:	M: F:
School Paper Adviser of the student contestants in Individual Contests	18	18	36	M: F:	M: F:	M: F:
School Paper Adviser of the Radio Script Writing and Broadcasting Team	2	2	4	M: F:	M: F:	M: F:
School Paper Adviser of the TV Script Writing and Broadcasting Team	0	2	2	M: F:	M: F:	M: F:
School Paper Adviser of the Collaborative Desktop Publishing (2 Elem. and 2 Secondary)	2	2	4	M: F:	M: F:	M: F:
School Paper Adviser of Online Publishing Team	0	2	2	M: F:	M: F:	M: F:
Top 3 Winners of School Paper	6	6	12	M: F:	M: F:	M: F:
Schools Division Superintendent (SDS)	1		1	M: F:	M: F:	M: F:
Assistant Schools Division (ASDS)	1		1	M: F:	M: F:	M: F:
CID Chief	1		1	M:	M:	M:

				F:	F:	F:
Education Supervisor in-charge of Campus Journalism	1	1	2	M: F:	M: F:	M: F:
Outstanding Campus Journalists and School Paper Advisers	2	2	4	M: F:	M: F:	M: F:
Presidents of the Regional Association of School Paper Advisers (both elementary and secondary)	1	1	2	M: F:	M: F:	M: F:
Presidents of the Regional Association of School Paper Advisers (both elementary and secondary)	1	1	2			
Adviser of Elem and Secondary Editor's Guild and association Treasure		1	1			
School Nurse	1	1				
Division Delegates Total	82	112 *incl udi ng divi sion pers onn el	194	M: F:	M: F:	M: F:

Very truly yours,

Head, Division Delegation Team
Signature over printed name

Enclosure No.3 to RM No. 0439, s. 2024

GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT INDIVIDUAL WRITING CONTESTS

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

Only learners from schools with school paper (print, digital / electronic publication), either in English or in Filipino for the school year 2022-2024 can participate.

Only the first-place winners are allowed to compete in their respective contest categories.

The following guidelines will be strictly implemented:

A. General:

1. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctor and/or examiner. If unresolved, the concern shall be elevated to the RSPC Focal Persons.
2. School paper advisers, teachers, principals, parents, or guardians who will be found in the contest venue will be grounds for disqualification of their contestants.
3. The top five winners per medium shall be recognized and their points will be included in the computation of the overall scores (combined scores of Individual and Group Contests).
4. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

B. Specific:

1. News Writing, Feature Writing, Editorial Writing, Science and Technology Writing and Column Writing
 - a. Fact sheets or other sources of information shall be given to the contestants as bases in writing the article.
2. Sports Writing:
 - a. The RTWG shall orient and provide instructions to the contestants before the contest proper.
 - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
 - c. An actual game shall be covered by the contestants.
 - d. A post-game conference shall be held to interview officials and athletes after the game.
 - e. The contestants shall proceed to the designated contest room for the writing of the sports article.

3. Copyreading and Headline Writing
 - a. The contestants shall bring their own pencil for the contest.
 - b. The contestants shall follow directions given in the contest piece.
 - c. The contestants shall provide a headline for the article.
4. Editorial Cartooning:
 - a. The contestants shall bring their own pencil no. 2 while the RTWG shall provide the oslo papers for the contest.
 - b. The cartoon must be anchored on the given topic or issue.
 - c. The cartoon should be compliant with the professional and ethical standards of media.
5. Photojournalism
 - a. Preparation:
 - 1) Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines and rubrics.
 - 2) The contestants are allowed to use any Digital Camera with a maximum of **24.3** megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will **not be permitted to join the contest**.
 - 3) The contestants shall submit empty memory card and camera (internal memory) to be checked by the examiner/s a day before the opening program.
 - 4) The contestant should bring his/her own camera cable for uploading and saving of pictures.
 - 5) Cellular phones, extra digital cameras, extra storage card or any additional materials/equipment **are not allowed** in the contest area.
 - 6) Contestants shall bring their own black ballpen while the RTWG will provide scratch papers where contestants can write down notes during the shooting.
 - b. Photo Shoot, Uploading, and Captioning
 - 1) The loading and unloading of the storage card will be done in front of the examiner.
 - 2) Control shot shall be the first shot
 - 3) Contestants are given one (1) hour to take pictures.
 - 4) Contestants are allowed to take **unlimited shots** but will submit the control shot and the **five (5) photos** with caption related to the given theme. The submitted photos of each contestant shall be saved in one folder (file naming convention of the folder: **CODE NUMBER_2024RSPC**).
 - 5) Contestants shall write the file name of each photo in the caption sheet.
 - 6) Caption sheets will be provided by the RTWG.
 - 7) Contestants shall be given 30 minutes to provide a caption for each of the five photos.
 - 8) The advisers, trainers, and parents are NOT allowed in the contest venue throughout the duration of the competition.

