



Republic of the Philippines
Department of Education
CARAGA REGION

APRIL 13, 2026

REGIONAL MEMORANDUM

No. 0339, s. 2026

To: Assistant Regional Director
Schools Division Superintendents
Regional Office Functional Division Chiefs
All Others Concerned

**SUBMISSION OF ACTIVITY PROPOSALS IN COMPLIANCE
WITH DESK REVIEW AND EVALUATION RESULTS**

1. In line with the Desk Review and Evaluation Results of the Caraga Regional Development Council – Social Development Committee (RDC-SDC) Budget Review Panel, all Schools Division Offices (SDOs) are hereby required to submit activity proposals for the Programs, Activities, and Projects (PAPs) previously endorsed to the Department of Planning and Development (DEPDev).
2. This directive ensures that all Projects, Activities and Programs (PAPs) are properly documented, aligned with regional priorities, and ready for consolidation and endorsement to the RDC-SDC.
3. Guidelines for Submission:
 - 3.1 Each proposal must strictly follow the prescribed format, indicating objectives, expected outputs, timelines, and accountability chains.
 - 3.2 Proposals shall be uploaded to the given link:
<https://tinyurl.com/ykefkhak>
 - 3.3 The list of RO-SDO proposals subject to this requirement can be accessed through the same link.
 - 3.4 Proposals must be uploaded on or before April 13, 2026.
4. For strict compliance.

MARIA INES C. ASUNCION

Director IV
Regional Director

PPRD/vcn
04/08/2026