



Republic of the Philippines
Department of Education
CARAGA REGION



April 23, 2024

REGIONAL MEMORANDUM

No. 0381, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, CID and SGOD
SDO PERSONNEL
This Region

CAPACITY BUILDING FOR THE REGIONAL TECHNICAL WORKING GROUP (RTWG)
IN THE FY 2023 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS
(NQESH)

1. In preparation for the administration of the FY 2023 National Qualifying Examination for School Heads (NQESH), the Regional Office through QAD and HRDD will be conducting a Capacity Building for the Regional Technical Working Group (RTWG) on the Online System for the FY 2023 NQESH on **April 29-30, 2024, at VCDU Hotel, Imadejas Subdivision, Butuan City.**

2. The capacity building aims to:

- a. Discuss the roles and responsibilities of the Technical Working Group (TWG) in preparation for FY 2023 NQESH; and
- b. Train the TWG on the features and functionality of the examination platform, site requirements, and procedures to administer the examination.

3. The select RTWG such as Chief Examiners, Lead Roving Proctors, Roving Proctors, and Room Examiners are required to bring their laptop computer with the following features:

- a. Either WINDOWS 10 (or higher) or MAC OS 11.1 (or higher);
- b. License and authority to install computer applications;
- c. Extension cords; and
- d. Mobile data allocation in cases WIFI is not available.

4. All expenses for the venue, meals, materials, and accommodation incurred in the conduct of the capacity building shall be charged against the Program Support Funds with SARO Order No. OSEC-13-24-2632. The participants from Agusan del Norte, Butuan City, and Cabadbaran City are not included for the accommodations. The travel expenses of the participants shall be charged against their respective local funds. All expenses shall be subject to existing COA and accounting rules and regulations.



Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (085) 225-1151

Telefax No: (085) 342-5969

Email: caraga@deped.gov.ph

Website: <https://caraga.deped.gov.ph/>



2024-04-06462

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 6

5. The participants of the activity are found in Enclosure No. 1.
6. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl/s.: As stated
Reference/s: DepEd Memorandum No. 013, s. 2024
DepEd Memorandum No. 014, s. 2024

To be indicated in the Perpetual Index under the following subjects:
POLICY PROMOTION QUALIFICATIONS TEST