Enclosure No.3a to RM No. 6439, s. 2024

SCORE SHEET FOR NEWS WRITING

Form and Style (40%)	Score
Arranges details of the event in decreasing importance	
Shows the news writer's ability to organize information	
Uses a lead that is clear and focused on the most important detail	
Avoids the use of words with controversial elements or double-meaning	
Avoids personal slants	
Has clear and unbiased headline	
Uses short and simple words	
Conforms with the principles of unity and coherence	
Observes the rules of grammar and syntax	
Uses transitions properly	
Observes gender fair language.	
Content (50%)	
Uses appropriate lead type to get the readers' attention	
Presents to the readers the most important detail of the event	
Follows logical presentation of the event and emphasizes the most important or relevant fact (s)	
Follows the correct news writing format/style	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3b to RM No. 0430, s. 2024

SCORE SHEET FOR FEATURE WRITING

Form and Style (30%)	Score
Observes the rules of grammar and syntax	
Conforms with the principles of organization and progression of ideas	
Exhibits creative presentation of facts in the story	
Uses a catchy title for the article	
Sustains interest of the readers	
Utilizes the appropriate feature type to emphasize the impact/relevance of the topic	
Observes gender fair language.	
Content (60%)	
Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Presents a new angle or information about the topic that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentation of thoughts and ideas from the obtained data with those of the writers' perceptions	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR EDITORIAL WRITING

Form and Style (40%)	
Uses lead paragraph that contains news peg and the general stand of the writer	
Presents arguments that are based on facts.	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong and thought-provoking title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents the general stand of the writer in the lead	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

SCORE SHEET FOR SPORTS WRITING

Form and Style (40%)	Score
Uses appropriate form and style	
Uses appropriate sports terms and lingo to highlight the significance of the game	
Provides correct descriptions, colorful allusions and figures of speech to describe the players, event/game.	
Combines the proper amount of statistics to create a clear visual narrative of the action	
Has an attractive headline which shows what really transpired in the event	
Observes the rules of grammar and syntax	
Conforms with the principles of unity and coherence	
Observes gender fair language.	
Content (50%)	
Presents a clear picture of the events in the game.	
Utilizes an appropriate sports news reporting style	
Uses interviews, statistics, references and research	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3e to RM No. 0439, s. 2024

SCORE SHEET FOR COPYREADING AND HEADLINE WRITING

Copyreading (60%)	Score
Uses appropriate copyreading symbols	
Recognizes exact number of errors in the contest piece	
Headline Writing (40%)	
Provides the best headline for the news article	
Observes standards in headline writing	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

SCORE SHEET FOR SCIENCE AND TECHNOLOGY WRITING

Form and Style (40%)	Score
Manifests unity and coherence to the theme/topic given	
Has catchy and appropriate headline that is also clear and free of bias	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Follows appropriate form and style	
Uses appropriate terms and lingo to report/discuss events	
Observes gender fair language.	
Content (50%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers	
Cites scientific references, statistics and relevant figures/facts to bolster credibility of statements and/or narratives	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3g to DepEd Memo No. 0439, s. 2024

SCORE SHEET FOR PHOTOJOURNALISM

Technical Quality (40%)	Score
Exposure value and quality of image (free from digital noise)	
Presents images with acceptable sharpness	
Communicative Quality (40%)	
Shows clear and specific idea(s) or angle connected to the theme or topic	
Uses creative photography techniques to highlight the visual story	
Caption (10%)	
Writes a two-sentence caption providing context to the picture	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Follows strict standards of no manipulation and alteration of reality	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR EDITORIAL CARTOONING

Form and Style (30%)	Score
Makes use of a minimum number of labels	
Shows logical use of various sizes, dimensions, and proportions of images	
Displays attractive use of shading and other techniques	
Utilizes witty, original, and creative representation of ideas/concepts on the issue given	
Content (60%)	
Presents clear, specific and a recognizable point-of-view or opinion on the given issue or topic	
Raises relevant, timely issues and concerns about the topic	
Is in good taste and free from libelous, indecent, and abstract ideas	
Arouses interest and analytical thinking among its readers	
Constructively criticizes and influences readers' opinion	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR COLUMN WRITING

Form and Style (30%)	
Uses lead paragraph to introduce or build up a clear argument in the issue	
The tone, style and approach in analyzing the issue are evident	
Uses a language that is understood by the target audience	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong, appropriate and catchy title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents and explains a solid and clear stance	
Presents the different angles and examines both reconcilable and irreconcilable differences regarding their stand	
Utilizes factual information from interviews, documents reviews, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message that can influence public opinion	
Presents logical arguments that support the writer's stance.	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Ethics (20%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

