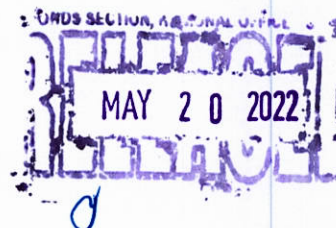




Republic of the Philippines
Department of Education
CARAGA REGION



May 18, 2022

REGIONAL MEMORANDUM

No. 0426, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

INVENTORY OF LAPTOPS ISSUED TO FINANCE OFFICERS

1. In accordance with Memorandum OUF-2022-0248 re Inventory of Laptops Issued to Finance Officers, all Division Supply Officers are directed to consolidate inventory of laptops issued to Finance Officers in the field.
2. Directly encode data with proper labeling per Schools Division Office (SDO) thru this link: <https://bit.ly/DepEdROLaptop>. Entries must be completed not later than May 26, 2022.
3. Please see attached Memorandum for reference.
4. Immediate dissemination and compliance of this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As stated.

Reference/s: MEMORANDUM OUF-2022-0348
under the following subjects:

DISTRIBUTION

INVENTORY

LAPTOP

AMU/zfb
05/18/2022



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2022-0248

TO : ALL REGIONAL DIRECTORS

ATTENTION : REGIONAL OFFICE - SUPPLY OFFICERS

FROM : 
ANNALYN M. SEVILLA
Undersecretary for Finance


RAMON NIEL G. ABCEDE
Assistant Secretary for Finance

SUBJECT : INVENTORY OF LAPTOPS ISSUED TO FINANCE OFFICERS

DATE : May 13, 2022

This is to request assistance from our Regional Supply Officers in obtaining the inventory of laptops issued to Finance Officers* in the field. This information is necessary for determining the required support and funding to the field to fast-track the Department's automation initiatives and upgrade our financial management information systems.

Please submit the required consolidated regional information on or before May 27, 2022, by filling out the google link below:

<https://bit.ly/DepEdROLaptop>

Thank you.

*For filling out this report, Finance Officers refer to employees assigned to the Finance Division or Unit in the schools, Division Offices, and Regional Offices regardless of position and employment status.



Education Programs
Management Office
Scan the QR Code to access
the EPMO Feedback Form

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