QAD/edm
04/23/2024

REGIONAL TECHNICAL WORKING GROUP (RTWG) FY 2023 NQESH

No.	Role	LAST NAME	FIRST NAME	MID	Position	RO/SDOs
1	Regional Project Manager	DALIN	FLORDELISA	R	Chief, HRDD	Regional Office
2	Regional NQESH Coordinator/Chief Examiner	MENDOZA	EDMUND	D	EPS, QAD	Regional Office
3	Chief Examiner	VILLAREAL	MARLYNE	M	EPS, HRDD	Regional Office
4	Chief Examiner	EDRADAN	MARIA RUTH	R	EPS, HRDD	Regional Office
5	Chief Examiner	RELE	ROY	S	SEPS, HRD	Regional Office
6	Chief Examiner	MENDOZA	EDMUND	D	EPS, QAD	Regional Office
7	Lead Roving Proctor	PITOGO	NERISON	S	Computer Programmer II	Regional Office
8	Lead Roving Proctor	EBEN	WINSTON	C	CMT I	Regional Office
9	Lead Roving Proctor	AHON	MARCELINO	M	ITO	Regional Office
10	Lead Roving Proctor	CORPUZ	BOBBY	Y	PDO II	SDO Cabadbaran City
11	Roving Proctor	LAYNO	KRISTIAN DIOR	A	ITO	SDO Cabadbaran City
12	Roving Proctor	MORTAL	CHRISTOPHER JOHN	T	ITO	SDO Butuan City
13	Roving Proctor	SAARENAS	EUGENE GODFREY		ITO	SDO Agusan del Norte
14	Roving Proctor	OLASIMAN	ERIC	C	ITO	SDO Dinagat Islands
15	Roving Proctor	ROSAS	KEVIN ADRIAN	M	ITO	SDO Surigao City
16	Roving Proctor	DIGOL	BARRY JESSIE	B	ITO	SDO Surigao del Norte
17	Roving Proctor	JABINES	JOHN ERIC	A	ITO	SDO Siargao
18	Roving Proctor	ABRIS	NATHANIEL	S	School ICT Coordinator	
19	Roving Proctor	MINGUILLAN	MARVIN	G	ITO	SDO Surigao del Sur
20	Roving Proctor	DELENA	CHERYL	Q	ITO	SDO Tandag City
21	Roving Proctor	GARCIA	LEONILL	B	School ICT Coordinator	SDO Tandag City
22	Roving Proctor	ABULOC	ANGELO GABRIEL	C	School ICT Coordinator	SDO Tandag City
23	Roving Proctor	GUJILDE	NICHOL		School ICT Coordinator	SDO Tandag City
24	Roving Proctor	MANON-OG	KATRINA JOY	A	School ICT Coordinator	SDO Tandag City
25	Roving Proctor	JABAGAT	CHRISTOPHER	P	ITO	SDO Bislig City
26	Roving Proctor	JAYME	NINOREE	A	ITO	SDO Agusan del Sur
27	Roving Proctor	TONJOC	MARIAN	P	ITO	SDO Bayugan City
28	Roving Proctor	BAYNOSA	JOHN PHILIPS	F		
29	Roving Proctor	BESANA	JACKIELOU	C	ICT Core	
30	Roving Proctor	VINSON	BELLY RAY	O	ICT Core	SDO Agusan del Sur
31	Room Examiner	ANTIPADO	ART DEXTER	F	ADAS III	SDO Cabadbaran City
32	Room Examiner	ALIPAO	ANGELOUS	D	ADAS II	SDO Cabadbaran City
33	Room Examiner	PUSPUS	FE	M	OIC-EPS	SDO Butuan City
34	Room Examiner	SULAPAS	MARCOS	P	SEPS-M&E	SDO Butuan City
35	Room Examiner	NOLLORA III	DOMINGO	C	SEPS-SMN	SDO Butuan City
36	Room Examiner	DIRECTO	JAY	O	SEPS-P&R	SDO Butuan City
37	Room Examiner	OBIEDO	LEONIL	A	EPS-II, ALS	SDO Butuan City

