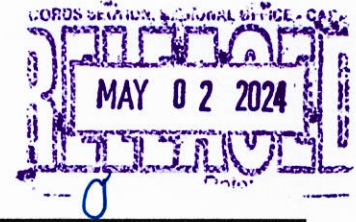




Republic of the Philippines
Department of Education
CARAGA REGION



May 2, 2024

REGIONAL MEMORANDUM

No. 0420, s. 2024

**To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, CID and SGOD
SCHOOL HEADS
This Region**

**REGIONAL TECHNICAL WORKING GROUP (RTWG) FOR FY 2023 NATIONAL
QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

1. The Regional Technical Working Group (RTWG) in the National Qualifying Examination for School Heads (NQESH) plays a crucial role in ensuring the smooth implementation and integrity of the examination process.
2. The RTWG is responsible for planning and coordinating the administration of the NQESH which includes setting examination schedules, securing examination venues, and ensuring the availability of necessary resources.
3. The RTWG shall oversee the overall direction, administration, and supervision of the 2023 NQESH in the region, in accordance with national policies and guidelines.
4. In this regard, the Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development (BHROD), shall administer the FY 2023 NQESH through the secured online platform at a designated examination site on May 26, 2024. The examination shall be administered simultaneously nationwide.
5. There shall be an allocation of 22,000 examinee slots distributed nationwide and DepEd Caraga has an official qualified examinee of 1,150 distributed to the 12 SDOs.
6. Prior to the conduct of the online NQESH, examinees shall undergo mock examinations on the following schedules for them to get oriented and be familiar with the test platform and its required devices and/or equipment:

Date	Activity
May 5, 2024	First Mock Examination
May 19, 2024	Second Mock Examination
May 26, 2024	Actual Examination



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Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
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7. The region has identified four (4) Examination Sites that are geographically located, accessible, and location should not be a "dead spot" for internet connection, ensuring that examinees can access the examination platform without connectivity issues for the official examinees. The examination sites are the following:

Examination Site	SDOs	Number of Examinees	School
1	Agusan del Norte Butuan City Cabadbaran City	187	Butuan City School of Arts and Trades (BCSAT) Jose Rosales Ave, Butuan City
2	Dinagat Islands Siargao Surigao City Surigao del Norte	274	Surigao City National High School (SCNHS) Alilo Ensomo St., Surigao City
3	Surigao del Sur Tandag City	334	Jacinto P. Elpa National High School Capitol Road, Tandag City
4	Agusan del Sur Bayugan City Bislig City	355	Agusan del Sur National High School San Francisco, Agusan del Sur
TOTAL		1150	

8. Travel expenses of the Regional Technical Working Group (RTWG) shall be charged against their respective local funds. All expenses shall be subject to existing COA and accounting rules and regulations.

9. Participation in this FY 2023 National Qualifying Examination for School Heads (NQESH) shall entitle RTWG to service credits in accordance with DepEd Order 53 s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers and on the other hand, non-teaching staff shall be provided with Compensatory Time – OFF (CTO) per Civil Service and DBM Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered. Thus, Job Order Employees will be given overtime pay for actual services rendered. The dates covered for the CTO of the RTWG are the ff:

Date	Time	Activity
Saturday, May 4, 2024 Saturday, May 18, 2024 Saturday, May 25, 2024	8:00 AM – 5:00 PM	Travel Time to Examination Site and Check the Readiness of the Examination Site
Sunday, May 5, 2024 Sunday, May 19, 2024 Sunday, May 26, 2024	8:00 AM – 5:00 PM	Mock and Actual Examination and Travel Time to Residence

10. Attached is the list of Regional Technical Working Group (RTWG) for the FY 2023 National Qualifying Examination for School Heads (NQESH) found in Enclosure No. 1



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4. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR


PEDRO T. ESCOBARTE JR., PhD., CESO IV
Assistant Regional Director

Encl/s.: As stated
Reference/s: DepEd Memorandum No. 013, s. 2024
DepEd Memorandum No. 014, s. 2024
CSC and DBM Circular No. 2, s. 2004

