



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
APR 8 2025

BY: NMB

TIME: 9:06 AM

REGIONAL MEMORANDUM
FIN – 2025 – 0357

To: Schools Division Superintendent) Division of Siargao
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover expenses relative to participation in the **Regional Academic and Skills Development (RASD) 2025**, under OSEC-13-24-5054 dated July 15, 2024.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
04/03/2025



2025-04-06148

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Republic of the Philippines
Department of Education
CARAGA REGION

April 2 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-24-5054 as financial assistance to the Division of Dinagat for their participation to the Regional Academic and Skills Development (RASD) 2025, to wit:

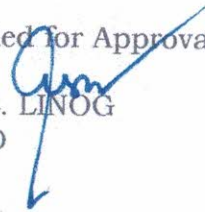
Division	Amount
Dinagat	50,000.00

For your approval.

Very truly yours,


CELSA M. CATALUÑA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
OIC Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/cmc
04/02/2025

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