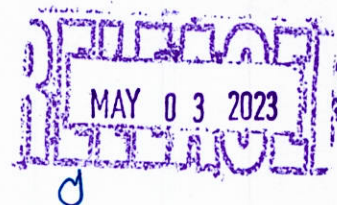




Republic of the Philippines
Department of Education
CARAGA REGION



May 2, 2023

REGIONAL MEMORANDUM
No. 0337, s.2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

UPSKILLING OF SCHOOL LEADERS ON INSTRUCTIONAL LEADERSHIP AND
SUPERVISION OF MULTIGRADE SCHOOLS

- Attached is a Memorandum DM-CT-2023-079 dated on April 19, 2023. re: Upskilling of School Leaders on Instructional Leadership and Supervision of Multigrade Schools on May 22-26, 2023 for Batch 2 Mindanao cluster on the venue to be announced later.
- The pre identified training participants by the School Division Offices listed below are the multigrade school heads and/or school principals identified by their respective division. Priority is given to the school heads who have not been provided with any Multigrade related training, specifically on instructional supervision and management of Multigrade schools conducted by the Multigrade Team of the DepEd Central Office. It is expected that these trained school heads will in turn train other school heads in their respective divisions, to wit:

No	Division	Name	School
1	Agusan Del Norte	Name:Dennis B. Feliselda	Milan ES
2		Jenevieve O. Bajan	Petogo Primary School
3	Agusan del Sur	Jorgen E. Hudagan	Tag-anahaw ES
4		Lawin Roa bonocan	San Marcos ES
5	Bayugan City	Jessie L. Duhaylungsod	Legaspi ES
6	Bislig City	Jenneth D. Cinches	R.Castillo Elementary School
7	Butuan City	Nenito M. Turla Jr.	Dugyaman ES
8	Cabadbaran City	Jeffer V. Guiral	LUSONG ES & ANSILI ES
9	Dinagat Islands	Irish May D. Empleo	School: Roxas ES
10		Richel C. Bautista	Veradio-Cabalawan ES
11	Siargao	John Mark D. Petallo	Matin-ao & San Mateo ES
12	Surigao City	Josephine Villegas Estoque	Tomas Florya Eder MES
13	Surigao del Norte	Diosfel G. Rabadan	Little Baguio ES
13		Jovan Camporedondo Monato	Ferlda elementary School, Alegria District
15	Surigao del Sur	Rosalyn N. De Castro	Trinidad Elem. School
16		Lovely Jean G. Trugillo	Tag-anito Elem. School
17	Tandag	Analyn M. Salazar	Pandanon ES

- Immediate dissemination of this Memorandum to all concerned is highly desired.

MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: Annex A- List of Participants and Slots per Division
Reference/s: Memorandum DM-CT-2023-079 dated on April 19, 2023
To be indicated in the Perpetual Index
under the following subjects:

INSTRUCTIONAL LEADERSHIP AND SUPERVISION
MULTIGRADE SCHOOLS
UPSKILLING OF SCHOOL LEADERS

CLMD/enc
05/02/2023



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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-079

TO : **REGIONAL DIRECTORS**
Regions I, II, III, IV-CALABARZON, IV-MIMAROPA, V, VI, VII,
VIII, IX, X, XI, XII, CARAGA, CAR

**THE MINISTER, MINISTRY OF BASIC EDUCATION,
HIGHER, AND TECHNICAL EDUCATION, BARMM**

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : **UPSKILLING SCHOOL LEADERS ON INSTRUCTIONAL
LEADERSHIP AND SUPERVISION OF MULTIGRADE
SCHOOLS**

DATE : April 19, 2023

The Bureau of Learning Delivery (BLD) through the Teaching and Learning Division (TLD) shall conduct a training-workshop to upskill school leaders on instructional leadership and supervision of Multigrade schools.

This activity aims to equip participants with the knowledge and skills essential to multigrade instruction particularly on the utilization of various multigrade teaching and learning resources, implementation of blended learning modalities, teaching reading, adoption of multigrade instructional strategies and techniques, and school monitoring and evaluation.