To be indicated in the Perpetual Index under the following subjects:
POLICY PROMOTION QUALIFICATIONS TEST

QAD/edm
05/02/2024



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REGIONAL TECHNICAL WORKING GROUP (RTWG) FOR FY 2023 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)							
No.	Role	LASTNAME	FIRST NAME	MID	POSITION	Examination Site	RO/SDOs
1	Chair RTWG	ASUNCION	MARIA INES	C	Regional Director		Regional Office
2	Vice Chair RTWG	ESCOBARTE JR	PEDRO	T	Assistant Regional Director		Regional Office
3	Regional Project Manager	DALIN	FLORDELISA	R	Chief, HRDD		Regional Office
4	Regional NQESH Coordinator/Regional Project Manager	MENDOZA	EDMUND	D	EPS, QAD		Regional Office

EXAMINATION SITE: BUTUAN CITY SCHOOL OF ARTS AND TRADES (BCSAT)

NO.	ROLE	LAST NAME	FIRST NAME	MID	POSITION	RO AND SDOs
1	Chief Examiner	VILLAREAL	MARLYNE	M	EPS, HRDD	Regional Office
2	Lead Roving Proctor	PITOGO	NERISON	S	Computer Programmer II	Regional Office
3	Roving Proctor	LAYNO	KRISTIAN DIOR	A	ITO	SDO Cabadbaran City
4	Roving Proctor	MORTAL	CHRISTOPHER JOHN	T	ITO	SDO Butuan City
5	Roving Proctor	SAARENAS	EUGENE GODFREY		ITO	SDO Agusan del Norte
6	Room Examiner	ANTIPADO	ART DEXTER	F	ADAS III	SDO Cabadbaran City
7	Room Examiner	ALIPAO	ANGELOUS	D	ADAS II	SDO Cabadbaran City
8	Room Examiner	CATALUNA	ELMER KENT	MID	ADAS	SDO Butuan City
9	Room Examiner	SULAPAS	MARCOS	P	SEPS-M&E	SDO Butuan City
10	Room Examiner	NOLLORA III	DOMINGO	C	SEPS-SMN	SDO Butuan City
11	Room Examiner	DIRECTO	JAY	O	SEPS-P&R	SDO Butuan City
12	Room Examiner	CARMELO	DAVIDE	A	SEPS, HRD	SDO Butuan City
13	Room Examiner	BERTE	JANICE	B	EPS II-HRD	SDO Butuan City
14	Room Examiner	RAZON	EVANGELINE	B	EPS II-SMN	SDO Butuan City
15	Room Examiner	BOTOY	FRENGIE	G	SEPS	SDO Agusan del Norte
16	Room Examiner	APAT	LILIBETH	S	EPS	SDO Agusan del Norte
17	Room Examiner	RABUYA	ANGEL	P	EPSspecialist-II	SDO Agusan del Norte
18	Room Examiner	SACAR	JAMEL	I	PDO-II	SDO Agusan del Norte
19	Room Examiner	REMONTE	ANNABELLE	G	P-I, CID Coord.	SDO Agusan del Norte
20	Room Examiner	CASTILLO	MARJORIE	A	EPSspecialist-II	SDO Agusan del Norte
21	Room Examiner	ANINO	JUNEL	M	LIBRARIAN-II	SDO Agusan del Norte
22	RO Monitor	IBANO	ABE NAIREZA	A	EP Specialist II	Regional Office
23	RO Support Staff	LINDOG	DENISA	O	ADAS I	Regional Office
24	School Support Staff - School Head	GEWARESEL	CARLOS	T	PRINCIPAL III	School Staff
25	School Support Staff	CONGRESO	ESALCO	S	SST III	School Staff
26	School Support Staff	ALABATA	FEDERICO		SST I	School Staff



