



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE, CARAGA

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APR 22 2025
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REGIONAL MEMORANDUM

No. 0395, s. 2025

To: Schools Division Superintendents
All Others Concerned

**FINAL SCHEDULE OF CAPACITY BUILDING WORKSHOP FOR ADMINISTRATIVE
OFFICERS (AO II) OF DEPED CARAGA REGION**

1. This office hereby informs the field of the final schedule for Capacity Building Workshop for Administrative Officers (AO II) of DepEd Caraga Region - Batch 1 which will be conducted on April 24-25, 2025, at NEAP-Caraga, Butuan City.
2. Schedules for Batch 2 and 3 have been moved to a later date.
3. All other items of Regional Memorandum No. 0349, s. 2025 are still in effect.
4. For more information, please contact Jimuel A. Diva, Education Program Supervisor of Human Resource Development Division (HRDD) via email at jimuel.diva@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: Regional Memorandum (No. 0349, s. 2025)

To be indicated in the Perpetual Index
under the following subjects:

BENEFITS BUDGET EMPLOYEES PROCUREMENT RIGHTS WORKSHOP

HRDD/jad
04/21/2025