



Republic of the Philippines  
Department of Education  
CARAGA REGION



May 2, 2023

REGIONAL MEMORANDUM  
No. 0340, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS  
This Region

UPSKILLING OF REGION AND DIVISION READING SUPERVISORS  
COORDINATORS ON THE EARLY LANGUAGE LITERACY  
AND NUMERACY (ELLN) WITH FOCUS ON THE  
SCIENCE OF READING

1. Relative to the DepEd Memorandum CT-2023-085, The Bureau of Learning Delivery-Teaching and Learning Division (BLD-TLD), shall conduct the Upskilling of Region and Division Reading Supervisors and Coordinators on the Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading – Mindanao Cluster from May 8-14, 2023 at RELC-NEAP XI, Quirino Avenue, Davao City
2. The objectives of the training are the following:
  - a. upskill region and division supervisors/coordinators' capacity to use a knowledge-based pedagogy to become effective reading planners;
  - b. enhance participants' capacity to provide technical assistance to the K to 3 teachers; and
  - c. promote an sustain a culture of reading in schools and even in the communities.
3. The following are the identified participants:

| Division          | Name                     | Designation                    |
|-------------------|--------------------------|--------------------------------|
| Agusan del Norte  | Fe M. Dizon              | EPS, Reading Coordinator       |
| Agusan del Sur    | Lelani R. Abutay         | EPS, ELLN Coordinator          |
| Bayugan City      | Geraldine F. Vergas      | EPS, Reading Coordinator       |
| Bislig City       | Rhoda M. delos Santos    | EPS, Reading Coordinator       |
| Butuan City       | Loinda S. Guerta         | EPS, Reading Coordinator       |
| Cabadbaran City   | Victoria B. Pabia        | EPS, Reading Coordinator       |
| Dinagat Islands   | Rucien Willa A. Galinato | EPS, Reading Coordinator       |
| Siargao           | Marites T. Penera        | EPS, Reading Coordinator       |
| Surigao City      | Ricky L. Pedralba        | EPS, Reading Coordinator       |
| Surigao del Norte | Cecilia M. Saclolo       | EPS, Reading Coordinator       |
| Surigao del Sur   | Camela G. Lerio          | EPS, Reading/ELLN Coordinator  |
| Tandag City       | Isabel L. Loayon         | EPS, Reading /ELLN Coordinator |

4. Participants are expected to be at the venue before 11:00 AM of May 8, 2023 and to check out after lunch on May 14, 2023.



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (085) 225-1151  
Telefax No: (085) 342-5969  
Email: caraga@deped.gov.ph  
Website: <https://caraga.deped.gov.ph/>



2023-05-05794

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|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ASD-F107 | Rev  | 00     |
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- 5. Travel expenses of the participants will be downloaded to their respective divisions per AR-2023-CO-00034 subject to the usual accounting and auditing rules and regulations.
- 6. Participants shall adhere to the provisions of DepEd Order (DO) No. 43, s.2022 Omnibus Travel Guidelines for All Personnel of the Department of Education; DO 46, s.2022 and Assistant secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities, in preparation of their requirements.
- 7. For more information and clarification, please contact the BLD-TLD through Ms. Jocelyn S. Tuguinayo, Supervising Education Program Specialist, through email at [jocelyn.tuguinayo@deped.gov.ph](mailto:jocelyn.tuguinayo@deped.gov.ph)
- 8. Attached is the Matrix of activities for reference.
- 9. Immediate dissemination of this Memorandum is highly desired.

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director 

Encl/s.: As stated  
Reference/s: DM-CT-2023-078  
To be indicated in the Perpetual Index  
under the following subjects:  
ELLN      READING  
CLMD/gsa  
05/02/2023



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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**Training Matrix**