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27	School Support Staff - School Nurse	CELESTIAL	FEDERICO	B	SST III	School Staff
28	School Support Staff - School Nurse	NUER	CECILIA	B	NURSE II	School Staff
30	School Support Staff - Helpdesk	DELOS REYES	FRANCIS MAY	Q	SST-III	School Staff

EXAMINATION SITE: AGUSAN DEL SUR NATIONAL HIGH SCHOOL (ASNHS)

NO.	ROLE	LAST NAME	FIRST NAME	MID	POSITION	RO AND SDOs
1	Chief Examiner	TIU	JUNNAH	B	EPS, HRDD	Regional Office
2	Lead Roving Proctor	CORPUZ	BOBBY	Y	PDO II	SDO Cabadbaran City
3	Roving Proctor	JABAGAT	CHRISTOPHER	P	ITO	SDO Bislig City
4	Roving Proctor	JAYME	NINOREE	A	ITO	SDO Agusan del Sur
5	Roving Proctor	TONJOC	MARIAN	P	ITO	SDO Bayugan City
6	Roving Proctor	BAYNOSA	JOHN PHILIPS	F	School ICT Coordinator	SDO Bayugan City
7	Roving Proctor	BESANA	JACKIELOU	C	ICT Core	SDO Agusan del Sur
8	Roving Proctor	VINSON	BELLY RAY	O	ICT Core	SDO Agusan del Sur
9	Room Examiner	LAYNO	KENNETH	V	EPS II	SDO Bislig City
10	Room Examiner	CABANTOG	ESTRELLA	J	AO IV	SDO Bislig City
11	Room Examiner	CABUG-OS	LOWELA	M	AOIV	SDO Bislig City
12	Room Examiner	LOPEZ	FE	H	SEPS	SDO Bayugan City
13	Room Examiner	CUBILLAS	GILBERT JR.	E	EPS II	SDO Bayugan City
14	Room Examiner	ORBOC	ALVIN MARION	C	EPS II	SDO Bayugan City
15	Room Examiner	JALALON	DOROTHY JOY	C	SEPS	SDO Agusan del Sur
16	Room Examiner	TABURNO	MARIBEL	J	SEPS	SDO Agusan del Sur
17	Room Examiner	FERROL	TOMAS III	M.	IPED DIV. COORDINATOR	SDO Agusan del Sur
18	Room Examiner	SOROYSOROY	BLESSY	T	PDO II	SDO Agusan del Sur
19	Room Examiner	ESPANOL	ROVERS		PDO I	SDO Agusan del Sur
20	Room Examiner	GOLORAN	JURA	S	AO V	SDO Agusan del Sur
21	Room Examiner	PATOSA	KRISHNA PREM	M	ACCOUNTANT III	SDO Agusan del Sur
22	Room Examiner	SUDARIA	NIMILOU		AO IV	SDO Agusan del Sur
23	Room Examiner	OBEDOZA	LESRIE JOY		AO IV	SDO Agusan del Sur
24	Room Examiner	JUATON	CHERRYL	A.	EPS II	SDO Agusan del Sur
25	Room Examiner	JUNTILLA	ERWIN	G.	PRINCIPAL III	SDO Agusan del Sur
26	Room Examiner	GEVERO	ALDORY	O.	PRINCIPAL III	SDO Agusan del Sur
27	Room Examiner	HAVANA	JOSEPH		PRINCIPAL II	SDO Agusan del Sur
28	Room Examiner	HAVANA	JINE		PRINCIPAL I	SDO Agusan del Sur
29	Room Examiner	TORRALBA	SARAH		PRINCIPAL I	SDO Agusan del Sur
30	Room Examiner	LAPIDEZ	FATIMA HONEY VI	L	PRINCIPAL I	SDO Agusan del Sur
31	Room Examiner	CARAEI	MARIVIC	C	PRINCIPAL I	SDO Agusan del Sur
32	Room Examiner	AGANA	LILYMAY		AO II	SDO Agusan del Sur
33	Room Examiner	CAMACHO	LOREN MAE	M.	AO II	SDO Agusan del Sur



