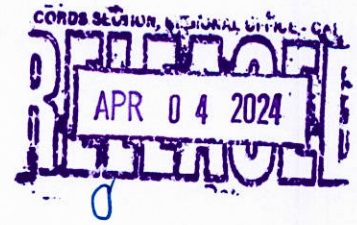




Republic of the Philippines
Department of Education
CARAGA REGION



April 3, 2024

REGIONAL MEMORANDUM
No. 0305, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This region

EVENT COORDINATION MEETING IN PREPARATION FOR THE
2024 CARAGA REGIONAL ATHLETIC GAMES

1. In preparation for the 2024 Caraga Regional Athletic Games on May 5-11, 2024, the office of the Province of Agusan del Sur shall conduct an Event Coordination Meeting on **April 5, 2024**, at 9:00AM-5:00PM, at the Conference Hall of Agusan del Sur Division.
2. The activity shall require the presence of all the 12 Division Sports Officers to discuss the preparation with the Event Coordinator and the management team.
3. For this concern, the following personnel are required to attend the meeting:

Division Sports Officers	Division Office
1. Abigail R. Gerong, EPS	Agusan del Norte
2. Annie C. Silabay, EPS	Agusan del Sur
3. Raul R. Cabatingan, EPS	Bayugan City
4. Demosthenes Quinal, SGOD Chief	Bislig City
5. Fe M. Puspup, EPS	Butuan City
6. Jester Ceballos, EPS	Cabadbaran City
7. Gregorio M. Dumangas, EPS	Dinagat
8. Joselito T. Tokong, EPS	Siargao
9. Tessie C. Dolores, EPS	Surigao City
10. Vilma O. Juanite, EPS	Surigao del Norte
11. Antonio Salazar, EPS	Surigao del Sur
12. Marlon L. Balansag, SEPS	Tandag City

4. Agenda of the meeting shall focus on the preparation details and requirements for the opening ceremony, friendship parade, saludo, torch relay, and the schedule of AVP shoot.
5. Travel expenses and per diems shall be charged against their local funds subject to the usual accounting and auditing procedures.
6. For immediate dissemination.

MARIA INES C. ASUNCION, CESQ IV
Director III
Officer In-Charge
Office of the Regional Director



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Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

ATHLETIC GAMES

EVENT COORDINATION

MEETING

ESSD/mpb
04/03/2024



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