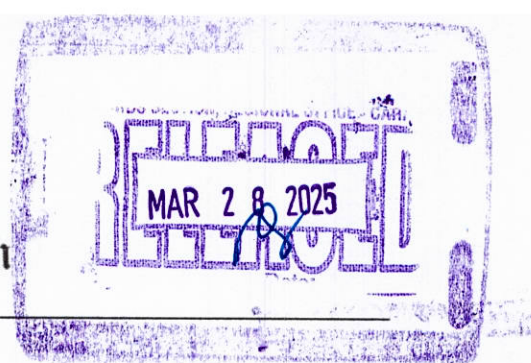




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **0327**, s. 2025

MAR 28 2025

To: Schools Division Superintendents
All Others Concerned

**ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK AND
IMPLEMENTATION OF THE LRP SAFEGUARDING GUIDELINES IN
THE CONDUCT OF THE 2025 CRAG, RFOT, AND RSPC**

1. Pursuant to DepEd Order No. 66, s. 2017 titled *"Implementing Guidelines on the Conduct of Off-Campus Activities"* and DM-OUOPS-2024-0507998 or the *"Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012, or the "DepEd Child Protection Policy"*, this Office directs all participating schools division offices (SDOs) to reconstitute the LRP Desk in billeting quarters and activity venues and ensure the implementation of the LRP Safeguarding Guidelines during the 2025 Caraga Regional Athletic Games (CRAG), Regional Festival of Talents (RFOT), and Regional Schools Press Conference (RSPC).
2. The Division/School LRP Desk Committee shall comprise the following:
 - a. Chairperson: Division Permanent Focal Person/School Head
 - b. Vice-Chairperson: Division Alternate or Registered Guidance Counselor as may be designated by the Chairperson /Guidance Counselor or Designate
 - c. Members: DepEd Personnel who has undergone the LRP Specialization Course/Teachers and members of the CPC
3. The LRP Desk Committee shall be responsible in the implementation of the following:
 - a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
 - b. provide psychological first-aid;
 - c. respond immediately to reported LRP incidents;
 - d. implement the 4Rs of child protection (Recognize, Record, Report, and Refer);
 - e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
 - f. submit reports to the Regional Office, Division Office, and LRPD on the LRP incidents handled.
4. The LRP Desk is expected to maintain close coordination with the concerned local government unit and other relevant agencies for referral purposes. Additionally,



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it should have a dedicated helpline number, with the contact details of the LRP Desk Chairperson and/or Vice-Chairperson, as well as the Learners Telesafe Contact Center Helpline (LTCCH), prominently displayed in all activity venues and billeting quarters.

5. Adhering to the four R's of the Child Protection Policy: Recognition of an incident, Recording, Reporting, and Referral Mechanism, a learner-athlete who has child protection concern shall visit the Child Protection Help Desk or Approach the designated Guidance Counselor/Advocate (preferably a CPC Member) in their billeting quarters.

6. For clarifications and concerns, please contact the Learners Rights and Protection RO Focal Person, Dr. Adrilene Mae J. Castaños, at adrilenemae.castanos@deped.gov.ph or the Alternate Focal Person, Ms. Shiela Abenido, at shiela.abenido@deped.gov.ph.

7. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None

Reference: DepEd Order No. 66, s. 2017

To be indicated in the Perpetual Index
under the following subjects:

LEARNERS

RIGHTS

ESSD/sa
03/25/2025



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