



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
APR 30 2025

BY: NMB

TIME: 4:54 PM

REGIONAL MEMORANDUM

No. 0435, s. 2025

To: Schools Division Superintendents
All Other Concerned

ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM NO. 0354, S.
2025: REGIONAL RETOOLING ON BEGINNING READING AND INSTRUCTION
CUM ORIENTATION FUNCTIONAL LITERACY ASSESSMENT TOOLS FOR
ALTERNATIVE LEARNING SYSTEM TEACHERS AND VOLUNTEERS

1. The final venues for the Regional Retooling on Beginning Reading and Instruction cum Orientation Functional Literacy Assessment Tools for Alternative Learning System Teachers and Volunteers, as per RM 0354, s. 2025, scheduled in three batches, are as follows:

- Batch 1 (May 1–3, 2025): Arena Blanca Resort, Britania, San Agustin Surigao del Sur
- Batch 2 (May 7–9, 2025): Manding Loreta Resort and Resto Hinagdanan, Comagascas, Cabadbaran City
- Batch 3 (May 14–16, 2025): Butuan City - TBA

2. The number of participants indicated in Enclosure No. 1 of RM 0354, s. 2025, has been corrected and is summarized in the table below:

Division	EPS	EPSA	Teachers	Total
Bayugan City	1	1	20	22
Dinagat	1	2	24	27
BJMP				25
Siargao	1	2	41	44
Bislig City	1	2	21	24

3. The resource persons listed in Enclosure No. 2 have been corrected to include Rona A. Bañas of Agusan del Sur Division; Irene Grumez of Surigao del Sur Division; and Maria Consuelo C. Jamera and Gladys S. Asis of Regional Office.

4. In accordance with DepEd Order No. 009, s. 2025, which amends DepEd Order No. 009, s. 2024 (*Implementing Guidelines on the School Calendar and Activities for School Year 2024-2025*), all participants involved in this activity shall be entitled to a three-day Service Credit (SC) for **teaching personnel** and Compensatory Time Off (CTO) for **non-teaching personnel**, in strict adherence to DepEd Order No. 53, s. 2003 (*Updated Guidelines on the Grant of Vacation Service Credits to Teachers*) and the Department of Budget and Management and Civil Service Commission Joint Circular No. 2, s. 2004 concerning non-monetary remuneration for overtime service rendered; moreover, **ALS Contract of Service personnel** shall receive overtime pay pursuant to CSC and DBM Joint Circular No. 2, s. 2015, and CSC and DBM Joint



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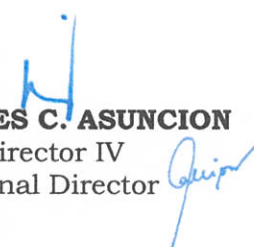
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oc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2



Circular No. 1, s. 2015 regarding policies and guidelines on overtime services and overtime pay for government employees.

5. All other items not inconsistent with this memorandum are still in effect.
6. For inquiries, please contact Josephine Chonie M. Obseñares, Regional ALS Focal Person, at josephinechonie.obsenares@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encls.: As stated

Reference: Regional Memorandum (No. 0354, s. 2025)

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
TEACHERS
TRAINING

CLMD/jcmo
04/28/2025



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2025-04-07614

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 2





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REGIONAL MEMORANDUM

No. **0354**, s. 2025

To: Schools Division Superintendents
All Other Concerned

**REGIONAL RETOOLING ON BEGINNING READING AND INSTRUCTION CUM
ORIENTATION FUNCTIONAL LITERACY ASSESSMENT TOOLS FOR ALS
TEACHERS AND VOLUNTEERS**

1. Consistent with the DepEd ALS Opportunity 2.0 Program, the Department of Education Caraga Region, through the Curriculum and Learning Management Division (CLMD), will conduct the Regional Retooling on Beginning Reading and Instruction Cum Orientation Functional Literacy Assessment Tools for Alternative Learning System Teachers (ALS) and Volunteers.
2. The activity schedule is as follows:
 - a. Pre-work conference 16 resource speakers: April 29-30, 2025-RO
 - b. Batch 1: May 1-3, 2025, hosted by the Surigao del Sur Division
 - c. Batch 2: May 7-9, 2025, facilitated by the Cabadbaran City Division
 - d. Batch 3: May 14-16, 2025, facilitated by the Butuan City DivisionAdditional details regarding the specific venue will be provided in a separate memorandum.
3. The primary objectives of this training are as follows:
 - a. Enhance participants' ability to use differentiated instructional approaches in teaching reading in both Filipino and English, ensuring that literacy education is inclusive, accessible, and tailored to meet the diverse needs of ALS learners;
 - b. Develop the capacity of ALS teachers and volunteers to implement effective literacy instruction, focusing on strategies for teaching beginning reading that cater to the diverse and often non-traditional learning profiles of ALS learners; and
 - c. Provide ALS teachers and volunteers with practical training on the Functional Literacy Assessment Tool (FLAT) to accurately assess the literacy progress of ALS learners, ensuring data-driven and personalized interventions for reading improvement.
4. Expected participants for this activity include Division ALS Focal Persons, EPSAs, ALS Teachers, BJMP Volunteers, Drug Rehab volunteers, trainers, and members of the Program Management Team from the 12 Schools Division Offices.
5. To ensure effective coordination and preparation for the event, Division ALS Focal Persons are requested to submit the list of participants using the provided template available at the link. Please comply on or before April 25, 2025.



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2025-04-06223

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 4



Batch 1: <https://tinyurl.com/BATCH-1-REGIONAL-RETOOLING>

Batch 2: <https://tinyurl.com/BATCH-2-REGIONAL-RETOOLING>

Batch 3: <https://tinyurl.com/BATCH-3-REGIONAL-RETOOLING>

6. The participants are requested to adhere to the following instructions:
 - a. Check in and register at the venue on Day 0. Dinner will be served as the first meal on the same evening. The last meal will be lunch to be served on the last day. The opening program will commence at 8:00 a.m. on Day 1. Please ensure that you present your **Travel Authority** upon registration.
 - b. Ensure punctuality, dress appropriately for all sessions, and maintain proper decorum throughout the training.
 - c. Replacement, representation, substitution, or absence for valid reasons must be endorsed by the Schools Division Superintendent. Certificates of participation and attendance will only be issued to those who complete the full 24 hours of training.
 - d. Participants with health concerns or requiring medication are advised to bring a sufficient supply for the entire duration of the training.
 - e. Bring laptop and extension cords.
7. Food, accommodation, supplies, and materials for the participants will be covered by the ALS Training Funds. Travel expenses for all participants and officials will be charged against the Local Funds, SEF, and other funding sources, subject to the standard accounting and auditing rules and regulations.
8. Attached is the allocation of participants per division for your reference.
9. For inquiries, please contact the Regional ALS Focal Person, Josephine Chonie M. Obsenares, via email at josephinechonie.obsenares@deped.gov.ph
10. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encls.: As stated
Reference: DepEd Order (2019-013)
To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM TEACHERS TRAINING

CLMD/jcmo
04/04/2025



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Effectivity	02.01.23	Page	2 of 4