38	Room Examiner	BERTE	JANICE	V	EPS II-HRD	SDO Butuan City
39	Room Examiner	RAZON	EVANGELINE	B	EPS II-SMN	SDO Butuan City
40	Room Examiner	BOTOY	FRENGIE	G	SEPS	SDO Agusan del Norte
41	Room Examiner	APAT	LILIBETH	S	EPS	SDO Agusan del Norte
42	Room Examiner	RABUYA	ANGEL	P	EPSpecialist-II	SDO Agusan del Norte
43	Room Examiner	SACAR	JAMEL	I	PDO-II	SDO Agusan del Norte
44	Room Examiner	REMONTE	ANNABELLE	G	P-I, CID Coord.	SDO Agusan del Norte
45	Room Examiner	CASTILLO	MARJORIE	A	EPSpecialist-II	SDO Agusan del Norte
46	Room Examiner	ANINO	JUNEL	M	LIBRARIAN-II	SDO Agusan del Norte
47	Room Examiner	SARVIDA	LEA		EPS	SDO Surigao City
48	Room Examiner	JOVITA	JENNIFER		SEPS	SDO Surigao City
49	Room Examiner	BUSIO	MEDELIN		EPS II M and E	SDO Surigao City
50	Room Examiner	BUENO	JOSEPHINE	L	EPS II - HRD	SDO Surigao City
51	Room Examiner	CUBILLAN	INDAY ROBBIE	A	PSDS	SDO Surigao City
52	Room Examiner	COSEP	EDUARD JASON	M	SEPS - HRD	SDO Dinagat Islands
53	Room Examiner	OLANDRIA	PINKY	E	EPS II - M&E	SDO Dinagat Islands
54	Room Examiner	PULIDO	RHEA ANGELIE	G	PDO I	SDO Dinagat Islands
55	Room Examiner	DAZ	ROXANNE MAE	G	EPS II - HRD	SDO Dinagat Islands
56	Room Examiner	DAVIDE	RICHARD		PDO I	SDO Dinagat Islands
57	Room Examiner	CUBELO, Jr.	CONCORDIO	G	PRINCIPAL III	SDO Surigao del Norte
58	Room Examiner	ABARCA	HANNAH	N	SEPS, HRD	SDO Surigao del Norte
59	Room Examiner	LUCABERTE	MAVE DRICK	G	PRINCIPAL I	SDO Surigao del Norte
60	Room Examiner	LINSA	NORMALIA	S	PRINCIPAL III	SDO Surigao del Norte
61	Room Examiner	DEDUMO	LORRAINE SHIRAI	J	EPSpecialist-II, HRD	SDO Surigao del Norte
62	Room Examiner	FULGARINAS	JAYMARK	V	EPSpecialist-II, SocMob	SDO Surigao del Norte
63	Room Examiner	BUNIEL	ALVIN	M	PRINCIPAL III	SDO Surigao del Norte
64	Room Examiner	MOLETA, Jr.	VICENTE	T	PRINCIPAL I	SDO Surigao del Norte
65	Room Examiner	ALBURO	REGEMIE	A	PSDS	SDO Siargao
66	Room Examiner	ORALIZA	CARLO BORRIS	G	PDO II	SDO Siargao
67	Room Examiner	ABUTON	KEM JR	E	PRINCIPAL III	SDO Siargao
68	Room Examiner	FERNANDEZ	LUZ SANDRA	R	EPS	SDO Siargao
69	Room Examiner	ESPANTO	LOWELA	B	EPS II	SDO Siargao
70	Room Examiner	BALAN	ROWENA	T	EPS II	SDO Tandag City
71	Room Examiner	ASILDO	VOLTAIR	C	EPS	SDO Tandag City
72	Room Examiner	MENDIOLA	NILDA	A	EPS	SDO Tandag City
73	Room Examiner	POLINAR	CATHYRINE	C	AO IV	SDO Tandag City
74	Room Examiner	BAGNOL	FLORENCE	C	PDO I	SDO Tandag City
75	Room Examiner	ALNGOG	PONCIANO	G	EPS	SDO Tandag City
76	Room Examiner	ABALA	ARLENE	L	EPS	SDO Tandag City
77	Room Examiner	ESTAL	MARVELOUS	B	LIBRARIAN-II	SDO Tandag City
78	Room Examiner	JOSOL	SARAHLYN	A	AAVI	SDO Tandag City
79	Room Examiner	PEDROSO	SHARA MAE	T	AO II	SDO Tandag City

