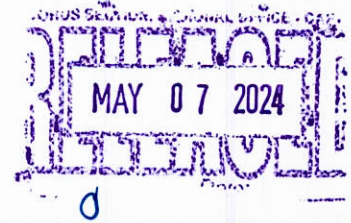




Republic of the Philippines
Department of Education
CARAGA REGION



April 29, 2024

REGIONAL MEMORANDUM

No. 0425, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
LEARNER SUPPORT PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses in connection with the conduct of Workshop on the Guidance and Counseling Policy under OSEC-13-24-2753 dated April 16, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

LEARNER SUPPORT PROGRAM
SUB-ARO

FIN/nap
04/26/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
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2024-04-06772

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Republic of the Philippines
Department of Education
CARAGA REGION

April 25, 2024

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director
This Region

Madam:

This is to request your office for the authority to download funds from **OSEC 13-24-2753** to the Schools Division Offices Of Butuan City and Bayugan City to cover expenses in connection with the conduct of Workshop of the Guidance and Counselling Policy wit:

Division	Amount
Bayugan City	20,700.00
Butuan City	20,700.00
Total	41,400.00

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV/OIC, ESSD

Funds Available:

ELAINE N. NAVARRO
OIC-Chief, Finance
LS # 0872 17-24-2753

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

ESSD/jcc
04/25/2024



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2024-04-06622

Doc. Ref. Code	RO-ASD-F069	Rev	00
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