



Republic of the Philippines
Department of Education
CARAGA REGION

APRIL 13, 2026

REGIONAL MEMORANDUM

No. 0336, s. 2026

To: Schools Division Superintendents
All Others Concerned

CONDUCT OF ADMISSION EXAMINATION FOR SPECIAL
CURRICULAR PROGRAM IN SCIENCE

1. In preparation for the opening of School Year 2026-2027, the Department of Education-Caraga Region announces the conduct of the computer-based admission examination for the Special Curricular Program (SCP) in Science on **May 4-5, 2026** (testing window) at the respective schools implementing the SCP-Science.
2. The admission examination aims to evaluate top performing SPSTEM aspirants who will be eligible for enrollment in their preferred science and technology (S&T)-oriented schools in the region this coming SY 2026-2027.
3. This is open to all incoming Grade 1 pupils for SSES, while Regional Science High School, Legislated Science High School, and Science, Technology, Engineering (STE) is open to all incoming Grade 7 students.
4. Schools Division Offices, through the Curriculum Implementation Division shall submit to the regional office the **schedule of examination** and the **list of shortlisted applicants per SCP-implementing school** under their jurisdiction not later than **April 15, 2026**.
5. All takers of the online-based examination shall prepare their DepEd email or personal Gmail account. Bringing of smartphones, camera, communication devices, and smartwatch is prohibited in all testing rooms.
6. The Education Program Supervisor in Science in each SDO is directed to identify the testing centers in RSHS, LSHS, SSES and STE that are equipped with computer and internet connectivity, preferably computer laboratories.
7. Schools shall administer the examination per batch depending on the applicant's population, availability of computer units, and internet connectivity. Risk control mechanism shall be employed once the examination is compromised.
8. The following division testing personnel and regional monitors will be deployed to ensure the successful the conduct of the examination:



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Testing Personnel/Monitor	Responsibilities
Division EPS-Science Chief Examiner	❖ The CE shall oversee the examination to ensure that each candidate is afforded a fair and standardized assessment and that the examination is valid, objective and defensible.
ICT Coordinator	The ICT Coordinator shall: ❖ Ensure that there are functional computers in the testing room equipped with internet; ❖ Open the Admission Exam link in all computer units before the takers get inside the testing room; ❖ Monitor the takers during the exam; and ❖ Ensure that all responses are sent before the learners leave the testing room
Room Examiners	The RE shall: ❖ tack and read the schedule of the exam (boardwork found in Enclosure 1) on the board; ❖ Read the exam protocols and reminders; ❖ Distribute scratch paper to the takers before they take the exam; and ❖ Monitor the takers during the exam
School Coordinator (School Head)	The SC shall: ❖ Ensure that testing rooms have functional computers with internet connectivity; ❖ Schedule the test takers in their assigned schedules and batches based on the available computer units (there must be at least 2 buffer computers in the testing room); and ❖ Assign REs to proctor the exam
Regional Monitors Name	❖ Provide technical assistance to the Division EPS in Science ❖ Ensure the integrity of the exam

	SDO Assignment
Josephine Chonie M. Obseñares	Agusan del Norte
Gladys S. Asis	Agusan del Sur
Elena N. Capangpangan	Bayugan City
Rhea J. Yparraguirre	Bislig City
Elizabeth M. Ysulan	Butuan City
Celsa M. Cataluña	Cabadbaran City
Maria Consuelo C. Jamera	Dinagat Islands
Maria Ruth R. Edradan	Siargao
Maripaz F. Magno	Surigao City
Theresa Golosino	Surigao del Norte
Leowenmar Corvera	Surigao del Sur
Elan M. Elpidang	Tandag City

9. Breach of test security shall be subjected to sanctions stipulated in DepEd Order No. 55, s. 2016 (Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program).

10. All testing personnel, through the close coordination with Division EPS in Science, shall enter their contact details in the Directory of Testing Personnel for SPSTEM (link will be given to the SDO EPS-Science for Data privacy concerns). Deadline for encoding will be on April 17, 2026.

11. Test results must be posted by the schools as soon as the responses of the students are checked. Results must be communicated by the RO to the SDOs and the schools and must be posted on conspicuous places of the school.

12. SSES shall admit a maximum of seventy (70) incoming Grade 1 learners only, STE Schools shall admit a maximum of eighty (80) incoming Grade 7 learners only, while RSHS and LSHS may admit more than 80 incoming Grade 7 learners depending on their physical and human resources.

13. Expenses incurred in connection to this activity shall be charged to local funds, school MOOE or other available sources while traveling expenses of the regional monitors shall be charged to local funds/OSEC-13-25-05388 subject to availability of funds and in accordance with the existing government accounting and auditing rules and regulations.

14. Compensatory Time-Off (CTO), when applicable, will be granted in accordance with DepEd Order No. 53, s. 2023, Updated Guidelines on Grant of Vacation Service Credits, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on the Grant of CTO.

15. For queries, contact the Curriculum and Learning Management Division, through Maria Ruth R. Edradan, Education Program Supervisor in Science.

16. For immediate dissemination.

MARIA INES C. ASUNCION

Director IV
Regional Director

CLMD/mrre
04/07/20



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Enclosure No. 1 to RM No. 0336 , s. 2026

**Boardwork for SSES
Timetable for the Admission Exam**

Time		No. of minutes	Test Area/Activity
Morning Batch	Afternoon Batch		
8:00 AM to 8:30 AM	1:00 PM to 1:30PM	30	Checking of testing units, opening of links, (to be done by ICT Coordinator) and entrance of test takers (to be facilitated by the room examiner)
8:30 AM to 9:00 AM	1:30 PM to 2:00 PM	30	Orientation, boardwork, distribution of scratch papers, and inspection of test takers, computer desks and personal belonging (to be facilitated by the room examiner)
9:00AM to 9:30 AM	2:00 PM to 2:30 PM	30	Filling up (to be done by the test takers) and inspection of the encoded test takers profile (to be done by the ICT Coordinator)
9:30 AM to 10:00 AM	2:30PM to 3:00 PM	30	English (25 items)
10:00 AM to 10:30 AM	3:00 PM to 3: 30PM	30	Science (25 items)
10:30 AM to 11:00 AM	3:30 PM to 4:00PM	30	Math (25 items)
11:00 AM to 11:30 AM	4:00 PM- 4:30PM	30	Sending of Test Responses (to be done by ICT Coordinator)
11:30 AM to 12:00Noon	4:30 PM to 5:00 PM	30	Dismissal

Boardwork for RSHS, LSHS, and STE
Timetable for the Admission Exam

Time		No. of minutes	Test Area/Activity
Morning Batch	Afternoon Batch		
8:00 AM to 8:30 AM	1:00 PM to 1:30PM	30	Checking of testing units, opening of links, (to be done by ICT Coordinator) and entrance of test takers (to be facilitated by the room examiner)
8:30 AM to 9:00 AM	1:30 PM to 2:00 PM	30	Orientation, boardwork, distribution of scratch papers, and inspection of test takers, computer desks and personal belonging (to be facilitated by the room examiner)
9:00AM to 9:30 AM	2:00 PM to 2:30 PM	30	Filling up (to be done by the test takers) and inspection of the encoded test takers profile (to be done by the ICT Coordinator)
9:30 AM to 10:00 AM	2:30PM to 3:00 PM	30	English (35 items)
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11:00 AM to 11:30 AM	4:00 PM- 4:30PM	30	Sending of Test Responses (to be done by ICT Coordinator)
11:30 AM to 12:00Noon	4:30 PM to 5:00 PM	30	Dismissal