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34	Room Examiner	NUTO	ARN KENAN	T.	AO II	SDO Agusan del Sur
35	Room Examiner	CANO	GERHARD		AO II	SDO Agusan del Sur
36	Room Examiner	MACOSE	MARINO		AO II	SDO Agusan del Sur
37	Room Examiner	CURUGAN	MARILOU	P	PRINCIPAL IV	SDO Agusan del Sur
38	Room Examiner	FRANCO	STACEY		AO II	SDO Agusan del Sur
39	RO Monitor	SENA	VIRGINIA	A	EPS	Regional Office
40	RO Support Staff	JUYAD	CHRISTY JADE	J	ADAS I	Regional Office
41	School Support Staff - School Head	BAJAO	VENUS	D	PRINCIPAL IV	School Staff
42	School Support Staff - JO Utility	BESINGA	CAMILO		JO	School Staff
43	School Support Staff - JO Utility	PLAZA	ELSA		JO	School Staff
44	School Support Staff - JO Utility	FRANCISCO	EDDIE		JO	School Staff
45	School Support Staff - School Nurse	DELOS SANTOS	NARIZ ANTOINETTE	N	NURSE II	School Staff
46	School Support Staff - School Nurse	SABORNIDO	VINCENT LOU	R	NURSE II	School Staff
47	School Support Staff - Helpdesk	TABUGON	ESTRELLA	A	HT IV	School Staff
48	School Support Staff - Helpdesk	SAUSA	BALTAZAR	R	MT I	School Staff
49	School Support Staff - School ICT Coordinator	BARLISO	EVAN	I	SST-II	School Staff
50	School Support Staff - School ICT Coordinator	FLORENOSOS	CHITO	A	SST-II	School Staff

EXAMINATION SITE: JACINTO P. ELPA NATIONAL HIGH SCHOOL (JPENHS)

NO.	ROLE	LAST NAME	FIRST NAME	MID	POSITION	RO AND SDOs
1	Chief Examiner	RELE	ROY	S	SEPS, HRD	Regional Office
2	Lead Roving Proctor	AHON	MARCELINO	M	ITO	Regional Office
3	Roving Proctor	MINGUILLAN	MARVIN	G	ITO	SDO Surigao del Sur
4	Roving Proctor	DELENA	CHERYL	Q	ITO	SDO Tandag City
5	Roving Proctor	GARCIA	LEONILL	B	School ICT Coordinator	SDO Tandag City
6	Roving Proctor	ABULOC	ANGELO GABRIEL	C	School ICT Coordinator	SDO Tandag City
7	Roving Proctor	GUJILDE	NICHOL		School ICT Coordinator	SDO Tandag City
8	Roving Proctor	MANON-OG	KATRINA JOY	A	School ICT Coordinator	SDO Agusan del Sur
9	Room Examiner	BALAN	ROWENA	T	EPS II	SDO Tandag City
10	Room Examiner	LAURENTE	JEZRIEL	T	ADAS VI	SDO Tandag City
11	Room Examiner	MENDIOLA	NILDA	A	EPS	SDO Tandag City
12	Room Examiner	POLINAR	CATHYRINE	C	AO IV	SDO Tandag City
13	Room Examiner	BAGNOL	FLORENCE	C	PDO I	SDO Tandag City
14	Room Examiner	ASILUM	REYMARK	V.	PDO I	SDO Tandag City
15	Room Examiner	ESTABAS	CROMWELL		PDO I	SDO Tandag City
16	Room Examiner	ESTAL	MARVELOUS	B	LIBRARIAN-II	SDO Tandag City
17	Room Examiner	JOSOL	SARAHLYN	A	AAVI	SDO Tandag City
18	Room Examiner	PEDROSO	SHARA MAE	T	AO II	SDO Tandag City
19	Room Examiner	MACAPALA	DIANA MAE	J	AO II	SDO Tandag City
20	Room Examiner	RONQUILLO	SHERYL	S	AO II	SDO Tandag City
21	Room Examiner	LAMIGO	JOSEPH GLENN	S	AO II	SDO Tandag City



