



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE - CARAGA

RELEASED
APR 25 2025
BY: NMB
TIME: 11:04 PM

REGIONAL MEMORANDUM
No. **0414** , s. 2025

APR 25 2025

To: Schools Division Superintendents
All Others Concerned

ADDENDUM TO REGIONAL MEMORANDUM NO. 0376, S. 2025 RE:
CONDUCT OF IN-HOUSE TRAINING FOR THE
2025 PALARONG PAMBANSA

1. In reference to Regional Memorandum No. 0376, s. 2025 regarding the Conduct of In-House Training for the 2025 Palarong Pambansa, all concerned shall report to their designated billeting quarters, as follows:

Training Venue	Billeting Quarter
Agusan del Sur	Patin-ay Central Elementary School Patin-ay National High School
Butuan City	Butuan City Central Elementary School
Agusan del Norte	Nasipit Central Elementary School

2. To ensure a well-coordinated, systematic and efficient conduct of the training. A technical working group (TWG) shall be created per billeting quarter. (Refer to Enclosure No. 1. List of TWG members and Terms of Reference)

3. Furthermore, to facilitate the transportation of athletes between the billeting quarters and the designated training venues (see Enclosure No. 2 Updated List of Playing Venues), it is requested that divisions send vehicles to their assigned areas, as follows:

Training Venue	Assignment of Vehicles
Agusan del Sur	Agusan del Sur Bislig City Surigao del Sur
Butuan City	Butuan City Cabadbaran City Surigao City Surigao del Norte
Agusan del Norte	Agusan del Norte

4. Teaching, teaching-related and non-teaching personnel shall be granted Compensatory Time Off (CTO) or Service Credits in compliance with the Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2024, (*Non-Monetary Remuneration for Overtime Services Rendered*) and DepEd Order 53, s. 2003, (*Updated Guidelines on Grant of Vacation Service Credits to Teachers*).

5. For your information and dissemination.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated

Reference: Regional Memorandum No. 0376, s. 2025

To be indicated in the Perpetual Index
under the following subjects:

SPORTS

ESSD/jcc
04/24/2025



2025-04-07300

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 2