GUIDELINES FOR RADIO SCRIPT WRITING & BROADCASTING CONTEST

A. General Guidelines

1. Each division shall organize a team of **seven (7)** members for English and Filipino in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. To facilitate proper identification, the participants shall wear white shirt with their valid school ID.
3. An orientation shall be conducted for all the contestants. Any representative from each group will draw lots to determine the order of presentation.
4. The awards for this category are the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best in Technical Application
2. Best News Presenter	2. Best Infomercial
	3. Best Script

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. Mobile phones, reference materials, and other extra sheets of paper shall not be allowed in the contest area.
7. All teams shall test the compatibility of their laptop/device with the available device/s in the designated simulation area on May 13, 2024.
8. The decision of the Board of Judges is final and irrevocable.
9. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

B. Scriptwriting

1. Each team may use up to four (4) official laptops that are cleared of stored documents, and an inkjet printer in preparing and printing of the script. All laptops should be submitted to the contest committee for inspection on May 11, 2024, 1:00AM-6:00PM. Each team is required to bring their own extension wires and other equipment for rehearsal.
2. The team will be given one (1) hour and 30 minutes to write a script for a five-minute radio broadcast. It includes one (1) infomercial and four (4) news articles.

The infomercial may cover health, environment, politics, social, and other relevant issues. It shall have a maximum length of one (1) minute and shall use the medium that the group is competing in.

The news articles may be based on press releases, raw data, or any other source given by the examiner/s.

Another 30 minutes will be allotted for the printing of the output. After two (2) hours, each team should submit four (4) copies of the script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra copies for their own use.

3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the restrooms.
4. The script should not bear any information that may identify the school, division, or region, but it should include the names of the members of the team with their respective roles (i.e., anchor, news presenter, etc.).
5. The board of judges shall provide the uniform name of radio station, program title, and kilo hertz.
6. Scripts should be:
 - encoded using Arial font size 12
 - with directorial instructions in capital letters
 - double-spaced with normal margin (1 inch on all sides)
 - printed in A4-sized bond paper (8.27x11.69 inches)

C. Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges, and the examiner/s shall be allowed inside.
2. The organizers/host region shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.
3. Except for the volume meter, contestants/technical director shall not be allowed to change, adjust, and manipulate the main control board during their presentation.
4. In case of power failure, the affected team shall be allowed to broadcast again.
5. Sound bites/pre-recorded voice shall be prohibited.
6. At least two loudspeakers may be set up outside the broadcast room.
7. The host region shall provide the radio frequency where the broadcast simulation will be tuned in.
8. A separate holding area designated for each role shall be provided.
9. Each team shall be given nine (9) minutes: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and one (1) minute for exit. Provided running time shall be applied.
10. The organizers shall provide a clock or a timer that can be seen by the contestants and the judges. There will be an official timekeeper.
11. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. A green flaglet shall then be raised to

signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.

12. The team who complied with the five-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed:

Undertime/Overtime

- 1 second – 3 seconds – 1 point
- 4 seconds - 20 seconds – 2 points
- 21 seconds – 40 seconds – 3 points
- 41 seconds – 60 seconds – 4 points
- 61 seconds and above - 5 points

13. The undertime or overtime shall be deducted from the final average score.

SCORE SHEET FOR RADIO SCRIPT WRITING AND BROADCASTING

1. Anchor	Score
Voice Quality 40%	
- Is clear and easy to understand even when speaking quickly - Paces his/her voice well to fit the storyline and helps the audience understand the issue - Shows expressions of interest, enthusiasm, and confidence	
Voice Recognition 30%	
- Has clear and well-modulated voice - Presents appropriate pace and volume - Is consistently audible throughout the presentation - Can easily be heard in all parts of the room	
Enunciation 30%	
- Pronounces / articulates words in a distinct manner - Talks in accent that is socially acceptable - Utilizes various voice inflections/changes to enhance meaning of the lines - Stretches a word to a desired length to emphasize or give the appropriate meaning	
Total 100%	

2. News Presenter	Score
Voice Quality 40%	
- Is clear, easy to understand even when speaking quickly - Paces his/her voice well to fit the storyline and help the audience understand the issue - Shows expressions of interest, enthusiasm, and confidence	
Voice Recognition – 30%	
- Has clear and well-modulated voice - Presents appropriate pace and volume - Is consistently audible throughout the presentation - Can easily be heard in all parts of the room	
Enunciation – 30%	
- Pronounces / articulates words in a distinct manner - Talks in accent that is socially acceptable - Utilizes various voice inflections/changes to enhance meaning of the lines - Stretches a word to a desired length to emphasize or give the appropriate meaning	
Total 100%	

3. Infomercial	Score
Content – 45%	
- Shows clear advocacy/idea description - Is logically organized - Shows smooth and appropriate transitions - Exhibits language appropriateness	
Creativity – 30%	
Exhibits uniqueness and originality	

• Implements technologies appropriately	
Persuasion / Impact – 25%	
• Engages audience • Shows appropriate audience appeal • Keeps audience focused all throughout the broadcast	
Total 100%	

