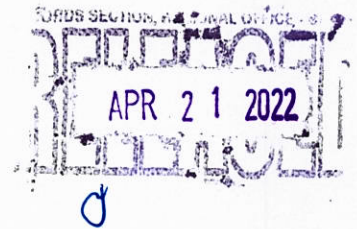




Republic of the Philippines
Department of Education
CARAGA REGION



April 13, 2022

REGIONAL MEMORANDUM
No. 0314, s. 2022

TO: SCHOOLS DIVISION SUPERINTENDENTS
OFFICE OF THE REGIONAL DIRECTOR
ADMINISTRATIVE SERVICE DIVISION
This Region

**CORRIGENDUM/ADDENDUM RE: THE CREATION AND COMPOSITION OF
REGIONAL AND DIVISION ELECTION TASK FORCE (ETF)
FOR MAY 9, 2022 NATIONAL AND LOCAL ELECTION**

1. The Creation and Composition of Regional and Division Election Taskforce (ETF) compose of a minimum of five (5) members as per OUA MEMO 00-0422-0042 issued last April 6, 2022, and DepEd Memorandum No. 010 s. 2022, to perform their function or duty which commences on **May 8, 2022, at 1 PM and ends May 10, 2022, at 5:00 PM.**

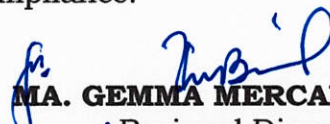
2. Regional Office and Division Offices shall re-established their composition for the members' Election Task Force composed of Legal Unit, Information and Communication Technology (ICT), Public Affairs Unit (PAU), and Administrative Service Division personnel.

3. The Office of the Regional Director (ORD) and Office of Schools Division Superintendents (OSDS) shall secure authority to render Over Time (OT) during the 52 hours of monitoring of Election that would adhere based on Policies and Guidelines of DBM Joint Circular No. 1 s 2015 and DepEd Order No. 230, s. 2016 in accordance with COA rules and regulations.

4. Item no. 5 of Regional Memo 0179 s, 2022 corrected the date stated thereof.

5. All provisions of Regional Memo 0179 s 2022 dated March 11, 2022, are still in effect.

6. For your information, guidance, and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.:
DepEd Memorandum No. 010, s 2022/OUA MEMO 00-0422-0042/ Regional Memo No. 0179 s. 2022.
List of members of ETF for the 2022 National and Local Election
ELECTION MATTERS

LEG/msl
04/13/2022



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2022-04-04431

Document Control No:
DepEdRO13-REC-013/R3/02-18-2020

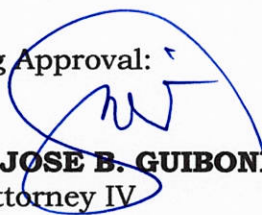
**MEMBERS OF DEPED CARAGA REGIONAL TASK FORCE FOR THE 2022
NATIONAL AND LOCAL ELECTION**

NAME	DESIGNATION	EMAIL ADD	MOBILE NO.
1. ATTY. JOSE B. GUIBONE	Attorney IV	jose.guibone@depd.gov.ph	09288206538
2. JOEL ROSALES	Chief –AO Admin	leoj.beceril@gmail.com	09171368446
3. ATTY, JESSA MANGADLAO-MIOLATA	Attorney III	jessa.miolata@depd.gov.ph	09568413243
4. ELIZALDE G. BERNALES	SI III	e.gbernales19682020@gmail.com	09383521609
5. MARIA PAULITA S. LOMONSOD	LA II	mariapaulita.lomonsod@gmail.com	09305597859
6. DENISA O. LINDOG	AA-I	Denisa.lindog@depd.gov.ph	09383252580
7. MARCELINO M. AHON JR.	ITO	marcelino.ahon@depd.gov.ph	09988816422
8. NERISON S. PITOGO	CP II	nerison.pitogo@depd.gov.ph	09488893311
9. WINSTON C. EBEN	CMT I	winston.eben@depd.gov.ph	09100354569
10. PEDRO M. TECSON	AO V- PAU	pedro.tecson@depd.gov.ph	09283059286
11. JEZ MARIE R. MACUNO	PDO II	Jezmarie.macuno@depd.gov.ph	09476205786
12. JESSA MAE G. PRISCO	A-Assistant III	jessamae.prisco@depd.gov.ph	09499919675
13. JHONREX I. ALGUZAR	A- Aide III	jhonrex.alguzar@depd.gov.ph	09512466456
14. JOVELITO R. IBANO	A-Aide-IV	jovelito.ibano@depd.gov.ph	09094282122

