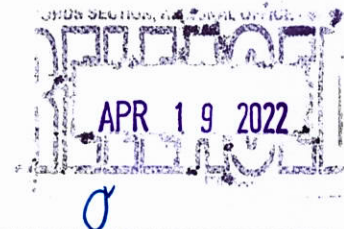




Republic of the Philippines
Department of Education
CARAGA REGION



April 18, 2022

REGIONAL MEMORANDUM

No. 0311, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS SGOD AND CID
This Region

CAPABILITY BUILDING WORKSHOP ON ONLINE PROCTORING FOR
THE FY 2021 NATIONAL QUALIFYING EXAMINATION
FOR SCHOOL HEADS (NQESH)

1. In preparation for this year's online administration of the FY 2021 National Qualifying Examination for School Heads (NQESH), a Capability Building on Online Proctoring of the Online System for the FY 2021 NQESH will be conducted on May 11-13, 2022 in Cagayan de Oro City. The exact venue will be announced later in a separate memorandum.
2. The objective of this activity is to capacitate the identified proctors for their tasks during the conduct of the FY 2021 NQESH. Specifically, they will be oriented on their responsibilities, and be familiar with how the platform works through simulation to effectively perform their duties and responsibilities during the FY 2021 NQESH Online Test Administration.
3. The participants in the activity are required to bring their own laptop computer with the following features:
 - a. Either a WINDOWS 10 (or higher) or MAC OS 11.1 (or higher);
 - b. Has a working webcam, headset with microphone;
 - c. License and authority to install computer applications; and
 - d. Extension Cords.
4. Travel expenses of the participants shall be charged against their respective local funds. All expenses shall be subject to existing COA and accounting rules and regulations.
5. The expected participants for the Capability Building on Online Proctoring for the FY 2021 NQESH are found in Enclosure No. 1.
6. Immediate and wide dissemination of this memorandum to all concerned is highly desired.



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MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: As stated
Reference: Memorandum DM-HROD-2022-0497

To be indicated in the Perpetual Index under the following subjects:
EXAMINATION PRINCIPALS TEST PROCTORS

QAD/edm
04/18/2022

Enclosure No. 1 of Regional Memorandum No. 0311, s, 2022

No.	Task	Last Name	Given Name	MI	Position	RO/SDO	Office
1	RO Chief	Antiquina	Marilyn	F	Chief ES	RO	QAD
2	RO EPS	Mendoza	Edmund	D	EPS	RO	QAD
3	Head Proctors	Ahon	Marcelino	MI	ITO I	RO	ORD/ICTU
4	Head Proctors	Pitogo	Nerison	S	CP II	RO	ORD/ICTU
5	Head Proctors	Corpuz	Bobby	Y	AO II	CABADBARAN CITY	CID
6	Live Proctors	Taburno	Maribel	J	SEPS	AGUSAN DEL SUR	SGOD
7	Live Proctors	Jalalon	Dorothy Joy	C	SEPS	AGUSAN DEL SUR	SGOD
8	Live Proctors	Jayme	Ninoree	A	ITO I	AGUSAN DEL SUR	SGOD
9	Live Proctors	Botoy	Frengie		SEPS	AGUSAN DEL NORTE	SGOD
10	Live Proctors	Verdon	Nilo	R	DTC	AGUSAN DEL NORTE	CID
11	Live Proctors	Diamante	Roel	T	SEPS	BAYUGAN CITY	SGOD
12	Live Proctors	Lopez	Fe	H	SEPS	BAYUGAN CITY	SGOD
13	Live Proctors	Gamora	Lalaine	A	SEPS	BISLIG CITY	SGOD-Soc Mob
14	Live Proctors	Nuñez	Joemico	M	PDO 1	BISLIG CITY	SGOD - YFD
15	Live Proctors	Sulapas	Marcos	P.	SEPS	BUTUAN CITY	SGOD SMME
16	Live Proctors	Egay	Rowena	C.	PO III	BUTUAN CITY	SGOD PLANNING
17	Live Proctors	Sandimas	Prelyn	P	EPS	CABADBARAN CITY	CID
18	Live Proctors	Ceballos	Jester	P	SEPS-HRD	CABADBARAN CITY	SGOD
19	Live Proctors	Olandria	Pinky	E	EPS II, SMME	DINAGAT ISLANDS	SMME, SGOD
20	Live Proctors	Cosep	Eduard Jason	M	EPS HRD	DINAGAT ISLANDS	SGOD
21	Live Proctors	Alburo	Regemie	A.	PSDS	SIARGAO	CID
22	Live Proctors	Jovita	Jennifer	R.	SEPS	SURIGAO CITY	SGOD SMME
23	Live Proctors	Sarvida	Lea	S.	EPS	SURIGAO CITY	SGOD - EPS
24	Live Proctors	Baradillo	Marish	A.	EPS II	SURIGAO DEL NORTE	SGOD SMME
25	Live Proctors	Abarca	Hannah	N.	EPS II	SURIGAO DEL NORTE	SGOD HRD
26	Live Proctors	Soro	Lovely Sheena	Y	PDO I	SURIGAO DEL NORTE	SGOD - PDO
27	Live Proctors	Asildo	Voltair	C.	SEPS	SURIGAO DEL SUR	SGOD SMME

28	Live Proctors	Advincula-Niere	Mary Luz	B.	SEPS	SURIGAO DEL SUR	SGOD HRD
29	Live Proctors	Ajos	Maria Teresa	O.	SEPS	TANDAG CITY	SGOD SMME
30	Live Proctors	Balan	Rowena	T.	EPS II	TANDAG CITY	SGOD HRD
31	Live Proctors	Mangadlao	Erlyn	G.	EPS II	SURIGAO DEL SUR	SGOD HRD
32	Live Proctors	Razon	Evangeline	B.	EPS II	BUTUAN CITY	SGOD SOC.MOB.
33	Live Proctors	Enso	Gladys	M.	EPS II	AGUSAN DEL SUR	SGOD HRD
34	Live Proctors	Apat	Lilibeth	S.	EPS I	AGUSAN DEL NORTE	CID
35	Live Proctors	Oraliza	Reiner	S.	EPS II	SIARGAO	SGOD-SMME