4. Technical Application	Score
Juxtaposition – 40%	
• Shows a smooth transition from one topic/news event to another • Establishes clear relationship between one audio effect to the news or information that follows	
Fidelity – 30%	
• Produces good audio quality • Produces authentic sound and effects • Has less static and no interference	
Timing and Precision – 30%	
• Has clear audible time signals	
Total 100%	

5. Script	Score
Content – 40%	
• Covers topic with necessary details & examples • Is accurate and has no factual errors • Is well-organized • Uses academically, socially, culturally acceptable, and gender fair language	
Clarity of Instructions – 40%	
• Is easy to read and understand • Can easily be followed by another person or team • Reflects effective planning and organizing	
Neatness – 20%	
• All elements are labeled and clearly written • Clearly indicates names of team members and their tasks/assignments	
Total 100%	

RADIO PRODUCTION (Overall)	Score
A. Delivery – 25%	
1. Anchor (15%)	
2. News Presenter (10%)	
B. Technical Application – 25%	
1. Timing and Precision	
C. Script – 25%	
D. Infomercial – 20%	
E. Adherence to time allotment – 5%	
Total 100%	
Comments & Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each division shall organize a team of seven (7) members for English and Filipino both in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. Contestants shall wear white shirt with identification cards.
3. All contestants are required to attend the orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given one (1) hour for data gathering and four (4) hours for writing, layout, and editing.
8. Each team is allowed to bring only the following:
 - two (2) digital/DSLR cameras
 - one (1) inkjet printer with scanner
 - one (1) card reader
 - one (1) blank flash drive
 - extension wires
 - maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output
 - A4 size bond paper
9. Laptops to be submitted to the RTWG shall be labeled with the following format:

Category – Medium-Level_Division
Name, School

e.g.,
Collaborative Desktop Publishing – English – Secondary – Butuan City
Chelsy Jane Castino, Agusan National High School

Labels shall be in a bond paper pasted on/attached to the laptop bag.

10. Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on May 11, 2024 (1PM to 6PM only) to check for any other applications and pre-written documents or references therein. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.

11. The host division will provide six (6) scanners for the editorial cartoon (three for elementary and three for secondary (English/Filipino) as backup for the contestants.
12. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.
13. Each team will be required to convert their output into **PDF**, print in A4 size bond paper, and submit it to the examiner/s. The collaborative desktop publishing team shall submit both hard and soft copies of their entries. They should ensure that no identifying marks about their school, division, or region can be found on their output as it would be a **ground for disqualification**.
14. The output of the contest is an A4-size four-page full-colored publication. The output will be stored in a flash drive provided by the examiner/s and uploaded to the designated computer for judging.
15. The top three (3) teams shall be recognized, and their points will be included in the determination of the overall scores.
16. The decision of the Board of Judges is final and irrevocable.

SCORE SHEET FOR COLLABORATIVE DESKTOP PUBLISHING

Content (50%)	Score
• Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content • Utilizes facts from interviews, document review, data analysis and other reliable sources • Shows a variety of stories that fit the section where they are placed • Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives • Provides balance of light and serious topics • Shows relevance of articles to students • Showcases original works of students. • Properly cites information and attributes these facts from the source of information • Applies the principles of journalism	
Technical (40%)	
• Includes articles that are arranged according to importance • Presents headlines that are clear and free of bias • Makes use of pictures that are clear, properly cropped and captioned • Utilizes graphics, illustrations and cartoons that are relevant • Exhibits clear focus and coherent organization • Observes the rules of grammar and syntax • Observes proper journalistic style and format	
Ethics (10%)	
• Showcases original works of students. • Properly cites information and attributes these facts from the source of information (cut across all events) • Observes standards of journalism in terms of fairness, relevance, accuracy, and balance • Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

GUIDELINES FOR THE ONLINE PUBLISHING CONTEST

1. Each division shall organize a team of five (5) members for English and five (5) members for Filipino in Secondary level who shall not be competing in any of the individual writing categories.
2. Contestants may wear their school uniform or plain white t-shirt with their identification cards.
3. All contestants are required to attend the one-hour orientation before the competition.
4. The platform to be used is Word press and Adobe Sparks.
5. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
6. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures/videos of the mini press conference and sports event.
7. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
8. The team will be given three (3) hours for writing, layout, and editing of articles online after the creation of an online publication using the official platform to be provided by the organizer. Coverage/Data gathering through mini press conference, pre-game, actual game and post conference shall be excluded from the 3-hour time allotment.
9. Specific instructions on the number of articles to be produced will be given during the orientation.
10. Each team will be required to bring only the following:
 - one scanner -flatbed scanner/3-1 printer (mobile/phone scanner is NOT allowed)
 - two (2) digital/DSLR cameras
 - maximum of 4 laptops installed with Photoshop for image enhancement
 - maximum of 2 pocket wifis (preferably with two different networks) or 1 wireless router
 - extension cord

11. Laptops to be submitted to the RTWG shall be labeled with the following format:

Category – Medium-Level_Division
Name, School, Division

e.g.,

Online Publishing – English – Secondary – Butuan City
Shara S. Asis , Butuan City School of Arts and Trades

Labels shall be in a bond paper pasted on/attached to the laptop bag.

12. Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on May 11, 2024 (1PM to 6PM only) to check for any other applications and pre-written documents or references. Failure

- to submit the laptops on/before the set deadline shall mean disqualification of the competing team.
13. Each group shall email their URL to the assigned examiner.
 14. The top three (3) teams shall be recognized and the points will be included in the determination of the overall standing. All competing teams shall be given points and ranked accordingly).
 15. The decision of the Board of Judges is final and irrevocable.

SCORE SHEET FOR ONLINE PUBLISHING

Content (30%)	Score
• Applies the principles of journalism. • Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content • Utilizes facts from interviews, document review, data analysis and other reliable sources • Shows a variety of stories that fit the section where they are placed • Includes historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives • Provides balance of light and serious topics • Shows relevance of articles to students • Has clear and unbiased headlines/titles	
Language and Style (15)	
• Observes the rules of grammar and syntax • Observes coherence • Uses appropriate vocabulary (<i>Observes gender-fair language</i>)	
Layout (20%)	
• Arranges stories in decreasing importance. • Highlights originality/uniqueness • Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned, and credited • Exhibits clear focus and coherent organization of articles	
Technical (20%)	
• Makes use of multimedia elements such as video, audio, animation, graphics and photos • Is readable, mobile-responsive and engaging via social media • Contains the paper's masthead, editorial profile, and the following sections: News, Editorial, Features, and Sports • Articles include hyperlinks to cited references, data and other content or websites	
Ethics (15%)	
• Showcases original works of students. • Properly cites information and attributes these facts from the source of information • Observes standards of journalism in terms of fairness, relevance, accuracy, and balance • Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

GUIDELINES FOR TV SCRIPT WRITING AND BROADCASTING

The competition is designed to encourage teamwork among campus journalists and simulate the workplace of a television news production department.

A. General Guidelines

1. Each division shall organize a team of seven (7) members for English and seven (7) members for Filipino in Secondary level who shall not be competing in any of the individual writing categories.
2. The members should have the following roles/tasks, but not limited to:
 - a. scriptwriter/s
 - b. anchor/s
 - c. reporter/s
 - d. producer/director who could also act as floor director
 - e. video/graphics editor
 - f. video journalist/camera man

Any of the team members can assume two or more positions/tasks, as long as this would not be conflicting or awkward in relation to the outcome of the broadcast (example: **an anchor can't be a reporter at the same time**. But an anchor can also be a news or infomercial writer).

3. The RTWG in coordination with the host division shall provide the list of available equipment and tools in the mock broadcast room with the regional coordinators a week before the contest through an advisory.
4. A thirty (30) minutes technical orientation will be held **day or days** before the opening of the RSPC for the directors and video/graphics editors. Then, each team will be given thirty (30) minutes per medium to visit the mock broadcast room for familiarization.
5. In getting the overall results for the best TV broadcast, accumulated points from the individual and group awards shall be considered.
6. Below are the awards to be given:

Individual Awards	Group Awards
1. Best TV Anchor	1. Best in Technical Application
2. Best TV Reporter	2. Best Developmental Communication
3. Best Director	3. Best News Script
	4. Best TV Newscast

7. The decision of the Board of Judges is final and irrevocable.
8. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

PRE-CONTEST

1. Each team will be required to bring only the following:
 - maximum of 4 laptops with at least 10GB free space and a video editing program (with uploading capacity)
 - 3 empty USB Flash Drives (at least 16GB minimum)
 - maximum of 2 video/DSLR camera/mobile phones (without sim and emptied internal storage) compatible with the laptop
 - two (2) emptied memory cards
 - A4-size bond paper
 - one (1) inkjet printer
 - extension cord/s
2. Laptops and flash drives to be submitted to the RTWG shall be labeled with the following format:

Category – Medium – Level – Division
Director's Name, School

e.g.,

TV Script Writing and Broadcasting – English – Secondary – Butuan City
Angelina Fajardo, Agusan National High School

Labels for laptops shall be in a bond paper attached to the laptop bag. Flash drives shall be sealed in an envelope with a label.

3. Checking and sealing of laptops shall be done on Day 1 (until 5 p.m. only). Laptops shall be clear of stored documents upon submission except for the pre-recorded OBB and CBB and offline editing software.
4. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.
5. Only the equipment and tools in the mock broadcast room are allowed to be used by the participants during the actual presentation.
6. Before the start of the contest, the teams will be oriented on the roles of the participants and criteria for judging by the chairman of the board of judges. All participants should attend this orientation.
7. The directors will draw lots to determine the order of presentation. Then, contest materials saved in flash drives sealed in envelopes shall be distributed to the directors.

