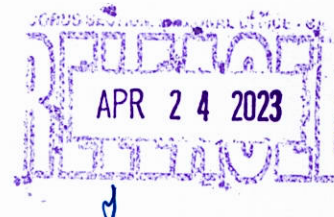




Republic of the Philippines
Department of Education
CARAGA REGION



April 18, 2023

REGIONAL MEMORANDUM

No. 0295, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Butuan City
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION - ROP

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements on the conduct of the 4th Regional Face-to-Face Management Committee Meeting (MANCOM) on April 2023 under FY 2023 GAAAO dated January 3, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

GENERAL MANAGEMENT AND SUPERVISION - ROP
SUB-ARO

FIN/nap
04/17/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
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Republic of the Philippines
Department of Education
CARAGA REGION

April 14, 2023

MA. GEMMA M. LEDESMA

Regional Director
DepEd Caraga Region
Butuan City

Ma'am:

We would like to request Authority from your good office to effect transfer of allotment amounting to TWO HUNDRED ONE THOUSAND FIVE HUNDRED PESOS (Php 201,500.00) to Butuan City Division to cover funding requirements on the conduct of 4th Regional Face-to-Face Management Committee Meeting for CY 2023 on April 27-28, 2023, to wit;

Meals & Accommodation	- 65 pax @ Php 2,8000.00	= Php 182,000.00
Supplies & Materials	- 65 pax @ Php 300.00	= 19,500.00
TOTAL		201,500.00

Thank you and God bless.

Very truly yours,

KEVIN HOPE F. SALVAÑA
EPS, CLMD/Secretariat

Funds Available:

FE E. ALEGADO
Chief AO, Finance

Approved:

MA. GEMMA MERCADO LEDESMA
Regional Director

ASD/jmgp
04/14/2023



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