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22	Room Examiner	BOHOL	ALAIN WILBURN JAY	M	AO II	SDO Tandag City
23	Room Examiner	MANGADLAO	ERLYN	G	SEPS	SDO Surigao del Sur
24	Room Examiner	GALVEZ	UCILLE	P	SEPS	SDO Surigao del Sur
25	Room Examiner	CARATAO	EVANGELINE	A	P III	SDO Surigao del Sur
26	Room Examiner	TAJONERA	MAURICE GAY	A	P I	SDO Surigao del Sur
27	Room Examiner	MATILDO	ROMALYN	P	P I	SDO Surigao del Sur
28	Room Examiner	MEDRANO	JONALYN	C	P II	SDO Surigao del Sur
29	Room Examiner	ROZ	ROFIL	T	P 1	SDO Surigao del Sur
30	Room Examiner	GUILLEN	LIEU GEE KEESHIA	C	PDO II	SDO Surigao del Sur
31	Room Examiner	AVILA	EVELYN	M.	P I	SDO Surigao del Sur
32	Room Examiner	BARCENA	ELNIE ANTHONY	P	P III	SDO Surigao del Sur
33	Room Examiner	CUBERO	ANNABEL	C.	MT II	SDO Surigao del Sur
34	Room Examiner	TERSONA	RESSIL	L	P II	SDO Surigao del Sur
35	Room Examiner	PASCO	JOIELYN	D	AO IV	SDO Surigao del Sur
36	Room Examiner	LOZADA	MARIETO CLEBEN	V.	EPS II	SDO Surigao del Sur
37	RO Monitor	CONDE	ELMER AUGUSTUS	F	EP Specialist II	Regional Office
38	RO Support Staff	GUAREZ	SHINE CLARICE		JO	Regional Office
39	School Support Staff - School Head	BANDROY	EVELYN	C	PRINCIPAL IV	School Staff
40	School Support Staff - JO Utility	VALERIO	GENESIS	B	JO	School Staff
41	School Support Staff - JO Utility	VALERIO	RODELITA	D	JO	School Staff
42	School Support Staff - School Nurse	BELA-ONG	ALBERTA		NURSE II	School Staff
43	School Support Staff - School Nurse	AZARCON	RUDELIN	V	NURSE II	School Staff
44	School Support Staff - Helpdesk	TAJONERA	RONELIO	R	HT IV	School Staff
45	School Support Staff - Helpdesk	MATUGAS	RUTH	J	SST-II	School Staff
46	School Support Staff - School ICT Coordinator	GARRIDO	NEIL	A		School Staff

EXAMINATION SITE: SURIGAO CITY NATIONAL HIGH SCHOOL (SCNHS)

NO.	ROLE	LAST NAME	FIRST NAME	MID	POSITION	RO AND SDOs
1	Chief Examiner	EDRADAN	MARIA RUTH	R	EPS, HRDD	Regional Office
2	Lead Roving Proctor	EBEN	WINSTON	C	CMT I	Regional Office
3	Roving Proctor	OLASIMAN	ERIC	C	ITO	SDO Dinagat Islands
4	Roving Proctor	ROSAS	KEVIN ADRIAN	M	ITO	SDO Surigao City
5	Roving Proctor	DIGOL	BARRY JESSIE	B	ITO	SDO Surigao del Norte
6	Roving Proctor	JABINES	JOHN ERIC	A	ITO	SDO Siargao
7	Roving Proctor	ABRIS	NATHANIEL	S	School ICT Coordinator	SDO Surigao del Norte
8	Room Examiner	SARVIDA	LEA	S.	EPS	SDO Surigao City
9	Room Examiner	JOVITA	JENNIFER	R.	SEPS	SDO Surigao City
10	Room Examiner	BUSIO	MEDELIN	L.	EPS II M and E	SDO Surigao City
11	Room Examiner	BUENO	JOSEPHINE	L	EPS II - HRD	SDO Surigao City