Prepared by:


MARIA PAULITA S. LOMONSOD
Legal Assistant II

Recommending Approval:


ATTY. JOSE B. GUIBONE
Attorney IV

Approved by:

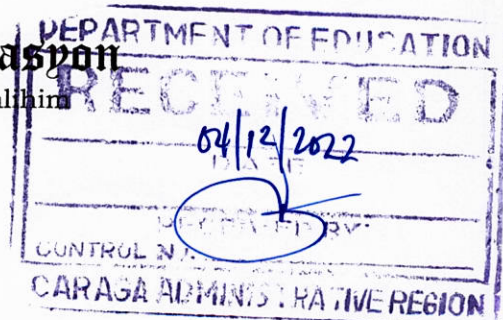

MA. GEMMA MERCADO LEDESMA
Regional Director



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Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim



OUA MEMO 00-0422-0042

MEMORANDUM

06 April 2022

For: **Regional Directors
Schools Division Superintendents**

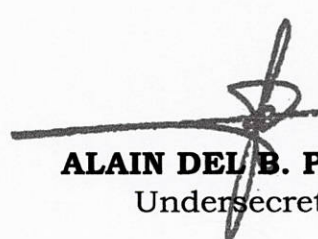
Subject: **SUBMISSION OF LOCAL ETF MEMBERS' DETAILS AND
CASCADING OF TRAINING ON OR BEFORE APRIL 13, 2022**

In line with the recently concluded Regional Clustered Conferences on Values Formation, Voters Education and Automated Election System (AES), the Office of the Undersecretary for Administration (OUA) hereby enjoins all concerned to **submit the details of their designated Local Election Task Force (ETF) members**, including their names, positions/designations, email addresses, and mobile numbers. There should be a minimum of **five (5) members** per Schools Division Office (SDO) and Regional Office (RO). Kindly submit these details **not later than 13 April 2022**.

Further, the OUA requests all concerned to cascade the same training mentioned above to Local ETF members who were not able to attend the activity.

For submissions and other concerns, kindly contact Mr. Ronaldo D. Crescini, Executive Assistant III of the OUA, through 0928 445 2295 and email at ronaldo.crescini@deped.gov.ph .

For information and compliance.


ALAIN DEL B. PASCUA
Undersecretary



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedayo



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Republic of the Philippines
Department of Education
CARAGA REGION



March 11, 2022

REGIONAL MEMORANDUM

No. 019, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
ICT UNIT, PAU, AND LEGAL
This Region

CREATION AND COMPOSITION OF REGIONAL AND
DIVISION ELECTION TASK FORCE

1. The Commission on Election will conduct **National Election** set on May 09, 2022, thereby designating some of our public school teachers to act as members of the Election Board.

2. DepEd is encouraged to re-establish the DepEd Election Task Force which existence shall ensure the provision of adequate information, technical, and legal assistance for teaching and non-teaching personnel who will serve during the said national election.

3. Anent thereto, All Units under the Office of the Regional Director are hereby designated to constitute the DepEd Regional Election Task Force of which it set-up be stationed in DepEd Caraga to serve the prescribed purposes.

4. Similarly, all Schools Division Superintendents throughout this region are likewise directed to create their own Election Task Force and submit all their names with respective mobile numbers not later than May 9, 2022, to facilitate smooth communication and proper reference thereto.