CONTEST PROPER:

A. SCRIPTWRITING AND PRODUCTION

1. The team shall have the following components in their script:
 - a. **Cover page:** This shall contain the group's name (mock TV network name)

- b. **News:** Only the five (5) sets of data provided by the RTWG will be used in the news reports. Each news script should indicate the corresponding video and/or audio component taken from the folders or produced during the actual contest.
- c. **Infomercial/Developmental Communication:** The team is required to produce one (1) infomercial or developmental communication plug with a maximum length of 60 seconds.

The RTWG will provide two (2) sets of data (photos/videos/audio) in folders saved in a flash drive.

However, each team is also allowed to take footage/s within the designated area to be used in the infomercial.

The script should contain video and audio components.

- d. **Field Report:** A live field report with or without canned video support shall be included in the production.
 - e. **Headlines:** These will contain a brief lead/summary of the news articles.
 - f. **OBB/CBB:** For uniformity, the RTWG shall provide station and program names to be used through an office memorandum a month before the actual conduct of the RSPC.
2. Four (4) hours will be allotted for the **pre-production** (story conference and scriptwriting), **actual production** (video shooting/recording, infomercial production), **post-production** (editing) and rehearsal.
 3. The host region shall provide a clock or a timer that can be seen by both the contestants and RTWG. There will be an official timekeeper.
 4. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest venue. For personal necessities, the proctor shall accompany them to the nearest restrooms.
 5. Each team shall submit four (4) copies of the script: three (3) copies for the judges and one (1) copy for the RTWG. The team may print extra copies for their own use.
 6. The cover page of the script shall contain the TV Network and Program names (as provided by the RTWG), order of presentation (to be placed at the upper left of the cover) and the names of the members of the team with their respective roles (i.e., anchor, field reporter, etc.).
 7. The script shall **not bear any information** that may identify the school, division, or region.
 8. All groups shall stop working after the allotted time of 4 hours. A buzzer shall signal the end of the scriptwriting and production time.
 9. A separate holding area designated for each role shall be provided.

10. Members shall only be allowed to go out of the room when it is time for their team to perform and for personal necessities accompanied by a proctor.

B. TV BROADCAST SKILLS PERFORMANCE

1. Only two (2) laptops are allowed inside the studio: one (1) as a substitute for teleprompter and one (1) for the technical application.
2. News shall be composed of live and edited reports, which were produced during the given production time. Only the OBB/CBB and stingers/audio bed are pre-recorded/pre-produced.

Video and Audio Playback to be used for the live reports are either taken from the folders or produced on the day of the contest.

3. Other than the actual broadcast time, ten (10) minutes shall be allotted for entrance and preparation.
4. Each team shall be given ten (10) minutes of preparation with the assistance of the technical experts (service providers). Three warnings shall be given to each team who fails to start after the allotted time for preparation provided no technical issue arises:

First warning – 1 minute

Second warning – 1 minute and 30 seconds

Third/final warning – 2 minutes

After the third warning and the team fails to start, disqualification will be imposed.

5. Each team shall be given **six (6) minutes** for the actual broadcast.
6. A clock or digital timer will be provided by the host region to guide the contestants and RTWG.

The timekeeper shall raise the **green flaglet** to signal the start of the presentation.

A **yellow flaglet** shall be raised by the timekeeper to warn the presenting team that only one minute is left of the broadcast time.

A **red flaglet** shall be raised to signal that the six minutes allotted for the group has been consumed.

7. In case of overtime/undertime in the prescribed duration of the broadcast, the following points shall be deducted from the points earned in the criterion adherence to time allotment (5%).

1 second - 3 seconds - 1 point

4 seconds – 30 seconds – 2 points

31 seconds - 60 seconds - 3 points

61 seconds - 90 seconds - 4 points

91 seconds - 120 seconds - 5 points

8. The timekeeper shall give the judges a copy of the record of the broadcast running time of each group right after the performance. The record should indicate how many seconds/minutes each group went over/under time if they did. The timekeeper shall also announce the time started, time finished, incurred undertime/overtime and the corresponding deductions of the group.
9. Three (3) minutes shall be allotted for the exit.
10. The decision of the Board of Judges is **FINAL and IRREVOCABLE**.