The training-workshop shall be conducted by cluster of regions on the specified dates:

No.	Activity and Batch	Date	Venue
1	Upskilling School Leaders on Instructional Leadership and Supervision of Multigrade Schools - Batch 2 (Luzon)	April 24-28, 2023	Axiaa Hotel 135 West Avenue Quezon City
2	Upskilling School Leaders on Instructional Leadership and Supervision of Multigrade Schools - Batch 2 (Visayas)	May 8-12, 2023	To be announced



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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

3	Upskilling School Leaders on Instructional Leadership and Supervision of Multigrade Schools - Batch 2 (Mindanao)	May 22-26, 2023	To be announced
4	Upskilling School Leaders on Instructional Leadership and Supervision of Multigrade Schools – Cluster 4 of Batch 1	April 24-28, 2023	Axiaa Hotel 135 West Avenue Quezon City

Attached are the Program of Activities and breakdown of participants by region. Participants are expected to be at the venue before the opening program starts at 8:30 a.m. on the first day. Check-out time will be in the morning of the departure day.

Travel expenses and other incidental expenses of the participants shall be charged against 2023 Support Funds for Multigrade Schools (GAA) and 2022 Multigrade Program continuing funds which will be downloaded from the DepEd Central Office to your region, except for BARMM subject to the usual accounting and auditing rules and regulations.

In this connection, select multigrade trainers, writers, and reviewers in the regions are requested as resource speakers. The list of resource speakers are attached as Annex C.

Participants shall adhere to the provisions of DepEd Order (DO) No. 43, s. 2022 *Omnibus Travel Guidelines for All Personnel of the Department of Education*; DO 46, s. 2022 *Amendments to DO 43, s. 2022*; and DO 1, s. 2023 *Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities*, in preparation of their travel requirements.

For queries, please contact the BLD-TLD Multigrade Team through email at multigrade@deped.gov.ph.

Immediate dissemination and compliance of this memorandum is desired.

Copy furnish:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Annex A Below is the breakdown of participants by region

Batch 2 (Luzon)		Batch 2 (Visayas)		Batch 2 (Mindanao)		Batch 1, Cluster 4	
I	15	VI	28	IX	17	IV-B	18
II	13	VII	28	X	17	VI	25
III	13	VIII	35	XI	17	IX	18
IV-A	20			XII	17	X	18
IV-B	12			CARAGA	17	BARMM	8
V	15			BARMM	8		
CAR	15						
Total	103		91		93		87

It is requested that the list of recommended participants from each region be submitted to BLD through multigrade@deped.gov.ph a week before the conduct of the training.

To confirm their participation, the participants are requested to register at the designated link below on or before the specified date:

Batch	Registration Link	Date
Batch 2 (Luzon)	https://bit.ly/UpskillingSchoolLeadersBatch2Luzon	April 21, 2023
Batch 2 (Visayas)	https://bit.ly/UpskillingSchoolLeadersBatch2Visayas	May 5, 2023
Batch 2 (Mindanao)	https://bit.ly/UpskillingSchoolLeadersBatch2Mindanao	May 19, 2023
Batch 4	https://bit.ly/UpskillingSchoolLeadersBatch4	April 21, 2023

The training participants are multigrade school heads and/or principals. Priority is given to school heads who have not been provided with any Multigrade related-training, specifically on instructional supervision and management of Multigrade schools conducted by the Multigrade Team of the DepEd Central Office. It is expected that the trained school heads will in turn train other school heads in their respective divisions.



Republic of the Philippines
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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Annex C: List of Resource Speakers

Name	Position	Division & Region	Assigned Topic
Arabella May Soniega	PSDS	Pangasinan 2, RO I	The Budget of Work for Multigrade Teaching
Rommel Casabar	Principal	Pangasinan 2, RO I	School M & E Adjustment (SMEA)
Romel Costales	EPS	CLMD, RO II	The Philippine MG Schools M&E System
Rex Angel Asuncion	District MG Coordinator	Cagayan, RO II	ICT Enhanced MG-DLP and IMG-LP
Marvin Bolivar	Principal	Pampanga, RO III	Classroom Assessment: An Overview
Michael John Rañada	Principal	Albay, RO V	Integrated MG Lesson Plan Exemplars
Raymundo Salisi	Principal	Albay, RO V	MG Daily Lesson Plan Exemplars
Raymundo Martin, Jr.	Principal	Iloilo, RO VI	Assessment Strategies and Tools
Lourdes Matan	EPS	Calbayog City, RO VIII	Instructional Strategies and Techniques in MG Classes

UPSKILLING SCHOOL LEADERS ON INSTRUCTIONAL LEADERSHIP AND SUPERVISION OF MULTIGRADE SCHOOLS
 April 24 - 28, 2023 / Axiata Hotel, Quezon City