5. All members of the election task force are mandated to perform their function or duty which commences on 13 May 2018, 1 PM, and ends at 5 PM of 10 May 2018.

6. ***Utmost SAFETY for the members of the Election Board must be given paramount consideration and ensured.***

7. ***Monitoring of places being identified as "hot spots" shall be provided Special Attention.***

8. You are entitled to claim foods, honoraria, and CTO subject to the existing and implementing rules, policies, and guidelines thereof.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph

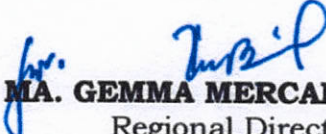


2022-03-2841

DepEdRO13-REC-013/R3/02-18-2020

9. Other significant instructions are narrated in the details of the attached memoranda herewith.

10. For your information, guidance, and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl.:
DepEd Memorandum No. 010, s 2022

ELECTION MATTERS

LEG/egb
03/11/2022

**MEMBERS OF DEPED CARAGA REGIONAL TASK FORCE FOR THE 2022
NATIONAL AND LOCAL ELECTION**

NAME	DESIGNATION	EMAIL ADD	MOBILE NO.
1. ATTY. JOSE B. GUIBONE	Attorney IV		09288206538
2. JOEL ROSALES	Chief -AO	leoj.beceril@gmail.com	09171368446
3. ATTY, JESSA MANGADLAO-MIOLATA	Attorney III	jessa.miolata@depd.gov.ph	09568413243
4. ELIZALDE G. BERNALES	SI III	e.gbernales19682020@gmail.com	09383521609
5. MARIA PAULITA S. LOMONSOD	LA II	mariapaulita.lomonsod@gmail.com	09305597859
6. DENISA O. LINDOG	AA-I	Denisa.lindog@depd.gov.ph	09383252580
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10. PEDRO M. TECSON	AO V- PAU	pedro.tecson@depd.gov.ph	09283059286
11. JESSA MAE G. PRISCO	AAIII	jessamae.prisco@depd.gov.ph	09499919675
12. JOVELITO IBANO	A- Aide III	jovelito.ibano@depd.gov.ph	09094282122

Prepared by:


MARIA PAULITA S. LOMONSOD
Legal Assistant II

Recommending Approval:

ATTY. JOSE B. GUIBONE
Attorney IV

Approved by:

MA. GEMMA MERCADO LEDESMA
Regional Director



Republic of the Philippines
Department of Education

02 MAR 2022

DepEd MEMORANDUM
No. **010**, s. 2022

**ESTABLISHMENT OF THE 2022 DEPED ELECTION TASK FORCE AND ITS OPERATION
AND MONITORING CENTER IN THE CENTRAL, REGIONAL AND SCHOOLS/CITY
DIVISION OFFICES IN CONNECTION WITH THE MAY 09, 2022
NATIONAL AND LOCAL ELECTIONS**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Article IX-C, Section 2 (4) of the 1987 Philippine Constitution, the Commission on Elections (COMELEC) has the power to deputize law enforcement agencies and instrumentalities of the government for the exclusive purpose of ensuring free, orderly, honest, peaceful and credible elections.
2. The Department of Education (DepEd) is one of the national agencies deputized by COMELEC to ensure free, orderly, honest, peaceful and credible elections, through the appointment of public school teachers to serve as chairpersons and members of the Election Board, as well as Technical Support Personnel.
3. By virtue of the aforementioned authority granted by COMELEC to DepEd to ensure compliance with and enforcement of all orders and instructions relative to the election duties of DepEd personnel to ensure free, orderly, honest, peaceful and credible elections, the **2022 DepEd Election Task Force (ETF) Operation and Monitoring Center for the May 09, 2022 National and Local Elections (NLE)** shall be established at the *Bulwagan ng Karunungan*, DepEd Central Office, Meralco Avenue, Pasig City, starting at 1:00 p.m. of **May 08, 2022** and ending at 5:00 p.m. of **May 10, 2022**.
4. Undersecretary Alain Del B. Pascua and Undersecretary Revsee A. Escobedo are designated as Chair and Vice Chair of the DepEd ETF Operations and Monitoring Center, respectively. They shall create committees and appoint its respective chairs and vice chairs, for approval of the Secretary. The creation of such committees and appointment of its respective chairs and vice chairs shall be made weeks before the day of NLE for preparatory purposes.
5. The Committee Chairs and Vice Chairs shall immediately constitute and submit the names of their members, for the approval of the Chair and Vice Chair of the DepEd ETF.
6. Likewise, all regional and schools/city division offices of the Department are authorized to establish their respective ETF Operations and Monitoring Centers on the same schedules mentioned above.

