



Republic of the Philippines
Department of Education
CARAGA REGION

APRIL 14, 2026

REGIONAL MEMORANDUM
No. 0344 , s. 2026

To: Schools Division Superintendents
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR ADMINISTRATION OF
PERSONNEL BENEFITS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **FY 2026 Loyalty Pay Benefits**, under FY 2026 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.12
21:16:57
+08:00
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
04/08/2026



Republic of the Philippines
Department of Education
CARAGA REGION

April 6, 2026

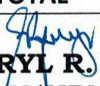
MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Regional Office
J. Rosales Ave., Butuan City

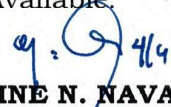
Madam:

This is to request to download a Sub-Allotment Order (SARO) to the **12 SCHOOLS DIVISION OFFICES** of this Region. The fund is intended to be used to cover funding requirement for **PAYMENT OF FY 2026 LOYALTY PAY** chargeable against APB - Administration of Personnel Benefits for FY 2026:

	DIVISION	NUMBER OF RECIPIENTS	AMOUNT
1	AGUSAN DEL NORTE	622	4,440,000.00
2	AGUSAN DEL SUR	906	8,360,000.00
3	BAYUGAN CITY	199	1,455,000.00
4	BISLIG CITY	194	1,310,000.00
5	BUTUAN CITY	550	4,090,000.00
6	CABADBARAN CITY	104	755,000.00
7	DINAGAT	220	1,670,000.00
8	SIARGAO	246	1,795,000.00
9	SURIGAO CITY	308	2,170,000.00
10	SURIGAO DEL NORTE	499	3,525,000.00
11	SURIGAO DEL SUR	899	6,635,000.00
12	TANDAG CITY	135	1,000,000.00
13	REGIONAL OFFICE	19	120,000.00
	TOTAL	4901	37,325,000.00


SHERYL R. PUYO
AO V/HRMO III

Funds Available:


ELAINE N. NAVARRO
Chief Administrative Officer
Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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