



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
APR 8 2025

BY: NMB

TIME: 8:17 AM

REGIONAL MEMORANDUM

No. 0355, s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
SPECIAL NEEDS EDUCATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for **Special Needs Education Program Implementation**, under OSEC-13-25-00676 dated March 14, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
04/03/2025



2025-04-06150

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Republic of the Philippines
Department of Education
CARAGA REGION

March 31, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of Program Support Funds for Special Needs Education Program Implementation in the amount of **Three Million Eight Hundred Ninety-One thousand and Nine Hundred Eighty-Two pesos only (P3,891,982.00)** under **SARO No. OSEC-13-25-00676, to wit**

No	Division	Amount
1	Agusan del Norte	324,300.00
2	Agusan del Sur	324,491.00
3	Bayugan City	324,300.00
4	Bislig City	324,300.00
5	Butuan City	324,300.00
6	Cabadbaran City	324,300.00
7	Dinagat	324,300.00
8	Siargao	324,300.00
9	Surigao City	324,300.00
10	Surigao del Norte	324,300.00
11	Surigao del Sur	324,491.00
12	Tandag City	324,300.00
TOTAL		3,891,982.00

Thank you.

Very truly yours,

Elena Naquila
ELENA NAQUILA CAPANGPANGAN
RO, EPS, SNED Focal Person

Noted by:

Bernabe L. Linog
BERNABE L. LINO
CLMD Chief

Funds Available:

Elaine Navarro
ELAINE NAVARRO
SAO- Finance Division

Approved:

Maria Ines C. Asuncion
MARIA INES C. ASUNCION
Regional Director

CLMD/enc
03/31/2025



2025-03-05902

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