**UPSKILLING OF REGION AND DIVISION READING SUPERVISORS/COORDINATORS  
ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING (SOR)**

| Time          | May 8, Day 1                                               | May 9, Day 2                       | May 10, Day 3                      | May 11, Day 4                      | May 12, Day 5                                                             | May 13, Day 6                                         | May 14, Day 7                              |
|---------------|------------------------------------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------|
| 6:00 – 7:45   | Arrival and Registration                                   | Breakfast                          |                                    |                                    |                                                                           |                                                       |                                            |
| 7:45 – 8:00   |                                                            | Management of Learning             |                                    |                                    |                                                                           |                                                       |                                            |
| 8:00 – 9:20   |                                                            | Oral Language Development          | Phonics Instruction                | Reading Comprehension              | The Language Transition Process                                           | Key Players in Learning Partnership Through Mentoring | Presentation of Action Plan                |
| 9:20 – 9:30   |                                                            | Break                              |                                    |                                    |                                                                           |                                                       |                                            |
| 9:30 – 11:30  | Opening Program<br>Nature of Reading<br>Rosalina Villaneza | Gretel Laura Cadiiong              | Rosalina Villaneza                 | Rodolph John Rodriguez             | Portia Padilla                                                            | Milaine Santos                                        | Region Reading Coords.<br>Jocelyn Tuginayo |
| 11:30 – 12:00 |                                                            | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching                                        | Clearing Up and mentoring/coaching                    | Closing Program                            |
|               |                                                            | Gretel Laura Cadiiong              | Rosalina Villaneza                 | Rodolph John Rodriguez             | Portia Padilla                                                            | Milaine Santos                                        |                                            |
|               |                                                            | Lunch Break                        |                                    |                                    |                                                                           |                                                       |                                            |
| 12:00 – 1:00  | The Science of Reading<br>Rosalina Villaneza               | Phonological/Phonemic Awareness    | Vocabulary Development             | Fluency                            | Instructional Leaders in Learning Partnership through Effective Mentoring | Planning the School Learning Action Cells (SLACs)     |                                            |
| 1:00 – 1:30   |                                                            | Break                              |                                    |                                    |                                                                           |                                                       |                                            |
| 1:30 – 3:00   |                                                            | Rosalina Villaneza                 | Rodolph John Rodriguez             | Anne Marlaine Litorjua             | Julieven Abrea                                                            | Rosalina Villaneza/<br>Jocelyn Tuginayo               |                                            |
|               |                                                            | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching                                        | Clearing Up and mentoring/coaching                    |                                            |
| 3:00 – 3:20   | The Science of Reading<br>Rosalina Villaneza               | Rosalina Villaneza                 | Rodolph John Rodriguez             | Anne Marlaine Litorjua             | Julieven Abrea                                                            | Rosalina Villaneza                                    |                                            |
| 3:20 – 4:00   |                                                            | Informal Discussions               |                                    |                                    |                                                                           |                                                       |                                            |
| 4:00 – 4:30   |                                                            | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching | Clearing Up and mentoring/coaching                                        | Clearing Up and mentoring/coaching                    |                                            |
| 4:30 – 4:50   |                                                            | Rosalina Villaneza                 | Rodolph John Rodriguez             | Anne Marlaine Litorjua             | Julieven Abrea                                                            | Rosalina Villaneza                                    |                                            |
| 5:00 – 6:00   | Informal Discussions                                       |                                    |                                    |                                    |                                                                           |                                                       |                                            |

The first meal to be served is lunch on the 1<sup>st</sup> day, and the last meal is lunch on the 7<sup>th</sup> day.



Republic of the Philippines

**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM  
DM-CT-2023-078**

TO : **REGIONAL DIRECTORS**  
Regions IX, X, XI, XII, Caraga  
**MINISTER, MINISTRY OF BASIC, HIGHER AND TECHNICAL  
EDUCATION, BARMM**

ATTENTION : **REGIONAL READING SUPERVISORS/COORDINATORS  
DIVISION READING SUPERVISORS/COORDINATORS**

FROM :  **GINA O GONONG**  
Undersecretary for Curriculum and Teaching 

SUBJECT : **UPSKILLING OF REGION AND DIVISION READING  
SUPERVISORS/COORDINATORS ON THE EARLY LANGUAGE  
LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE  
SCIENCE OF READING**

DATE : April 14, 2023

The Bureau of Learning Delivery - Teaching and Learning Division (BLD-TLD) will conduct the Upskilling of Region and Division Reading Supervisors/Coordinators on the Early Language Literacy and Numeracy (ELLN) with focus on the Science of Reading - Mindanao Cluster from May 8 to 14, 2023 at the RELC-NEAP XI, Quirino Avenue, Davao City.

The objectives of the training are the following:

1. upskill region and division reading supervisors/coordinators' capacity to use a knowledge-based pedagogy to become effective reading planners;
2. enhance participants' capacity to provide technical assistance to the K to 3 teachers; and
3. promote and sustain a culture of reading in schools and even in the communities.

