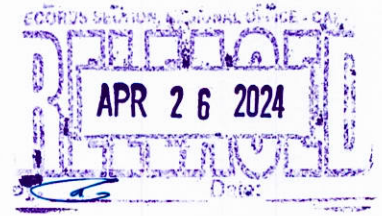




Republic of the Philippines
Department of Education
CARAGA REGION



April 25, 2024

REGIONAL MEMORANDUM
No. **0396**, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
Bayugan City Division
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION-ROP**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses in the conduct of Regional Capacity Building for the Elementary MAPEH Teachers on Content and Pedagogy in Music Education under FY 2024 GAAAO dated January 02, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2024 GAAAO
To be indicated in the Perpetual Index
under the following subjects:

**GENERAL MANAGEMENT AND SUPERVISION-ROP
SUB-ARO**

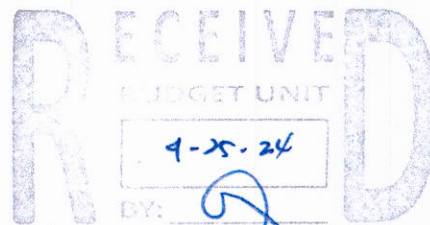
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04/25/2024



Republic of the Philippines
Department of Education
CARAGA REGION

April 8, 2024

MARIA INES C. ASUNCION
Regional Director
Department of Education,
Caraga Region



Madame:

This is to request from your good office the approval on the downloading of CLMD MOOE Funds in the amount of **Four Hundred Thousand and Nine Hundred Forty-Four Pesos only (P400,944.00)** for the expenses incurred during the conduct of the Regional Capacity-Building for Elementary MAPEH Teachers on Content and Pedagogy in Music Education at Bayugan City Division on May 20-22, 2024. Below is the Budgetary allocation.

Particulars	Amount
Meals and Snacks	P 388,800.00
Supplies and Materials	12,144.00
TOTAL	P 400,944.00

Thank you.

Very truly yours,

BERNARD C. ABELLANA
EPS, CLMD
MAPEH Coordinator

Noted by:

BERNABE L. LINO
CLMD Chief

Funds Available:

ELAINE N. NAVARRO
Supervising Administrative Officer
CLMD

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/bca
04/02/2024



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