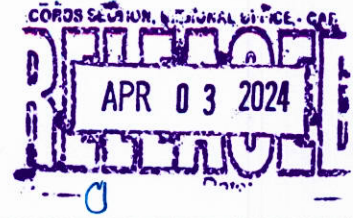




Republic of the Philippines
Department of Education
CARAGA REGION



April 1, 2024

REGIONAL MEMORANDUM

No. 0303, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for travel expenses for the Caraga participants during the conduct of Review Workshop of Revised DepEd-Developed Learning Resources (DDLRs) – Batch 3 under OSEC-13-24-0560 dated February 29, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO

FIN/nap
03/25/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
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2024-03-04945

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Republic of the Philippines
Department of Education
CARAGA REGION

March 18, 2024

MARIA INES C. ASUNCION
Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region to cover funding requirements for the travel expenses of the Caraga Participants during the Review workshop of Revised DepEd-Developed Learning Resources (DDLRs) – Batch 3 through SARO Number OSEC-13-24-0560. Below is the budget allocation per division with the corresponding recipient personnel:

Division	Recipient	Amount
Bayugan City	Eljun A. Calimpusan	10,200.00
	Mancio C. De La Mente	10,200.00
	Total	20,400.00
Surigao City	Paul Andrew A. Tremedal	10,200.00
	Total	10,200.00
Tandag City	Gemma B. Espadero	10,200.00
	Total	10,200.00
GRAND TOTAL		40,800.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

FE L. ALEGADO
Chief, Finance and
Tbim. Contr. & L. Ties -

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLMD/mfm
02/18/2024



2024-03-04680