



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
APR 30 2025

BY: NMB

TIME: 12:18 PM

APR 30 2025

REGIONAL MEMORANDUM

No. 0428, s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for **Enhancing Disaster Resilience in Water, Sanitation and Hygiene Facilities and Prepositioning of Emergency – related equipment and supplies as outlined in School Contingency Plan**, under FY 2024 GAAAO.
2. Attached for reference are the approved requests.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
04/23/2025



Republic of the Philippines
Department of Education
CARAGA REGION

April 14, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Region

Madam:

Healthy Greetings!

This is to request your good office for the downloading of funds to the eight (8) Divisions from FY 2024 GAAAO-DPRP with the corresponding amount per Division as reflected on the table for Enhancing Disaster Resilience in Water, Sanitation and Hygiene Facilities.

Division	Amount
Agusan del Norte	1,180,000.00
Agusan del Sur	1,655,000.00
Dinagat	610,000.00
Siargao	1,110,000.00
Surigao City	160,000.00
Surigao del Norte	50,000.00
Tandag City	170,000.00
Surigao del Sur	6,210,000.00
TOTAL	11,145,000.00

The fund shall be used for Enhancing Disaster Resilience in Water, Sanitation and Hygiene Facilities through disaster risk reduction – DRR measures to supplement Non star implementation schools for the Water, Sanitation and Hygiene in Schools – WASH WINS program to supplement and ensure our school populace with a sustainable and resilient access to clean water and sanitation facilities

Thank you very much.

Very truly yours,

Anna Liza S. Lerio
ANNA LIZA S. LERIO, DMD
Dentist III / WINS Coordinator

Noted by:

Edmund D. Mendoza
EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:

Elaine N. Navarro
ELAINE N. NAVARRO
OIC-Chief, Finance
541 DPNR 70.755,209.60

Approved:

Maria Ines C. Asuncion
MARIA INES C. ASUNCION
Regional Director

ESSD/all
04/14/2025



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Republic of the Philippines
Department of Education
 CARAGA REGION

April 14, 2025

MARIA INES C. ASUNCION

Director IV

Department of Education – RO XIII, Caraga

JP Rosales Avenue

Butuan City

Madame:

Healthy Greetings!

We respectfully seek your approval for the release of a portion of the Disaster Preparedness and Response Program (DPRP) funds to the **last mile schools within the 12 SDOs**. These funds will be allocated to support the prepositioning of emergency-related equipment and supplies as outlined in their contingency plans. Specifically, the procurement will focus on essential items including first aid kits, teachers' and learners' kits, ventilation systems for improved air circulation and cooling, as well as water dispensers or purifiers to provide access to safe drinking water during extreme heat conditions.

The breakdown of funds to be downloaded are as follows:

SDOs	School Name		Amount	
Agusan del Norte	Bonifacio ES	P	35,378.00	106,134-
	Beto ES		35,378.00	
	Olave ES		35,378.00	
Agusan del Sur	Mambagongon ES		35,378.00	106,134-
	Tumalog ES		35,378.00	
	Maharlika ES, Talacogon		35,378.00	
Bayugan City	Legapi Elementaryn School		35,378.00	106,134-
	Mahayag CES		35,378.00	
	Mt. Ararat Elementary School		35,378.00	
Bislig City	New Bongga ES		35,378.00	106,134-
	Lawigan ES		35,378.00	
	Mantuyom ES		35,378.00	
Butuan City	West Tungao ES		35,378.00	106,134-
	Mandamo ES		35,378.00	
	Salvacion Indigenous Community ES		35,378.00	
Cabadbaran City	Ansili Elementary School		35,378.00	106,134-
	Palidan ES		35,378.00	
	Masundong Elementary School		35,378.00	

Dinagat Islands	Geotina Elementary School		35,378.00	106,134-
	Busay ES		35,378.00	
	Magsaysay ES		35,378.00	
Siargao	Lawigan ES		35,378.00	106,134-
	Magsaysay ES		35,378.00	
	Maribojoc ES		35,378.00	
Surigao City	Lagundi Elementary School		35,378.00	106,134-
	Nonoc NHS		35,378.00	
	Sugbay ES		35,378.00	
Surigao del Norte	Pongtod ES		35,378.00	106,134-
	Sohoton ES		35,378.00	
	Nagubat ES		35,378.00	
Surigao del Sur	Maapod Elementary School		35,378.00	106,134-
	Pinanapatan IS		35,378.00	
	Mampi Elementary School		35,378.00	
Tandag City	Banahao Integrated School		35,378.00	106,134-
	Mahanon ES		35,378.00	
	Hitaob Elementary School		35,378.00	
TOTAL P			1,273,608.00	

The funds to be downloaded shall be charged against the FY 2024 allocation of the Disaster Preparedness and Response Program (DPRP) funds.

Thank You.

Very truly yours,

EDMUND D. MENDOZA, PhD.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
OIC-Chief, Finance
FY 2024 DPRP

Approved:

MARIA INES C. ASUNCION
Regional Director

ESSD/edm
04/14/2025