SCORE SHEET FOR TV SCRIPT WRITING AND BROADCASTING

1. Script- 30%	Score
Content – 50%	
- Provides effective news/story angling - Covers the given stories/relevant topics with necessary details - Is accurate; no factual, conceptual, and grammatical errors - Is original	
Style – 35%	
- Is written in a clear and concise manner - Uses simple, common language - Uses appropriate voice (i. e., active voice or passive voice) - Uses appropriate word voice - Uses proper script terms and abbreviations	
Organization – 15%	
- Follows adequate logical structure - Provides proper labels to elements/parts - Indicates team members and assignments - Considers coherent thought transitions	

2. Anchor – 12.5%	Score
Delivery – 70%	
- Uses a clear and well-modulated voice - Speaks with appropriate volume - Observes proper phrasing, pacing and timing - Articulates words well - Utilizes appropriate voice inflections to enhance meaning	
Personality – 30%	
- Observes proper stance/posture - Shows a sense of confidence and authority - Projects a professional and credible personality - Demonstrates controlled facial expressions	

3. Reporter (12.5)	Score
Delivery – 70%	
- Uses a clear and well-modulated voice - Speaks with appropriate volume - Observes proper phrasing, pacing and timing - Articulates words well - Utilizes appropriate voice inflections to enhance meaning	
Personality – 30%	
- Observes proper stance/posture - Shows a sense of confidence - Demonstrates controlled facial expressions - Connects with the subjects when interviewing or with the anchor and viewers when reporting	

4. Technical Applications – 25%	Score
Element appropriation – 50%	
• Observes audio-video lock • Shows effective interplay of audio-visual elements including graphics, text, images, etc.	
Fidelity – 30%	
• Shows good audio and video quality • Shows less to no distortion or technical distraction in audio and video	
Timing – 20%	
• Shows a smooth flow of topics/stories • Shows precise timing and synchronization	

5. Infomercial/DevCom Plug – 15%	Score
Content – 50%	
• Shows clear advocacy/idea description • Reflects original concept	
Creativity – 50%	
• Exhibits uniqueness • Applies technical elements appropriately • Is engaging and appealing	

OVERALL NEWSCAST

Criteria	Score
Script – 30%	
Broadcast Presentation – 25%	
• Anchor – 12.5% • Reporter – 12.5%	
Technical Application – 25%	
Infomercial/DevCom Plug – 15%	
Adherence to Time Allotment – 5%	
TOTAL – 100%	

 Evaluator/Judge
 (Signature over Printed Name)

GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS
(in Portable Digital Format)

- A. The School Paper Contest is open to Elementary and Secondary schools whose school papers belong to the top ten per section per category in the division.
- B. The top five highest pointers both in English and Filipino shall be declared as the best school papers; however, the points of their ranking shall not be added to determine the best performing regions who shall be recognized in the awarding ceremony at the last day of conduct of the RSPC.
- C. For any school paper found to have copied and published texts, images, and other materials without duly acknowledging their sources, the following sanctions shall be applied:

First Offense: Disqualification from the contest.

Second Offense: A formal notification shall be sent to the Schools Division Superintendent (SDS), who shall inform the concerned School Head. The SH shall issue a written reprimand to the school paper adviser/s and the school principal. The concerned school paper adviser shall undergo a refresher course on Plagiarism organized by the Division. Accordingly, the School Head shall implement plans and programs on intensifying academic honesty and integrity.

Third Offense: Disqualification from the School Paper Contest for three (3) consecutive years.

- D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- E. For 2024 RSPC, each Division Office shall submit 10 best entries per category in PDF through email at rspc.caraga@deped.gov.ph. **ONLY the Division Office shall submit the school paper entries.**

The following, properly foldered and labeled (e.g., Butuan City Division-News-Eng-Elem), are to be submitted:

1. Certificate of Circulation signed by the Schools Division Superintendent.
2. Certificate of Endorsement signed by the Schools Division Superintendent, certifying all the required documents were submitted to, checked, and reviewed by the Division Office prior to submitting to the Regional Office.
3. Report of the process observed in ensuring plagiarized-free articles
4. Results of the evaluation of school paper per category and medium duly signed by the judges during the Division Schools Press Conference (RSPC)

The Regional Technical Working Group (RTWG) reserves the right to disqualify entries with no Certificate of Endorsement from the Schools Division Superintendent.

F. The different SECTIONS/CATEGORIES in the school paper contest both English and Filipino are as follows:

1. News Section / Pahinang Balita
2. Editorial Section / Pahinang Editorial
3. Features Section / Pahinang Lathalain
4. Sports Section / Pahinang Pampalakasan
5. Science & Technology Section / Pahinang Agham at Teknolohiya
6. Layout and Page Design Category / Kategoryang Pag-aanyo at Disenyo ng Pahina

G. The Technical Specifications for both Elementary and Secondary levels are as follows:

1. No. of pages: minimum of 12 and maximum of 20
News Section– at least 3
Sports Section – at least 2
Feature Section – at least 3
Editorial Section – at least 2
Science & Technology Section – at least 2
2. Process: Digital
3. Color: All pages in full color
4. Size: 9"x12" (Elementary)
12"x18" (Secondary)

H. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification.

GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST

A. Editorial Section

1. The section should have at least two pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included but are not required.
2. The treatment of the issues must demonstrate fair and balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning, and proper citations/attribution of sources.
3. Topics found in the section should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves.
4. The decision of the Board of Judges is final and irrevocable.