Attached are the list of participants and the training matrix. Participants are expected to be at the venue before 11:00 a.m. of May 8, 2023 and to check out after lunch on May 14, 2023.

Travel expenses of the participants will be downloaded to their respective regions per AR-2023-CO-00034, while the travel expenses of the participants from BARMM will be chargeable against their local funds subject to the usual accounting and auditing rules and regulations.

**Office of the Undersecretary for Curriculum and Teaching (OUCT)**

Department of Education Central Office, Meralco Avenue, Pasig City

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Republic of the Philippines

## Department of Education

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Participants shall adhere to the provisions of DepEd Order (DO) No. 43, s. 2022 *Omnibus Travel Guidelines for All Personnel of the Department of Education*; DO 46, s. 2022 *Amendments to DO 43, s. 2022*; and DO 1, s. 2023 *Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities*, in preparation of their travel requirements.

For more information and clarification, please contact the BLD-TLD through Ms. Jocelyn S. Tuguinayo, Supervising Education Program Specialist, through email at [jocelyn.tuguinayo@deped.gov.ph](mailto:jocelyn.tuguinayo@deped.gov.ph).

Immediate dissemination of this Memorandum is required.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**Annex 1**

**List of Participants**

| Region           | Division            | Designation                                             | Name                    | Official DepEd Email Address      |
|------------------|---------------------|---------------------------------------------------------|-------------------------|-----------------------------------|
| <b>Region IX</b> | RO IX               | EPS(Regional Reading Alternate)                         | Alma M. Beton           | alma.beton001@deped.gov.ph        |
| Region IX        | Dapitan City        | EPS-Filipino (Division Reading Coordinator)             | Lindo Adasa             | lindo.adasa@deped.gov.ph          |
| Region IX        | Dipolog City        | EPS-Filipino (Division Reading Coordinator)             | Cherry Mae B. Eltanal   | filipino.dipolog@deped.gov.ph     |
| Region IX        | Isabela City        | PSDS-Division Reading Coordinator                       | Fadher G. Ismael        | fadher.ismael001@deped.gov.ph     |
| Region IX        | Pagadian City       | EPS-Division Reading Coordinator                        | Araceli G. Cagadas      | araceli.cagadas@deped.gov.ph      |
| Region IX        | Zamboanga City      | EPS-Division Reading Focal Person                       | Valeriafides G. Corteza | valeriafides.corteza@deped.gov.ph |
| Region IX        | Zamboanga del Norte | EPS - Division Reading Coordinator/<br>ELLN Coordinator | Fe. G. Jebone           | fe.jebone@deped.gov.ph            |
| Region IX        | Zamboanga del Sur   | EPS-Division Reading Coordinator                        | Belen A. Cuevas         | belen.cuevas@deped.gov.ph         |
| Region IX        | Zamboanga Sibugay   | EPS-Division Reading Coordinator                        | Estrelita A. Pena       | estrelita.pena@deped.gov.ph       |
| <b>Region X</b>  | RO X                | EPS - ELLN Focal Person                                 | Carlos B. Llamas III    | carlos.llamas@deped.gov.ph        |
| Region X         | Bukidnon            | EPS-ELLN Coordinator                                    | Rejynne Mary L. Ruiz    | rejynne.ruiz@deped.gov.ph         |
| Region X         | Cagayan de Oro City | PSDS- ELLN Focal Person                                 | Margie G. Andrade       | margie.andrade@deped.gov.ph       |
| Region X         | Camiguin            | EPS-Division ELLN Focal Person                          | Delia D. Acle           | delia.acle@deped.gov.ph           |