PROGRAM OF ACTIVITIES FOR BATCH 2 - LUZON CLUSTER

Time	April 24, 2023 (Monday)	April 25, 2023 (Tuesday)	April 26, 2023 (Wednesday)	April 27, 2023 (Thursday)	April 28, 2023 (Friday)
	8:30 a.m. - 9:30 a.m. OPENING PROGRAM	8:00 a.m. - 8:30 a.m. MOL	8:00 a.m. - 8:30 a.m. MOL	8:00 a.m. - 8:30 a.m. MOL	8:00 a.m. - 8:30 a.m. MOL
	9:30 a.m. - 10:00 a.m. ☐ Setting of Expectations	8:30 a.m. - 10:30 a.m. ☐ The Multigrade Budget of Work (MG-BOW) <i>DOMAIN 3: Focusing on Teaching and Learning</i>	8:30 a.m. - 10:00 a.m. ☐ The Learning Activity Sheets (LAS) <i>DOMAIN 3: Focusing on Teaching and Learning</i>	8:30 a.m. - 10:30 a.m. ☐ School M&E and Adjustment (SMEA) <i>DOMAIN 1: Leading Strategically</i>	8:30 a.m. - 10:30 a.m. ☐ The Roles of the School Head as Instructional Leader and Administrative Manager of Multigrade Schools <i>DOMAIN 2: Managing School Operations & Resources</i>
8:00 a.m. - 12:00 nn	10 Minutes BREAK				
	10:10 a.m. - 12:00 nn ☐ Overview and Update of the Multigrade Program in Philippine Education (MPPE) <i>DOMAIN 1: Leading Strategically</i>	10:40 a.m. - 12:00 nn ☐ The Multigrade Daily Lesson Plan (MG-DLP) <i>DOMAIN 3: Focusing on Teaching and Learning</i>	10:10 a.m. - 12:00 nn ☐ Classroom Assessment ☐ Assessment Strategies and Tools <i>DOMAIN 3: Focusing on Teaching and Learning</i>	10:40 a.m. - 12:00 nn ☐ School M&E and Adjustment (SMEA) <i>(Cont. . .)</i> <i>DOMAIN 1: Leading Strategically</i>	10:40 a.m. - 12:00 nn ☐ Action Planning <i>DOMAIN 1: Leading Strategically</i> <i>DOMAIN 4: Developing Self & Others</i>
12:00 nn - 1:00 p.m.	12:00 p.m. - 1:00 p.m. LUNCH				
	1:00 p.m. - 1:30 p.m. ENERGIZER	1:00 p.m. - 1:30 p.m. ENERGIZER	1:00 p.m. - 1:30 p.m. ENERGIZER	1:00 p.m. - 1:30 p.m. ENERGIZER	1:00 p.m. - 1:30 p.m. ENERGIZER
	1:30 p.m. - 4:00 p.m. ☐ Science of Reading <i>DOMAIN 3: Focusing on Teaching and Learning</i>	1:30 p.m. - 3:30 p.m. ☐ Integrated Multigrade Lesson Plan (IMG-LP) <i>DOMAIN 3: Focusing on Teaching and Learning</i>	1:30 p.m. - 3:30 p.m. ☐ Instructional Strategies and Techniques in MG Classes <i>DOMAIN 3: Focusing on Teaching and Learning</i>	1:30 p.m. - 3:30 p.m. ☐ Multigrade Classroom Observation Tools <i>DOMAIN 3: Focusing on Teaching and Learning</i>	1:30 p.m. - 3:30 p.m. ☐ Refinement of the Action Plan ☐ Clearing House <i>DOMAIN 1: Leading Strategically</i>
1:00 p.m. - 5:00 p.m.	4:00 p.m. - 5:30 p.m. ☐ The Case Studies of Good Practices in Philippine Multigrade Schools <i>DOMAIN 4: Building Connections</i>	3:30 p.m. - 5:30 p.m. ☐ ICT Enhanced MG-DLP and IMG-LP <i>DOMAIN 3: Focusing on Teaching and Learning</i>	3:30 p.m. - 5:30 p.m. ☐ The Philippine MG Schools M&E System: An Overview <i>DOMAIN 1: Leading Strategically</i>	3:30 p.m. - 5:30 p.m. ☐ Tools for Tracking Learning Competencies <i>DOMAIN 3: Focusing on Teaching and Learning</i>	3:30 p.m. - 5:00 p.m. CLOSING PROGRAM
6:30 p.m.	<i>Debriefing</i>			<i>Debriefing</i>	