B. News Section

1. The section shall consist of at least three pages.
2. The content and scope of the news stories shall cover international, national, regional, community and school-based news stories.
3. The content of the section may include straight or spot news, advance/follow up report, news bits, news feature, news analysis, and in-depth news/investigative news.
4. The decision of the Board of Judges is final and irrevocable.

C. Feature Section

1. The section should have at least three pages.
2. The feature articles should display unique and creative presentation of topics, logical organization of ideas and facts, writers' facility of the language and proper citations/attribution of sources.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/follow-up report; news bits; news feature/news analysis; in-depth news, features and editorial/column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

E. Science and Technology Section

1. The Science and Technology Section should have at least two pages.
2. The content may include health, environmental, scientific, technological, and innovative stories written in news, feature, or scientific commentary style. This should also include the economic impact of Science and Technology on the lives of the Filipinos.

3. The articles should be well-researched and should observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges is final and irrevocable.

F. Layout and Page Design Category

1. This category shall conform to the principles of layout and design.
2. The content (texts and images) should consider a range of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges is final and irrevocable.

SCORE SHEET FOR THE NEWS SECTION

Form and Style (40%)	Score
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Uses appropriate terms to report events	
Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related issues rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE FEATURES SECTION

Form and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate title	
Observes the rules of grammar and syntax	
Contains leads that are clearly written and focused on the most important detail	
Presents titles that are appealing, appropriate and witty	
Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Reflects clear and creative thinking	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and even in the international level	
Applies the principles of civic journalism	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are interesting to read	
Stirs the imagination of the reader	
Balances presentation of details with those of the writers' perception	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE EDITORIAL SECTION

Form and Style (40%)	Score
Has catchy and appropriate titles	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Follows the correct format or style of an editorial	
Uses clear and unbiased titles	
Uses short and simple words	
Presents a distinct style of the section	
Content (60%)	
Presents the stand of the staff regarding certain issues	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Uses arguments that are supported by facts	
Reflects clear, logical thinking and challenges the readers' critical thinking	
Has an editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism	
Columns cover a variety of relevant, youth-oriented subject matter	
Includes letters to the editor, columns, and exchanges	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and international scene	
Applies the principles of civic journalism	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives	
Includes opinion articles that are timely and interesting to read	
Balances factual details with those of the writers' perceptions	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION

Forms and Style (40%)	
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms to report events	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style.	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE SPORTS SECTION

Form and Style (40%)	Score
Manifests unity and coherence	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments in the sports editorial, feature and/or column	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs and tables, sharp, properly-cropped and captioned pictures	
Uses appropriate terms and lingo to report events	
Combines the proper amount of statistics to create a clear visual narrative of the actions	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant sports issues in school, region, national and even in the international level	
Includes variety of local, national, and international sports articles	
Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are timely and interesting to read	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 8f to DepEd Memo No. 6499, s. 2024

SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY

Form and Style (70%)	Score
Has overall visual appeal	
Manifests thematic unity in all sections of the school paper	
Utilizes relevant and quality images and graphics	
Displays excellent use of color and font	
Content (30%)	
Considers a range of stories about the community and the school, including those of international, national, and local significance	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Has no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

HOW TO COMPUTE FOR THE OVERALL STANDING

1. To determine the top five winners in the secondary/elementary level in each category, the average of judges' score will be the basis of the ranking. All 17 participants from the regions shall be ranked 1-17.
2. The ranks/placement in the individual categories shall be added and ranked accordingly. Please see sample computation.

Region	News Writing	Features Writing	Editorial Writing	Column Writing	Sci. & Tech. Writing	Sports Writing	Photo-journalism	CRHW	Editorial Cartooning	TOTAL	Rank
A	1	1	2	5	2	1	1	2	2	17	1
B	2	3	1	4	3	3	2	3	1	22	2
C	3	4	3	1	4	2	3	1	4	25	3
D	4	5	4	2	1	5	4	4	6	35	4.5
E	5	1	5	3	2	4	5	5	5	35	4.5
F	6	6	6	6	6	6	6	6	3	51	6

3. The same scheme shall be applied to group category.
4. To determine the top 3 regions in the Elementary and Secondary levels, the rank in the individual and group categories shall be added. They shall receive trophies/plaques during the closing ceremonies.
5. To determine the overall ranking, the following range of scores shall be used based on the cumulative placement/scores in the individual and group categories:

Award	Range (Based on cumulative ranks from 1-7)	
	Elementary (11 events per medium)	Secondary (13 Events per medium)
Gold Awards	22-44	26-52
Silver Awards	45-88	53-104
Bronze Awards	89-154	105-182

6. The regions that will meet the set standards in item 5 will be recognized and shall receive plaques during the closing ceremony.