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| Region           | Division                         | Designation                                | Name                           | Official DepEd Email Address       |
|------------------|----------------------------------|--------------------------------------------|--------------------------------|------------------------------------|
| Region X         | El Salvador                      | EPS-Division ELLN Focal Person             | Lina C. Bejiga                 | lina.bejiga001@deped.gov.ph        |
| Region X         | Gingoog City                     | EPS-Division ELLN Focal Person             | Corazon A. Lituañas            | corazon.lituanas1972@deped.gov.ph  |
| Region X         | Iligan City                      | EPS-Division ELLN Focal Person             | Avenmar T. Gonzaga             | avemar.gonzaga001@deped.gov.ph     |
| Region X         | Lanao del Norte                  | EPS-Division ELLN/READING COOR             | Carol R. Balwit                | carol.balwit@deped.gov.ph          |
| Region X         | Malaybalay City                  | EPS-Division ELLN Focal Person             | Imelda S. Bentillo             | imelda.bentillo@deped.gov.ph       |
| Region X         | Misamis Occidental               | EPS-Division ELLN Focal Person             | Joanette Clarpondel M. Caparaz | joanette.caparaz@deped.gov.ph      |
| Region X         | Misamis Oriental                 | EPS-Division ELLN Focal Person             | Sally S. Aguilar               | sally.aguilar@deped.gov.ph         |
| Region X         | Oroquieta City                   | EPS-English/Div. ELLN/Reading              | Maria Joy T. Agot              | mariajoy.agot@deped.gov.ph         |
| Region X         | Ozamís City                      | EPS-Division ELLN Focal Person             | Angelita M. Maribojoc          | angelita.maribojoc@depedozamiz.net |
| Region X         | Tangub City                      | ESP 1,PSDIC- Division Reading Focal Person | Sherly C. Alivio               | sherly.alivio@deped.gov.ph         |
| Region X         | Valencia City                    | EPS-Division ELLN Focal Person             | Miasco, Wilfredo P. Jr.        | wilfredojr.miasco@deped.gov.ph     |
| <b>Region XI</b> | RO XI                            | EPS-Regional Reading Focal Person          | Analiza C. Almazan             | analiza.almazan@deped.gov.ph       |
| Region XI        | Davao City                       | PSDS-Division Reading Focal Person         | Narmela P. Espedido            | narmela.espedido001@deped.gov.ph   |
| Region XI        | Davao de Oro (Compostela Valley) | EPS-Division Reading Focal Person          | Hilda A. Opena                 | hilda.opena@deped.gov.ph           |
| Region XI        | Davao del Norte                  | EPS-Division Reading Focal Person          | Allen. T. Guilaran             | allen.guilaran001@deped.gov.ph     |
| Region XI        | Davao del Sur                    | EPS-Division Reading Focal Person          | Ruben F. Asan                  | ruben.asan@deped.gov.ph            |
| Region XI        | Davao Occidental                 | PSDS-Division Reading Focal Person         | Almer T. Davis - Reading       | almer.davis01@deped.gov.ph         |

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| Region            | Division                    | Designation                        | Name                              | Official DepEd Email Address              |
|-------------------|-----------------------------|------------------------------------|-----------------------------------|-------------------------------------------|
| Region XI         | Davao Oriental              | EPS-Division Reading Focal Person  | Nancy P. Sumagaysay               | nancy.sumagaysay001@deped.gov.ph          |
| Region XI         | Digos City                  | EPS-Division Reading Focal Person  | Tito M. Endrina                   | tito.endrina@deped.gov.ph                 |
| Region XI         | Island Garden City of Samal | EPS-Division Reading Focal Person  | Charizma L. Ambrona               | charizma.ambrona003@deped.gov.ph          |
| Region XI         | Mati City                   | EPS-Division Reading Focal Person  | Gina G. Silvestre                 | gina.silvestre004@deped.gov.ph            |
| Region XI         | Panabo City                 | EPS-Division Reading Focal Person  | Maria Perpetua Angelita G. Suelto | mariaperpetuaangelita.suelto@deped.gov.ph |
| Region XI         | Tagum City                  | EPS-Division Reading Focal Person  | Darwin F. Suyat                   | darwin.suyat002@deped.gov.ph              |
| <b>Region XII</b> | RO XII                      | Regional Reading/ELLN Focal Person | Leonardo B. Mission               | leonardo.mission@deped.gov.ph             |
| Region XII        | General Santos City         | Division EPS                       | Gregorio O. Ruales                | gregorio.ruales101@deped.gov.ph           |
| Region XII        | Kidapawan City              | Division EPS                       | Gina Patenio                      | gina.patenio@deped.gov.ph                 |
| Region XII        | Koronadal City              | Division EPS                       | Richard P. Moral                  | richard.moral@deped.gov.ph                |
| Region XII        | North Cotabato              | Division EPS                       | Rebella S. Dulay                  | rebella.dulay001@deped.gov.ph             |
| Region XII        | Sarangani                   | Division Coordinator               | John Jerson                       | johnconstantino91@gmail.com               |
| Region XII        | South Cotabato              | Division EPS                       | Zyna Fe Caijo                     | zynafe.caijo@deped.gov.ph                 |
| Region XII        | Sultan Kudarat              | Division EPS                       | Josevic F. Hurtada                | joevic.hurtada@deped.gov.ph               |
| Region XII        | Tacurong City               | Division EPS                       | Mary Ann C. Umadhay               | mary.umadhay@deped.gov.ph                 |
| <b>CARAGA</b>     | RO CARAGA                   | EPS- Regional Reading Coordinator  | Gladys S. Asis                    | gladys.asis@deped.gov.ph                  |
| CARAGA            | Agusan del Norte            | EPS - Division Reading Coordinator | Fe M. Dizon                       | fe.dizon001@deped.gov.ph                  |

