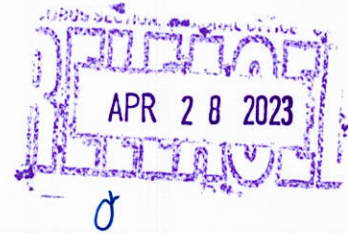




Republic of the Philippines
Department of Education
CARAGA REGION



April 25, 2023

REGIONAL MEMORANDUM
No. 0323, s. 2023

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
This Region

**RECONSTITUTION OF THE PERSONNEL DEVELOPMENT COMMITTEE
(PDC) OF DEPED CARAGA REGION**

1. Pursuant to the Civil Service Commission Memorandum Circular (CSC MC) No. 10, s. 1989 on Establishing a Personnel Development Committee in All Departments, Agencies, Instrumentalities, Branches, and Subdivision on Government, Including Government-Owned or Controlled Corporations, which aims to provide and manage professional development programs for continuing education of the DepEd human resource, DepEd Caraga Regional Office through the Human Resource Development Division, updates the composition of Personnel Development Committee (PDC) and Secretariat of DepEd Caraga Region, to wit:

Chairperson : PEDRO T. ESCOBARTE, JR., PhD, CESO V
Assistant Regional Director

Vice-Chairperson : FLORDELISA R. DALIN, EdD
Chief, Human Resource Development Division

Members : JOEL B. ROSALES
Chief, Administrative Division

FE L. ALEGADO
Chief, Finance Division

ISIDRO M. BIOL, JR. PhD
Chief, Curriculum Learning Management Division

BERNABE L. LINO
Chief, Education Support Services Division

VIOLETA C. NUÑEZ
OIC- Chief, Policy Planning & Research Division

MARILYN F. ANTIQUINA
OIC-Chief, Quality Assurance Division



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SHERYL R. PUYO
AO V/HRMO/Head, Personnel Unit

MARY CHRISTINE A. ODTOJAN
AO IV, Records Unit
Member, Nat'l. Employees Union (Level II)

JESSA MAE G. PRISCO
Admin. Asst. III/ Member, Nat'l. Employees Union
(Level I)

Secretariat :

MARLYNE M. VILLAREAL
Education Program Supervisor, HRDD

MARIA RUTH R. EDRADAN
Education Program Supervisor, HRDD

ALEJANDRO F. MACADATAR
Education Program Supervisor, FTAD

JUNNAH B. TIU
MT-II On Detail/ NEAP Caraga Focal Person

ROY S. RELE
Senior Education Program Specialist
NEAP Caraga

ELMER AGUSTUS F. CONDE, PhD
Education Program Specialist-II
NEAP Caraga

FE M. BARING
Teacher Credential Evaluator II

2. The Personnel Development Committee shall have the prime accountabilities as follows:

- Recommends attendance of personnel in any of the L & D activities (trainings, seminar -workshops, conventions, conferences, symposia, and fora sponsored by non-governmental organizations or private institutions).
- Serves as Scholarship Committee that screens, nominates, and recommends personnel from regional office and SDOs for local and international scholarship, training, and fellowship grants.
- Cascades REDP directions and priorities which will serve as anchor for all L&D programs/initiatives of the region.
- Develops and/or implements guidelines for the selection of nominees for L & D and scholarship programs, in accordance with DepEd policies.
- Recommends designation of L & D PMT, if needed, to implement one or more L & D subsystems.
- Reviews RO & SDO - Strategic Plan for Professional Development) SPPDs approval and implementation.
- Reviews and endorses report of RO-SPPD accomplishments and results to the Regional Director for approval.
- Reviews and recommends approval of LDNA plan and directs the L&D PMT to proceed with the conduct of the LDNA.



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- Reviews and endorses LDNA report to the Regional Director for approval.
 - Reviews and approves designs and learning resource packages for L & D programs.
 - Tracks progress of L&D program delivery and updates the Regional Director.
 - Ensures that L&D QATAME processes, procedures, and reporting are implemented by the Regional Office.
 - Collaborates with other Human Resource (HR) bodies in strengthening link among Performance Management System (PMS), Recruitment, Selection, and Placement (RSP), and Rewards and Recognition (R & R).
3. For information, guidance and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As stated

Reference/s: None

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE LEARNING AND DEVELOPMENT POLICY

HRD/rsr
04/25/2023



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