80	Room Examiner	MACAPALA	DIANAH MAE	J	AO II	SDO Tandag City
81	Room Examiner	RONQUILLO	SHERYL	S	AO II	SDO Tandag City
82	Room Examiner	LAMIGO	JOSEPH GLENN	S	AO II	SDO Tandag City
83	Room Examiner	BOHOL	ALAIN WILBURN JAY	M	AO II	SDO Tandag City
84	Room Examiner	MANGADLAO	ERLYN	G	SEPS	SDO Surigao del Sur
85	Room Examiner	GALVEZ	UCILLE	P	SEPS	SDO Surigao del Sur
86	Room Examiner	CARATAO	EVANGELINE	A	P III	SDO Surigao del Sur
87	Room Examiner	TAJONERA	MAURICE GAY	A	P I	SDO Surigao del Sur
88	Room Examiner	MATILDO	ROMALYN	P	P I	SDO Surigao del Sur
89	Room Examiner	MEDRANO	JONALYN	C	P II	SDO Surigao del Sur
90	Room Examiner	ROZ	ROFIL	T	P 1	SDO Surigao del Sur
91	Room Examiner	GUILLEN	LIEU GEE KEESHIA	C	PDO II	SDO Surigao del Sur
92	Room Examiner	AVILA	EVELYN	M	P I	SDO Surigao del Sur
93	Room Examiner	BARCENA	ELNIE ANTHONY	P	P III	SDO Surigao del Sur
94	Room Examiner	CUBERO	ANNABEL		MT II	SDO Surigao del Sur
95	Room Examiner	TERSONA	RESSIL	L	P II	SDO Surigao del Sur
96	Room Examiner	PASCO	JOIELYN	D	AO IV	SDO Surigao del Sur
97	Room Examiner	LOZADA	MARIETO CLEBEN	V.	EPS II	SDO Surigao del Sur
98	Room Examiner	KIMILAT	CHRISTOPHER	O	EPS II	SDO Bislig City
99	Room Examiner	NUNEZ	JOEMICO	M	EPS-II HRD	SDO Bislig City
100	Room Examiner	CABUG-OS	LOWELA	M	AOIV	SDO Bislig City
101	Room Examiner	LOPEZ	FE	H	SEPS	SDO Bayugan City
102	Room Examiner	CUBILLAS	GILBERT JR.	E	EPS II	SDO Bayugan City
103	Room Examiner	ORBOD	ALVIN MARION	C	EPS II	SDO Bayugan City
104	Room Examiner	JALALON	DOROTHY JOY	C	SEPS	SDO Agusan del Sur
105	Room Examiner	TABURNO	MARIBEL	J	SEPS	SDO Agusan del Sur
106	Room Examiner	FERROL	TOMAS III	M.	IPED DIV. COORDINATOR	SDO Agusan del Sur
107	Room Examiner	SOROYOROY	BLESSY	T	PDO II	SDO Agusan del Sur
108	Room Examiner	ESPANOL	ROVERS		PDO I	SDO Agusan del Sur
109	Room Examiner	GOLORAN	JURA	S	AO V	SDO Agusan del Sur
110	Room Examiner	PATOSA	KRISHNA PREM	M	ACCOUNTANT III	SDO Agusan del Sur
111	Room Examiner	SUDARIA	NIMILOU		AO IV	SDO Agusan del Sur
112	Room Examiner	OBEDOZA	LESRIE JOY		AO IV	SDO Agusan del Sur
113	Room Examiner	JUATON	CHERRYL	A.	EPS II	SDO Agusan del Sur
114	Room Examiner	JUNTILLA	ERWIN	G.	PRINCIPAL III	SDO Agusan del Sur
115	Room Examiner	PALCO	SHALIE	M.	PRINCIPAL III	SDO Agusan del Sur
116	Room Examiner	HAVANA	JOSEPH		PRINCIPAL II	SDO Agusan del Sur
117	Room Examiner	HAVANA	JINE		PRINCIPAL I	SDO Agusan del Sur

118	Room Examiner	TORRALBA	SARAH		PRINCIPAL I	SDO Agusan del Sur
119	Room Examiner	LAPIDEZ	FATIMA HONEY VI	L	PRINCIPAL I	SDO Agusan del Sur
120	Room Examiner	CARAEI	MARIVIC	C	PRINCIPAL I	SDO Agusan del Sur
121	Room Examiner	GEVERO	ALDORY	O	PRINCIPAL III	SDO Agusan del Sur
122	Room Examiner	AGANA	LILYMAY		AO II	SDO Agusan del Sur
123	Room Examiner	CAMACHO	LOREN MAE	M.	AO II	SDO Agusan del Sur
124	Room Examiner	NUTO	ARN KENAN	T.	AO II	SDO Agusan del Sur
125	Room Examiner	CANO	GERHARD	R	AO II	SDO Agusan del Sur
126	Room Examiner	PAREJA	MICHAEL		PRINCIPAL II	SDO Agusan del Sur
127	Room Examiner	MACOSE	MARINO		AO II	SDO Agusan del Sur
128	Secretariat	ARTISTA	CONIEFE	C	ADAS I	Regional Office
129	Secretariat	SENA	VIRGINIA	A	EPS	Regional Office