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| Region       | Division          | Designation                                   | Name                     | Official DepEd Email Address            |
|--------------|-------------------|-----------------------------------------------|--------------------------|-----------------------------------------|
| CARAGA       | Agusan del Sur    | EPS-ELLN Coordinator                          | Lelani R. Abutay         | lelani.abutay001@deped.gov.ph           |
| CARAGA       | Bayugan City      | EPS-Division Reading Coordinator              | Geraldine F. Vergas      | geraldine.vergas@deped.gov.ph           |
| CARAGA       | Bislig City       | EPS - Division Reading/ELLN Coordinator       | Rhoda M. de los Santos   | rhoda.delossantos@deped.gov.ph          |
| CARAGA       | Butuan City       | Division Reading Coordinator                  | Loinda S. Guerta         | loinda.guerta@deped.gov.ph              |
| CARAGA       | Cabadbaran City   | EPS- Division Reading/ELLN Coordinator        | Victoria B. Pabia        | victoria.pabia@deped.gov.ph             |
| CARAGA       | Dinagat Islands   | EPS - Division Reading Coordinator            | Rucien Willa A. Galinato | rucienwilla.galinato@deped.gov.ph       |
| CARAGA       | Siargao           | EPS-Division Reading Coordinator              | Marites T. Pinera        | marites.pinera@deped.gov.ph             |
| CARAGA       | Surigao City      | EPS-Division Reading Coordinator              | Ricky L. Pedralba        | ricky.pedralba@deped.gov.ph             |
| CARAGA       | Surigao del Norte | EPS-Division Reading Coordinator              | Cecilia M. Saclolo       | cecilia.saclolo001@deped.gov.ph         |
| CARAGA       | Surigao del Sur   | EPS-Division Reading/ELLN Coordinator         | Camela G. Lerio          | camela.lerio001@deped.gov.ph            |
| CARAGA       | Tandag City       | EPS-Division Reading/ELLN Coordinator         | Isabel L. Loayon         | isabel.loayon@deped.gov.ph              |
| <b>BARMM</b> | RO BARMM          | Education Program Specialist I/<br>Focal ELLN | Welma R. Vertido         | 09564050329 /<br>vertidowelma@gmail.com |
| BARMM        | Basilan           | EPS- Division Reading ELLN Coordinator        | Janet Sotto              |                                         |
| BARMM        | Cotabato City     | EPS- Division Reading ELLN Coordinator        | Estrellita Tan           |                                         |
| BARMM        | Lamitan City      | EPS- Division Reading ELLN Coordinator        | Rowena Saavedra          |                                         |



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| Region | Division         | Designation                            | Name             | Official DepEd Email Address |
|--------|------------------|----------------------------------------|------------------|------------------------------|
| BARMM  | Lanao del Sur I  | EPS- Division Reading ELLN Coordinator | Amerah Hadji Ali |                              |
| BARMM  | Lanao del Sur II | EPS- Division Reading ELLN Coordinator | Caroline Marohom |                              |
| BARMM  | Maguindanao I    | EPS- Division Reading ELLN Coordinator | Mercidita Kibad  |                              |
| BARMM  | Maguindanao II   | EPS- Division Reading ELLN Coordinator | Salvacion Deano  |                              |
| BARMM  | Marawi City      | EPS- Division Reading ELLN Coordinator | Rasmia Madid     |                              |
| BARMM  | Sulu             | EPS- Division Reading ELLN Coordinator | Jayton Jama      |                              |
| BARMM  | Tawi-Tawi        | EPS- division Reading ELLN Coordinator | Jerry Jimmy      |                              |