7. The functions of ETF members include, but are not limited, to the following:

- a. maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the Elections;
- b. ensure that teachers are provided with and/or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
- c. serve as DepEd institutional link to volunteer organizations and individuals;
- d. provide close horizontal and vertical coordination and consultation among DepEd, COMELEC and partner agencies involved in the 2022 NLE; and
- e. complement the other government agencies' efforts for an honest, orderly and peaceful election.

8. The conduct of nationwide orientations, trainings/fora to brief teachers and officials who are members of the ETF shall be organized, subject to the budget as may be allocated by the Undersecretary for Finance and approved by the Secretary. The orientation, trainings/fora shall cover the procedures on the use of digital signatures, enhancement and updates to the mobile monitoring application systems, COVID-19 protocols, do's and don'ts before, during, and after the Elections, and other election-related concerns.

9. All ETF officials and members in the central, regional and schools division Offices are required to attend the orientation, trainings and other fora, subject to availability of funds and approval of their respective executive committee officials, regional directors (RDs) and schools division superintendents (SDSs). The schedule of the aforementioned trainings shall be announced through the issuance of a separate memorandum.

10. All RDs and SDSs are enjoined to submit a list of five officials/employees who will compose its ETF, with their respective designation, position, salary grade, DepEd email address, and contact information (Globe/Smart). They are to submit the aforementioned data to the Office of the Director for Procurement Management Service on or before March 07, 2022 through email at **marc.bragado@deped.gov.ph**.

11. The five designated members of the regional and division ETF are directed to register through **https://bit.ly/ETF2022_Confirmation** for monitoring and reporting purposes.

12. The ETF will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Election Board, as well as DepEd nonteaching personnel who will serve during the May 09, 2022 National and Local Elections.

13. The Operation and Monitoring Center shall also serve as DepEd institutional link to volunteer organizations, individuals, as well as partner agencies involved in the conduct of the 2022 National and Local Elections.

14. All DepEd officials and personnel, being in the civil service, are reminded not to intervene directly or indirectly in any election campaign or engage in any partisan political activity, except to vote.

15. The grant of honoraria to officials and personnel who will render services to their respective ETFs shall be subject to existing Commission on Audit rules and regulations and relative to the Department of Budget and Management issuance on the matter. Payments of overtime pay or grant of compensatory time-off to qualified personnel in the central, regional, and schools/city division offices who will compose the DepEd ETF are authorized, subject to the availability of funds and existing auditing rules and regulations, as well as the pertinent Civil Service laws.

16. The ETF must ensure that funds be provided to enhance the DepEd Mobile App to meet the new requirements and reports needed from the field as well as conduct field monitoring.

17. For more information, please contact the **Office of the Undersecretary for Administration**, Department of Education (DepEd) Central Office, 5th Floor Mabini Building, DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at usec.admin@deped.gov.ph or telephone numbers (02) 8637-6207 and (02) 8633-7203.

18. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Reference:

DepEd Memorandum No. 065, s. 2016



To authenticate this document, please scan the QR code. **DEPED-OSEC-055312**

To be indicated in the Perpetual Index
under the following subjects:

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OFFICIALS
SCHOOLS
TEACHERS