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12	Room Examiner	CUBILLAN	INDAY ROBBIE	A	PSDS	SDO Surigao City
13	Room Examiner	COSEP	EDUARD JASON	M	SEPS - HRD	SDO Dinagat Islands
14	Room Examiner	OLANDRIA	PINKY	E	EPS II - M&E	SDO Dinagat Islands
15	Room Examiner	PULIDO	RHEA ANGELIE	G	PDO I	SDO Dinagat Islands
16	Room Examiner	DAZ	ROXANNE MAE	G	EPS II - HRD	SDO Dinagat Islands
17	Room Examiner	DAVIDE	RICHARD		PDO I	SDO Dinagat Islands
18	Room Examiner	CUBELO, Jr.	CONCORDIO	G	PRINCIPAL III	SDO Surigao del Norte
19	Room Examiner	ABARCA	HANNAH	N	SEPS, HRD	SDO Surigao del Norte
20	Room Examiner	LUCABERTE	MAVE DRICK	G	PRINCIPAL I	SDO Surigao del Norte
21	Room Examiner	LINSA	NORMALIA	S	PRINCIPAL III	SDO Surigao del Norte
22	Room Examiner	DEDUMO	LORRAINE SHIRAI	J	EPSpecialist-II, HRD	SDO Surigao del Norte
23	Room Examiner	FULGARINAS	JAYMARK	V	EPSpecialist-II, SocMob	SDO Surigao del Norte
24	Room Examiner	BUNIEL	ALVIN	M	PRINCIPAL III	SDO Surigao del Norte
25	Room Examiner	MOLETA, Jr.	VICENTE	T	PRINCIPAL I	SDO Surigao del Norte
26	Room Examiner	ALBURO	REGEMIE	A	PSDS	SDO Siargao
27	Room Examiner	ORALIZA	CARLO BORRIS	G	PDO II	SDO Siargao
28	Room Examiner	ABUTON	KEM, JR.	E	PRINCIPAL III	SDO Siargao
29	Room Examiner	FERNANDEZ	LUZ SANDRA	R	EPS	SDO Siargao
30	Room Examiner	ESPANTO	LOWELA	B	EPS II	SDO Siargao
31	RO Monitor	CAPAROSO	TICHE LYNN	G	EP Specialist II	Regional Office
32	RO Support Staff	FLORES	MAY ANNE	G	JO	Regional Office
33	School Support Staff - School Head	PULVERA	TRINIDAD	T	PRINCIPAL IV	School Staff
34	School Support Staff - JO Utility	DELLOSA	JANO		JO	School Staff
35	School Support Staff - JO Utility	TIGAO	RAMIL		JO	School Staff
36	School Support Staff - School Nurse	NAMUAG	ANNA NIJIN	S.	NURSE II	School Staff
37	School Support Staff - Helpdesk	NOBLEZA	JEANA	A	MT I	School Staff
38	School Support Staff - Helpdesk	PLAZA	JOSEPHINE	S	PRINCIPAL II	School Staff
39	School Support Staff - School ICT Coordinator	ABRIS	NATHANIEL	S	SST-II	School Staff

OTHER SUPPORT STAFF

NO.	ROLE	LAST NAME	FIRST NAME	MID	POSITION	RO AND SDOs
1	RO Support Staff	ARTISTA	CONIEFE	C	ADAS I	Regional Office
2	RO Cashier	GUIMARY	MA. JEANITA	B	AO V	Regional Office
3	RO Budget Officer	PLAZON	NOIME	A	AO V	Regional Office
4	RO Accountant	MANLANGIT	CLADIE MAE	A	Accountant II	Regional Office
5						
6	RO Driver - Surigao City	CALO	RONALD JAMES	S	JO	Regional Office
7	RO Driver - Agusan del Sur and Tandag City	ALGUZAR	JHONREX	I	Admin Aide IV	Regional Office
8	RO Driver	IBANO	JOVELITO			



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